



Day Two: Committee of the Whole

Museum/Gaol, Social Services, EMS, Homes & Corporate

Minutes - December 11, 2013

GODERICH, ONTARIO



COMMITTEE OF THE WHOLE DAY 2 – MEETING MINUTES

Goderich, Ontario
December 11, 2013

The Committee of the Whole Day 2 met in the Court House Council Chambers in Goderich on the 11th day of December 2013.

1. CALL TO ORDER:

All members of Council were present. Warden Steffler called the meeting to order at 9:01 a.m.

2. Election of the Chair and Vice-Chair of the Committee of the Whole Day 2 for 2014:

Warden Steffler requested a Motion to nominate a Chair for the Committee of the Whole Day 2 for 2014.

MOTION:

Moved By: Councillor Dowson and Seconded By: Councillor Gowing

THAT:

Councillor Tyler Hessel be nominated as the Chair of the Committee of the Whole Day 2 for 2014.

CARRIED

Warden Steffler turned the Committee of the Whole Day 2 meeting over to the newly elected Chair.

Chair Hessel requested a Motion to nominate a Vice-Chair for the Committee of the Whole Day 2 for 2014.

MOTION:

Moved By: Councillor Dietrich and Seconded By: Councillor Dowson

THAT:

Councillor Dave Jewitt be nominated as the Vice-Chair for the Committee of the Whole Day 2 for 2014.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST:

There were no declarations of Pecuniary Interest.

4. APPROVAL OF AGENDA:

CAO Orchard stated that there was an addition to the agenda:

12.3 Hospitality Suite at ROMA/OGRA Conference:

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Van Diepenbeek

THAT:

The Committee of the Whole Day 2 Agenda for December 11th, 2013 be accepted and all reports included in the Agenda be received as presented.

CARRIED

5. DELEGATIONS:

5.1 Presentation by Brenda Orchard, CAO, Dave Lew, Chief, Emergency Services and Warden Steffler to Gary Wood, Emergency Management Coordinator, on his retirement.

6. COUNCILLOR'S ISSUES:

Councillor Ginn informed members that he attended a meeting on the Huron Food Action Network. The focus of this project is a commitment to local food and sustainable farming practices within the 5 County region. Clerk Cronin will send correspondence to members of Council and lower tiers for consideration of support for the 5 Star Food Hub grant application.

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Gowing

THAT:

The County of Huron issue correspondence in support of the Huron Food Action Network's 5 Star Hub grant application.

CARRIED

Councillor Grace recently toured a business in Waterloo started in Huron County, Deserve 2 Learn.

Councillor Hessel attended the Huron County Health Unit lunch and was impressed with the positive atmosphere.

7. Consent Agenda – (Items 7.1 through 7.6)

7.1 Social and Property Services Update (presented by Dave Overboe)

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ACTION: Received for information.

7.2 Museum and Gaol Update (presented by Meighan Wark)

ACTION: Received for information.

7.3 Emergency Services Update (presented by David Lew)

ACTION: Received for information.

7.4 Emergency Health Services Branch, Investigation Services (presented by Dave Lew)

ACTION: Received for information.

7.5 Homes Information Update (presented by Barb Springall)

ACTION: Received for information.

7.6 Accounts and Financial Statements

Accounts up to and including November 21, 2013 were reviewed.

DEPARTMENT	ACCOUNT
Museum/Gaol	16,308.14
Buildings	48,123.52
Social Housing	366,874.51
EMS	86,085.71
Homes for the Aged	168,110.77
Council	7,631.42
Corporate	1,511,596.45

Financial statements for the period ending October 31, 2013 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Museum / Gaol	186,461	212,750	1,154,598	1,237,860	968,137	1,025,110
Huron Heritage	-	-	8,822	20,830	8,822	20,830
Buildings	1,378,269	1,459,470	1,438,035	1,979,080	59,766	519,610
Social Housing	2,570,690	2,766,930	4,511,426	4,725,380	1,940,736	1,958,450
Social Services	10,233,549	11,183,700	13,724,338	14,369,940	3,490,789	3,186,240
EMS	4,125,099	4,058,220	8,585,944	8,648,320	4,460,845	4,590,100
Homes	10,645,856	10,338,257	12,669,298	12,812,780	2,023,442	2,474,523
Council	779	-	414,989	506,120	414,210	506,120
Corporate	35,288,966	34,970,360	4,678,235	5,313,505	(30,610,731)	(29,656,855)

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ACTION:

THAT:

The accounts up to and including November 21, 2013 and the financial statements as of October 31, 2013 be received.

Consent Agenda:

MOTION:

Moved By: Councillor Ginn and Seconded By: Councillor Grace

THAT:

Items 7.1 through 7.6 be approved with the actions as noted.

CARRIED

8. Cultural Services:

8.1 Collections Committee Terms of Reference-presented by Meighan Wark

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Warden Steffler

THAT:

The recommendation of Meighan Wark, Director of Cultural Services, that the Collections Committee Terms of Reference be reviewed and adopted, be approved.

CARRIED

8.2 Deaccessioning Report-presented by Meighan Wark

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Vincent

THAT:

The recommendation of Meighan Wark, Director of Cultural Services, that the **following items be deaccessioned from the Museums' collection, based on the recommendation of the Huron County Museum and Historic Gaol's Collection Committee**, be approved:

N3386 and M968.69.1 – Organ

M989.4.1 - 26 – Sebringville OPP uniform

M001.27 .1-10 – Firearms

M002.2.1-9 – Firearms

CARRIED

8.3 Consultant Recommendation–Name Change-presented by Meighan Wark

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Gowing

THAT:

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The recommendation of Meighan Wark, Director of Cultural Services, that the name on the contract for the Archives, Corporate Records and Museum Storage Feasibility Study be changed from Lundholm Associates Architects to Lundholm Associates, Museum Planning Consultants, be approved;

AND FURTHER THAT:

By-law No. 82-2013 be amended to reflect this name change.

CARRIED

9. Social Services:

9.1 P.T. (PS) 2013-07 – HVAC and Controls Upgrade – Museum - presented by Barbara Hall

MOTION:

Moved By: Councillor Ginn and Seconded By: Councillor Robertson

THAT:

The recommendation of Barbara Hall, Manager, Housing and Property Services, that P.T. (PS) 2013-07 be awarded to the qualified bidder, Stratford Metal Products Ltd., for the supply of all labour, materials and equipment for the installation of HVAC and controls for the Museum, be approved.

CARRIED

10. Emergency Services:

10.1 Donation for Costa Rica - presented by David Lew

MOTION:

Moved By: Councillor Ginn and Seconded By: Councillor Dietrich

THAT:

The recommendation of David Lew, Chief, Emergency Services, that County Council approve the provision of some medical supplies and medications that will expire within the first quarter of 2014 for use by the Canada-Costa Rica outreach team in Costa Rica, be approved.

CARRIED

10.2 Community Emergency Management Coordinator (CEMC) Designation - presented by David Lew

MOTION:

Moved By: Councillor Klopp and Seconded By: Councillor Gowing

THAT:

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The recommendation of David Lew, Chief, Emergency Services, that County Council approve the designation of David Lew as the Huron County Community Emergency Management Coordinator on an interim basis, be approved;

AND FURTHER THAT:

A by-law be passed endorsing and supporting this replacement.

CARRIED

10.3 Fire Services Data Request - presented by David Lew

MOTION:

Moved By: Councillor MacLellan and Seconded By: Warden Steffler

THAT:

The recommendation of David Lew, Chief, Emergency Services, that the County Council approve the provision of 911 data to Lower Tier Municipality/designate for use with Fire Pro software, be approved;

AND FURTHER THAT:

A by-law be passed to allow the Huron County signing officers to sign data sharing release agreement when they are received.

CARRIED

11. Homes for the Aged:

11.1 Huronview/Huronlea Approved 2013 Front Foyer Capital Project - presented by Tracey Seymour

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Dietrich

THAT:

The recommendation of Tracey Seymour, Environmental Services Manager, that the funds from the approved 2013 Capital Funds Budget associated with the Huronview/Huronlea Front Foyer Capital Project (35,577.78) be held over to 2014 to complete the project which will commence in early January 2014, be approved.

CARRIED

11.2 Huronview/Huronlea Approved 2013 Carpet-Flooring Project - presented by Tracey Seymour

MOTION:

Moved By: Councillor Robertson and Seconded By: Councillor Versteeg

THAT:

The recommendation of Tracey Seymour, Environmental Services Manager, that the remaining funds (51,303.47) from the approved 2013 Capital Funds Budget

associated with the Homes Flooring Project be held over to 2014 to complete the project, be approved.

CARRIED

12. Administration, Policies & Other Issues:

12.1 Term of Warden – CAO Orchard informed members that to change the current 2 year term of Warden and for it to be in effect for the 2015 term, a public meeting needs to be held and a by-law passed before the end of 2013. There was discussion regarding a 1 year term.

MOTION:

Moved By: Warden Steffler and Seconded By: Councillor Dietrich

THAT:

A public meeting be set for December 30, 2013 at 9:00 a.m. to consider the Term of Warden.

AND FURTHER THAT:

A Special Session of Council follow the public meeting to consider a by-law for a one year term of Warden.

A recorded vote was requested by Councillor Dowson and taken as follows:

YEAS: Grace, Klopp, Rintoul, Vincent, Van Diepenbeek, Dietrich, Dowson,
Robertson, Gowing

NAYS: Jewitt, Shewfelt, Versteeg, Steffler, Ginn, Hessel, MacLellan

CARRIED

12.2 Special Session of Council Budget Meeting

MOTION:

Moved By: Councillor Dowson and Seconded By: Councillor Van Diepenbeek

THAT:

A Special Session 2014 Budget meeting be held on January 14, 2014 at 9:00 a.m.

CARRIED

12.3 Hospitality Suite at ROMA/OGRA Conference:

Council recessed from 10:28 a.m. and reconvened at 10:43 a.m.

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Gowing

THAT:

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The Council of Huron County authorize the CAO to proceed to book a Hospitality Suite for the 2014 ROMA/OGRA Conference with or without sponsorship.

CARRIED

CAO Orchard is to contact the municipal solicitor with regards to the sponsorship of the Hospitality Suite.

13. Closed to the Public Session:

MOTION:

Moved By: Councillor Dietrich and Seconded By: Councillor Ginn

THAT:

The Committee do now go into a **"Closed to the Public Session"** at 10:58 a.m. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- a. Personal matters about an identifiable individual, including municipal or local Board employees – Salary Compression
- b. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Hospitality Suite

AND FURTHER THAT:

CAO Brenda Orchard and Solicitor Greg Stewart (for Item 2) remain in attendance.

CARRIED

MOTION:

Moved By: Councillor Klopp and Seconded By: Councillor Vincent

THAT:

The Committee rise from the **"Closed to the Public Session"** at 11:45 a.m.

CARRIED

14. Next Meeting:

The next meeting of Committee of the Whole Day 2 will be in Goderich on Wednesday, January 22, 2014 at 9:00 AM.

15. Adjournment:

MOTION:

Moved By: Councillor Robertson and Seconded By: Councillor Versteeg

THAT:

The meeting adjourn at 11:46 a.m.

CARRIED

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Chair Councillor Hessel

Clerk Susan Cronin