



Day Two: Committee of the Whole

Museum/Gaol, Social Services, EMS, Homes & Corporate

Minutes - August 14, 2013

GODERICH, ONTARIO



COMMITTEE OF THE WHOLE DAY 2 – MEETING MINUTES

Goderich, Ontario
August 14th, 2013

The Committee of the Whole Day 2 met in the Court House Council Chambers in Goderich on the 14th day of August 2013.

1. CALL TO ORDER:

All members of Council were present except Councillor Grace. Councillor Dowson arrived at 9:03 a.m. Chair Gowing called the meeting to order at 9:02 a.m.

2. DECLARATION OF PECUNIARY INTEREST:

There were no declarations of Pecuniary Interest.

3. APPROVAL OF AGENDA:

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Ginn

THAT:

The Committee of the Whole Day 2 Agenda for August 14th, 2013 be accepted and all reports included in the Agenda be received as presented.

CARRIED

4. DELEGATIONS: none

5. COUNCILLOR'S ISSUES:

Councillor Vincent reminded members that the Huron County Plowing Match will be held on August 23, 2013 in South Huron.

Councillor Ginn informed members that delegations at the Association of Municipalities of Ontario Conference for Healthy Lake Huron, Gateway and HealthKick have been accepted.

6. CONSENT AGENDA (Items 6.1 through 6.8):

6.1 Museum and Gaol Information Report for June 2013 - presented by Meighan Wark.

ACTION: Received for information.

6.2 Cultural Program Information Report - presented by Meighan Wark.

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ACTION: Received for information.

6.3 Museum Website Visits - presented by Meighan Wark.

ACTION: Received for information.

6.4 Emergency Services Update - presented by David Lew.

ACTION: Received for information.

6.5 Homes Information Update - presented by Barb Springall.

ACTION: Received for information.

6.6 Social and Property Services Update - presented by Dave Overboe.

ACTION: Received for information.

6.7 Lake Huron Learning Collaborative re: Community Interest Survey.

ACTION: Received for information

6.8 Accounts and Financial Statements:

Accounts up to and including July 18, 2013 were reviewed.

Museum/Gaol	13,291.61
Buildings	71,956.53
Social Housing	448,390.19
EMS	102,546.09
Homes for the Aged	351,803.92
Council	3,143.98
Corporate	3,996,661.99

Financial statements for the period ending June 30, 2013 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Museum/ Gaol	64,852	127,650	644,850	742,716	579,998	615,066
Huron Heritage	-	-	1,285	12,498	1,285	12,498
Buildings	831,934	875,682	919,559	1,187,448	87,625	311,766
Social Housing	1,458,598	1,660,158	2,661,129	2,835,228	1,202,531	1,175,070

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Social Services	5,892,027	6,710,220	7,934,115	8,621,964	2,042,088	1,911,744
EMS	2,488,105	2,434,932	4,870,515	5,188,992	2,382,410	2,754,060
Homes	6,330,974	6,202,954	7,409,425	7,687,668	1,078,451	1,484,714
Council	779	-	268,239	303,672	267,460	303,672
Corporate	21,102,291	20,982,216	2,831,378	3,189,303	(18,270,913)	(17,792,913)

ACTION:

THAT:

The accounts up to and including July 18, 2013 and the financial statements as of June 30, 2013 be received.

MOTION:

Moved By: Councillor Dowson and Seconded By: Councillor Dietrich

THAT:

Items 6.1 through 6.8 be approved with the actions as noted.

CARRIED

7. CULTURAL SERVICES:

7.1 Deaccessioning Policy - presented by Meighan Wark.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Klopp

THAT:

The recommendation of Meighan Wark, Director of Cultural Services, that the proposed draft Deaccessioning Policy be approved in relation to the Huron County Museum and Historic Gaol (HCMHG).

CARRIED

7.2 HCMHG Collections Committee - presented by Meighan Wark.

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Ginn

THAT:

The recommendation of Meighan Wark, Director of Cultural Services, that a Committee be developed to participate in an ongoing review of the Huron County Museum and Historic **Gaol's collection, be approved.**

CARRIED

MOTION:

Moved By: Councillor Van Diepenbeek and Seconded By: Councillor Dietrich

THAT:

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The Warden sit on the Committee to review the Huron County Museum and Historic Gaol's collection, as well as HCMHG staff and representatives from the heritage sector in Huron County.

CARRIED

7.3 Reciprocal Admission Agreement with Bruce County Museum and Cultural Centre and Grey Roots Museum and Archives - presented by Meighan Wark.

MOTION:

Moved By: Councillor Van Diepenbeek and Seconded By: Councillor Steffler

THAT:

The recommendation of Meighan Wark, Director of Cultural Services and Claire Carter, Business Development Manager, that the Huron County Museum and Historic Gaol enter into a Reciprocal Admission Agreement with Grey Roots Museum and Archives and Bruce County Museum and Cultural Centre, be approved;

AND FURTHER THAT:

The Huron County Museum and Historic Gaol revise their membership fees to align with the membership fees of the Bruce County Museum and Cultural Centre and Grey Roots Museum and Archives.

CARRIED

8. SOCIAL SERVICES:

8.1 Natural Gas Generator Court House - presented by Dave Overboe.

MOTION:

Moved By: Councillor Klopp and Seconded By: Councillor Steffler

THAT:

The purchase and installation of a Natural Gas Generator at the Court House utilizing Capital Reserve funds be deferred for inclusion in the 2014 budget.

DEFEATED

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Van Diepenbeek

THAT:

The recommendation of Dave Overboe, Director of Social and Property Services, that Council approves the expedited purchase and installation of a Natural Gas Generator at the Court House utilizing Capital Reserve funds, be approved;

AND FURTHER THAT:

The existing procurement policy be adhered to.

CARRIED

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8.2 P.T. (HS) 2013-03 – Roof Replacement - presented by Barbara Hall.

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Shewfelt

THAT:

The recommendation of Barbara Hall, Manager, Housing and Property Services, that P.T. (HS) 2013-03 be awarded to the qualified, low bidder Feltz Design Build Ltd., for the supply of all labour, materials and equipment for the Roof Replacement at 400 Alexander Street, Brussels, be approved.

CARRIED

8.3 P.T. (PS) 2013-03 - Window Replacement - presented by Barbara Hall.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Ginn

THAT:

The recommendation of Barbara Hall, Manager, Housing and Property that P.T. (PS) 2013-03 be awarded to the qualified, low bidder Elgin Contracting and Restoration Ltd., for the supply of all labour, materials and equipment for the Window Replacement at the Museum, be approved.

CARRIED

8.4 Lease Extension Agreement – Municipal Property Assessment Corporation - presented by Barbara Hall.

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Klopp

THAT:

The recommendation of Barbara Hall, Manager, Housing and Property Services, that County Council provide approval for the Lease Extension Agreement with the Municipal Property Assessment Corporation (MPAC) to be signed by the Warden, be approved;

AND FURTHER THAT:

A By-law be prepared to authorize the signing of this Agreement.

CARRIED

8.5 Funding Agreement with Her Majesty the Queen in right of Ontario, as represented by the Minister of Children and Youth Services and The Corporation of the County of Huron - presented by Michele Gaynor.

MOTION:

Moved By: Councillor Vincent and Seconded By: Warden Robertson

THAT:

The recommendation of Michele Gaynor, Social Services Manager, that Council authorize the appropriate signing authorities to renew annual funding agreement between the Ministry of Children and Youth Services and the County of Huron, be approved.

AND FURTHER THAT:

A By-law be prepared to authorize the signing of this Agreement.

CARRIED

9. EMERGENCY SERVICES:

9.1 Community Notification Brand-presented by David Lew, Chief, Emergency Medical Services. Chief Lew informed members that Perth County EMS would like to present the Community Notification Program to Perth County Council and have requested a report from Huron County EMS regarding this program and the options of implementing it.

MOTION:

Moved By: Councillor Van Diepenbeek and Seconded By: Councillor Steffler

THAT:

The recommendation by David Lew, Chief, Emergency Medical Services, that County Council approve the term Community Notification as the new name for the County of Huron notification program, be approved.

CARRIED

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Ginn

THAT:

The Huron County EMS share information with Perth County EMS regarding the Community Notification Program.

CARRIED

9.2 Purchase of six (6) Defibrillators - presented by David Lew. **"Budget Implications" will be added to** all staff reports.

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Versteeg

THAT:

The recommendation by David Lew, Chief, Emergency Medical Services, that County Council approve an exemption from the Procurement Policy and further, that the purchase of six (6) ZOLL X-Series defibrillators as approved within the budget, be approved.

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CARRIED

9.3 Purchase of 2013 Ambulance - presented by David Lew.

MOTION:

Moved By: Councillor Jewitt and Seconded By: Councillor Klopp

THAT:

The recommendation by David Lew, Chief, Emergency Medical Services, that County Council approve an exemption from the Procurement Policy for the following recommendation:

Purchase of one ambulance from Paul Demers & Sons, Inc., as approved in the 2013 budget, be approved;

CARRIED

9.4 Emergency Medical Services (EMS) Years of Service-presented by David Lew. There was discussion regarding the existing Huron County Years of Service program.

MOTION:

Moved By: Councillor Dowson and Seconded By: Warden Robertson

THAT:

The recommendation by David Lew, Chief, Emergency Services, that County Council approve the issuance of a Huron County EMS Long Service Medal, be approved;

AND FURTHER THAT:

A By-law be passed endorsing and supporting this long service medal.

Motion to table was introduced prior to a vote on the motion.

MOTION:

Moved By: Councillor Hessel and Seconded by: Warden Robertson

THAT:

The report on the Emergency Medical Services (EMS) Years of Service presented by David Lew be tabled to the September 18th, 2013 meeting after the Strategic Planning Session of August 15, 2013.

CARRIED

Council recessed from 10:48 a.m. and reconvened at 10:58 a.m.

10. HOMES FOR THE AGED:

10.1 Huronview / Huronlea Carpet – Flooring Project - presented by Barb Springall.

MOTION:

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Moved By: Councillor Shewfelt and Seconded By: Councillor Hessel

THAT:

The recommendation by Connie Townsend, Assistant Administrator and Tracey Seymour, Environmental Services Manager, that the Environmental Services Manager be authorized to move forward with a 2013 capital flooring replacement project for Huronview and Huronlea (Tender 13-001) and Stapleton Interiors of Wingham, Ontario be awarded the project at \$78,394.09 (taxes included), be approved.

CARRIED

10.2 Proposed Rate Increases for Year 2014 – Highland and Heartland Apartments - presented by Barb Springall. Barb Springall introduced Kim Hutchings-Hahn, Assistant Business Manager.

MOTION:

Moved By: Councillor Ginn and Seconded By: Councillor Dietrich

THAT:

The recommendation by Kim Hutchings-Hahn, Assistant Business Manager, that the rental rates at Highland and Heartland Apartments increase effective January 1, 2014, by 0.8 %, as allowable under the provincial rent control guidelines, be approved.

CARRIED

10.3 Proposed Rate Increases for 2014 – One Care Office - presented by Barb Springall

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Ginn

THAT:

The recommendation by Kim Hutchings-Hahn, Assistant Business Manager, that the rental rates for the One Care Office at Huronlea Home for the Aged increase effective January 1, 2014, by 0.8%, as allowable under the provincial rent control guidelines, be approved.

CARRIED

11. ADMINISTRATION, POLICIES & OTHER ISSUES:

11.1 2013 By-Law to Establish Decrease Limits for Certain Property Classes - presented by John Cummings.

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Versteeg

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THAT:

The recommendation by John Cummings, Treasurer, that a by-law be passed for the 2013 year to establish decrease limits/retained for certain property classes as follows:

a)	multi residential property class	10.3391%
b)	commercial property class	97.9056%
c)	industrial property class	89.2438%

AND FURTHER THAT:

Council reaffirm the past policy of funding the mandatory relief to the multi-residential, commercial and industrial classes via the clawback mechanism within each class, be approved.

CARRIED

11.2 Budget Timetable - presented by John Cummings. A copy of the 2014 Budget Timetable will be printed for each member of Council.

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Hessel

THAT:

The recommendation by John Cummings, Treasurer, that Council approves this budget timetable for use in drafting the 2014 County budget, be approved.

CARRIED

11.3 County Procurement & Purchasing Policies Review - presented by John Cummings.

MOTION:

Moved By: Councillor Hessel and Seconded By: Warden Robertson

THAT:

The recommendation by John Cummings, Treasurer, that Council receives this report for information, be approved.

CARRIED

11.4 Update on Outstanding Items - presented by John Cummings.

MOTION:

Moved By: Councillor Van Diepenbeek and Seconded By: Councillor Vincent

THAT:

The recommendation by John Cummings, Treasurer, that Council receives this report for information, be approved.

CARRIED

12. "CLOSED TO THE PUBLIC SESSION":

MOTION:

Moved By: Councillor Dietrich and Seconded By: Councillor Versteeg

THAT:

The Committee do now go into a "closed to the public session" at 11:24 a.m. under Section 239 of *the Municipal Act, 2001 as amended*; to discuss an item that relates to:

- *Personal matters about an identifiable individual - EMS*

AND FURTHER THAT:

CAO Brenda Orchard, Clerk Susan Cronin and David Lew, Chief, Emergency Medical Services remain in attendance.

CARRIED

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Ginn

THAT:

The Committee rise from the "closed to the public session" at 11:42 a.m.

CARRIED

13. NEXT MEETING:

The next meeting of Committee of the Whole Day 2 will be in Goderich on Wednesday September 18, 2013 at 9:00 a.m.

14. ADJOURNMENT:

MOTION:

Moved By: Councillor Dietrich and Seconded By: Councillor Hessel

THAT:

The meeting adjourn at 11:43 a.m.

CARRIED

Chair Councillor P. Gowing

Clerk Susan Cronin