



**Day One:**  
**Committee of the Whole**  
Highways, Facilities, Planning & Corporate  
Minutes - November 13, 2013

GODERICH, ONTARIO



# **COMMITTEE OF THE WHOLE DAY 1 – MEETING MINUTES**

Goderich, Ontario  
November 13, 2013

The Committee of the Whole Day 1 met in the Court House Council Chambers in Goderich on the 13<sup>th</sup> day of November 2013.

## **1. Call to Order:**

All members of Council were present except Councillor MacLellan. Councillor Dowson departed at 11:47 a.m. Chair Ginn called the meeting to order at 9:03 a.m.

## **2. Declaration of Pecuniary Interest:**

CAO Orchard stated that there were 2 additions to the agenda:

Section 6 - Closed to the Public Session:

Personal matters about an identifiable individual, including municipal or local board employees

Section 16.6 – **Correspondence from Ministry of Affairs and Housing “Ontario is Reviewing its Land Use Planning and Appeal System”**

Councillors Dowson, Ginn, Klopp, Rintoul, and Van Diepenbeek declared a Pecuniary Interest with regards to item 16.5 due to Wind Contract Leases.

## **3. Approval of the Agenda:**

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Dietrich

THAT:

The Committee of the Whole Day 1 Agenda for November 13, 2013 be accepted as amended and all reports included in the Agenda be received as presented.

CARRIED

## **4. Delegations:**

There were no delegations.

## **5. Councillor’s Issues:**

Councillor Vincent informed members that there are plans for a recognition for Alice Munro for receiving the Nobel Prize in Literature.

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MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Gowing

THAT:

The consideration for financial support for the Alice Munroe recognition be deferred to budget.

CARRIED

Councillor Grace thanked Warden Robertson and Councillor Van Diepenbeek for participating in the Remembrance Day Services.

Councillor Grace informed members of the SWEA Passenger Transportation Summit being held in London on November 14, 2013.

**6. Closed to the Public Session:**

MOTION:

Moved By: Councillor Steffler and Seconded By: Councillor Van Diepenbeek

THAT:

**The Committee do now go into a “Closed to the Public Session” at 9:08 a.m.** under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- Personal matters about an identifiable individual, including municipal or local Board employees

AND FURTHER THAT:

CAO Brenda Orchard, Clerk Susan Cronin, Director of Planning, Scott Tousaw, Forestry Conservation Officer, Dave Pullen and Solicitor Darrell Hawreliak remain in attendance for Item 1;

CAO/Deputy Clerk Brenda Orchard remain in attendance for Item 2.

CARRIED

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Grace

THAT:

**The Committee rise from the “Closed to the Public Session” at 10:03 a.m.**

CARRIED

Council recessed from 10:03 a.m. and reconvened at 10:20 a.m.

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CAO Orchard stated that a recording device was found during the Closed to Public Session. After the device is verified to contain no information from the Closed to Public Session it will be returned to the owner. The device was confirmed to contain no information from the Closed to Public Session.

**7. Consent Agenda – Items 7.1 through 7.8:**

Planning and Development

1.1 Delegated Consents under the Planning Act - presented by Senga Smith  
The authority to grant undisputed consents is delegated to the Director of Planning and Development under By-law No. 5-2009. The report lists the applications which received provisional consent approval since the last report. County Council is notified for information and appeal purposes only.

MOTION:

THAT:

The recommendation of Senga Smith, Land Division Secretary, that no objections be lodged further to the Delegated Consents submitted with the Report of November 13, 2013 be approved.

7.2 Part Lot Control By-law, Municipality of Bluewater

Bluewater By-law 97-2013 will allow four townhouse dwelling units situated on Lot 12, Registered Plan 22M-5, Bayfield Ward, Municipality of Bluewater, to be conveyed such that each unit is located on a separate parcel.

Bluewater By-law 97-2013 requires County Council approval pursuant to section 50(7) of the Planning Act, RSO 1990, as amended. The by-law exempts the above lands from the part lot control provisions of the Planning Act. These lands are zoned to permit townhouse dwelling units in accordance with OMB Decision PL060613, which zoned the lands R2-4 (Residential Medium Density – Special Provisions). It is recommended that Bluewater By-law 97-2013 be approved.

MOTION:

THAT:

The recommendation of Mitchell Avis, Planner, to approve Bluewater By-law 97-2013 be approved.

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7.3 Zoning By-laws

Zoning By-laws and amendments are circulated to the County from local municipalities. These by-laws are reviewed for conformity with the County Official Plan and with the local Official Plan. The By-laws are listed in the report.

MOTION:

THAT:

The recommendation of Scott Tousaw, Director of Planning that no objections be lodged to the Zoning By-laws be approved.

7.4 Forest Conservation – Notices of Intent under the Tree By-law

	Contractor	Property Owner	Acres	Location
1.	J.H. Keeso & Sons	Derk Nauwelaerts	75	Lots 35/36, Con 3, NH
2.	St. Helens Wood Products	Larry Henderson	34	E. Part Lot 7, Con 14, ACW, Ashfield Ward
3.	St. Helens Wood Products	Larry Henderson	20	N. Part Lot 8, Con 14, ACW, Ashfield Ward
4.	Ontario Selective Harvest	Larry/Janice Robinson	10	Lot 34, Con 9, NH, East Wawanosh Ward
5. ***	Tri-County Timber / Jesse Henrich	Andrea Van Nes	28	Lots 11/12, Con 6, HE, Grey Ward
6.	Edgewood Lumber	Van Miltenberg Farms	10	Lot 9, Con 9, HE, Tuckersmith Ward
7.	Edgewood Lumber	Milten View Holsteins	15	Lot 8, Con 6, HE, Tuckersmith Ward
8.	Bernie McGlynn Lumber	Pat Connolly	3.5	Lot 10, Con 10, HE, Tuckersmith Ward
9. ***	G&D Forestry / Branching Out	Henk Van Schaik	25	Lot 31, Con 2, NH, East Wawanosh Ward
10. ***	G&D Forestry / Jack Winkler	Henk Van Schaik	10	Lot 18, Con 14, CH, Hullett Ward
11.	Kevin Shea	Bryan Pryce	27	Lots 21/22, Con 9, HE, McKillop Ward
12.	Gideon Miller	Gideon Miller	25	Lot 22, Con 8, ACW, West Wawanosh Ward
13. ***	Kaster Logging / Jack Winkler	United Ontario Farms	25	Pt Lot 41, Con 7, NH, East Wawanosh Ward
14.	A.J.'s Logging	Andrew Vander Veen	13	Lot 18, Con 10, MT, Morris Ward
15.	Casey/Catherine Hendricks	St. Helens Wood Products	15	East Pt Lot 8, Con 14, ACW, Ashfield Ward

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16.	J.H. Keeso & Sons	Donald Proctor	10	South ½ Lot 2, Con 5, MT, Morris Ward
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\*\*\* Marked by and woodlot prescription prepared by a member or associate member of the Ontario Professional Foresters Association in accordance with “**Good Forestry Practice**”.

ACTION: Receive for information.

7.5 Municipal Information Online Program (MIIO) Grant

A MIIO grant has been received to advance the work of the Immigration Partnership.

MOTION:

THAT:

The recommendation of Rebecca Rathwell, Project Manager, that a bylaw be passed authorizing the Warden and Clerk to sign an agreement with the Ontario Ministry of Citizenship and Immigration (MCI) to enhance and promote the Huron County Immigration Portal [www.makehuronhome.ca](http://www.makehuronhome.ca) and to accept funding in the amount of \$16,445 to undertake this work, be approved.

7.6 Ministry of Consumer Services re: Regulatory Proposals under the Ontario Underground Infrastructure Notification System Act, 2012

ACTION: Receive for information.

7.7 Ministry of the Environment extending thanks to the delegation meeting at AMO and suggesting other funding opportunities.

ACTION: Receive for information.

7.8 Accounts and Financial Statements

Accounts up to and including October 24, 2013 were reviewed.

DEPARTMENT PROGRAM	ACCOUNT
Highways	2,503,687.53
Fleet	201,785.73
Planning	87,483.58

Financial statements for the period ending September 30, 2013 were reviewed.

DEPARTMENT PROGRAM	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Highways	2,496,178	1,627,346	11,524,229	10,234,177	9,028,051	8,606,831
Fleet	1,908,483	1,793,322	1,416,913	1,490,157	(491,570)	(303,165)
Planning	489,229	632,790	2,492,785	2,869,002	2,003,556	2,236,212

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MOTION:

THAT:

The accounts up to and including October 24, 2013 and the financial statements as of September 30, 2013 be received.

Consent Agenda:

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Gowing

THAT:

Items 7.1 through 7.8 be approved with the actions as noted.

CARRIED

## **8.0 Planning and Development Department:**

### **Planning and Development Consents under the Planning Act.**

The authority to grant or refuse to grant consents is delegated to the Committee of the Whole under By-law 5-2009. Decisions become effective upon a carried motion of the Committee of the Whole. County Council is notified for information and appeal purposes only.

- a) B24/2013 – G.L. Hubbard Ltd. (owner), Douglas A. Culbert, O.L.S. (Agent), Pt Lot 11, Concession 14, former Hullett Township, East Ward, Municipality of Central Huron** - presented by Monica Walker-Bolton

The purpose and effect of this application is for the creation of a new lot under the surplus residence policies. The land to be severed is approximately 8.6 acres (3.5 ha) with a residence, 2 barns, 4 sheds, 2 silos and 2 grainery bins. The vacant land to be retained is approximately 100 acres (40 ha) of agricultural land. The severance as it has been applied for does not meet the requirements of the Central Huron Official Plan, but would conform if the size of the severed parcel is reduced. The proposed severance includes approximately 6.5 ac (2.6 ha) of improved farm land, which is not needed to accommodate the surplus residence and septic/water services. This is a disputed consent because the applicants have indicated they do not wish to amend their application to reduce the amount of farmland on the severed parcel. The Municipality of Central Huron is recommending approval to the application. The Planning and Development Department is recommending approval with conditions, including a reduction in the size of the severed parcel to 2.3 acres (0.9 ha). Doug Culbert, Agent, spoke on behalf of the application.

Chair Ginn vacated the chair. Warden Robertson assumed the chair.

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MOTION:

Moved by: Councillor Jewitt and Seconded by: Councillor Shewfelt

THAT:

Application B24/2013 by G.L. Hubbard Ltd. (owner), Douglas A. Culbert, O.L.S. (agent), Pt Lot 11, Concession 14, former Hullett Township, East Ward, Municipality of Central Huron, requesting separation and conveyance as described be approved with Provisional consent as it conforms to the Central Huron Official Plan, Huron County Official Plan, Section 51(24) of the Planning Act and the Provincial Policy Statement (PPS) subject to conditions set out in the report with the exception of the condition that the severed parcel be reduced in size to approximately 2.3 acres (0.9 ha).

AND THEREFORE:

The severed parcel be 8.6 acres as per the application.

CARRIED

Warden Robertson vacated the chair. Councillor Ginn assumed the chair.

**9. Waste Management Master Plan** - presented by Scott Tousaw and Steve Janes

The report summarizes the consultation process and input received to Report 1c **over the past year. Report 1c, including the Work Plan, will become Huron County's** Waste Management Master Plan for the next 6+ years, recognizing that deviations from the plan may occur as circumstances change.

The primary issue arising from the municipal consultations is whether Huron County should employ a Waste Management Coordinator to implement the Work Plan. If a Coordinator position is not pursued at this time, most of the responsibilities will require the leadership of municipalities working collaboratively.

MOTION:

Moved by: Councillor Shewfelt and Seconded by: Councillor Hessel

THAT:

The recommendation of Scott Tousaw, Director, to approve Report 1c, Waste Diversion and Landfill Site Optimization, be approved;

AND FURTHER THAT:

The Waste Management Coordinator position be deferred for further discussion during budget.

CARRIED



**10. Planning Resources Study** - presented by S. Tousaw.

In March 2013, County Council requested the Municipal CAOs and Planning staff to study options for addressing the planning services needs of local municipalities. **Options included increasing County Planners' time in local municipalities,** municipalities hiring their own Planners, and the use of outside consultants. The study describes the different planning functions at the Municipal and County level, and analyzes the logistics and costs of each option. The preferred approach in the joint study was to continue with the existing allocation of Planner resources to local municipalities, but ensure that more resources are assigned to long range planning projects to address the backlog and remain current thereafter.

MOTION:

Moved by: Councillor Hessel and Seconded by: Councillor Shewfelt

THAT:

The joint recommendations of the Municipal CAOs and Planning staff be approved and referred to budget for further consideration as follows:

- Planning staff continue to provide the existing level of service to municipalities, including responding to the individual needs of municipalities in a timely manner;
- More resources are needed to make progress on long-range planning projects (e.g., new Planner, contract Planner, or other staff additions/changes that achieve the same purpose);
- Special projects be contracted to consultants where appropriate (e.g., municipal strategic initiatives such as community improvement plans, heritage studies, streetscape plans, brownfield studies, etc.);
- While municipalities would benefit from additional County Planning resources at the local level, the above approaches be pursued through 2014 as a first step; and
- The scenario of each municipality hiring its own Planner not be pursued at this time because of the substantial cost.

CARRIED

**11. Huron County Marketing at IPM 2013, Perth County** - presented by Mike Pullen

The report outlines the County's marketing undertaken at the International Plowing Match and Rural Expo near Mitchell (September 2013).

MOTION:

Moved by: Warden Robertson and Seconded by: Councillor Steffler

THAT:

The report entitled Huron County Marketing at IPM 2013, Perth County, be received as presented for information.

CARRIED

**12. 2014 Huron County Vacation Guide** - presented by Mike Pullen.

A RFP to print the 2014 Vacation Guide was advertised and circulated in September 2013.

MOTION:

Moved by: Councillor Vincent and Seconded by: Councillor Grace

THAT:

The recommendation of Cindy Fisher, Tourism Coordinator and Jenna Ujiye, Tourism Marketer that the 2014 Huron County Vacation Guide be printed by Commercial Print Craft for a cost not exceeding \$35,736 plus HST for 108 inside pages with an 8 page cover, be approved.

CARRIED

**13.0 Canada Blooms, Toronto, March 2014** - presented by Mike Pullen.

The Canada Blooms show presents an opportunity for the County to partner in the Huron County Feature Garden.

MOTION:

Moved by: Councillor Grace and Seconded by: Councillor Dowson

THAT:

The recommendation of Cindy Fisher, Tourism Coordinator and Mike Pullen, Senior Economic Development Officer that the County contribute a partner amount of \$10,000 from the Economic Development Reserve, be approved and that this expenditure be referred to the 2014 budget.

CARRIED

**14. Rural Economic Development (RED) Application & Contribution to Reserve** - presented by Mike Pullen.

Economic Development Services (EDS) staff is working with HBDC, the University of Guelph, AgriFood Capital Corporation (AFCC) and industry partners to submit a **RED application for an "Agri-food and Agri-business Accelerator Project."** Council support is required for the application, and \$25,000 from the 2013 budget is proposed to be placed in reserve for this project to be spent in 2014.

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MOTION:

Moved by: Councillor Klopp and Seconded by: Councillor Hessel

THAT:

The recommendation of Mike Pullen, Senior Economic Development Officer to support an application to the Rural Economic Development (RED) Program of the Ontario Ministry of Agriculture and Food and Ministry of Rural Affairs for funding to assist with the **planning and implementation of an "Agri-food and Agri-business Accelerator Project" be approved;**

AND FURTHER THAT:

\$25,000 be transferred from the 2013 economic development budget to the **Economic Development Reserve for the "Agri-food and Agri-business Accelerator Project."**

CARRIED

**15. Public Works Department:**

15.1 2013 Capital Budget Surplus - presented by Dave Laurie.

MOTION:

Moved By: Councillor Van Diepenbeek Seconded By: Councillor Steffler

THAT:

The recommendation of Dave Laurie, Director of Public Works, that all surpluses **from the 2013 Public Works Capital Budget be transferred to the Department's Capital Reserve**, to be used for future projects, be approved. Most, if not all of the 2013 surplus will be used in our 2014 budget, to offset the costs of the 2014 projects.

CARRIED

15.2 Tendering 2014 Capital Projects - Use of 80% of approved capital (2013 budget) (presented by Dave Laurie)

MOTION:

Moved By: Councillor Rintoul Seconded By: Councillor Gowing

THAT:

The recommendation of Dave Laurie, Director of Public Works, that County Council allow up to 80% of the 2013 ~~approved Public Works capital funding~~, Public Works forecasted spending for tendering the 2014 work early, during December, January, February and March, be approved.

CARRIED

AN AMENDMENT TO THE MOTION WAS MADE:

Moved By: Councillor Dietrich and Seconded By: Councillor Dowson

THAT:

**“80% of the 2013 approved Public Works capital funding” be replaced with “80% of the 2013 Public Works forecasted spending”.**

CARRIED

15.3 Supply and Delivery of Alternative Non-Liquid De-Icer Material (Treated Salt)  
- presented by Walter Johnston.

MOTION:

Moved By: Councillor Vincent Seconded By: Warden Robertson

THAT:

The recommendation of Walter Johnston, Fleet Manager, that the Public Works Department accept the proposal from Sifto Canada Corporation of Mississauga for the supply and delivery of approximately 4,500 tonnes of Thawrox® Treated Salt as per our estimate for the forthcoming winter, be approved at the unit cost (per tonne delivered) of \$79.33 per tonne for Thawrox® plus HST. The total cost for 4,500 tonnes will be \$403,393.05 (includes HST) as per our quantity estimates.

CARRIED

## **16. Administration, Policies and Other Issues:**

16.1 Budget 2014 – Meeting Schedule - presented by John Cummings.

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Steffler

THAT:

The recommendation of John Cummings, Treasurer, that Council approve the proposed meeting dates for the 2014 budget.

CARRIED

16.2 Tax Sale Services to Lower Tiers - presented by John Cummings.

MOTION:

Moved By: Councillor Van Diepenbeek Seconded By: Councillor Klopp

THAT:

The report on Tax Services to Lower Tiers tabled at the COTW Day 2 October 16, 2013, be raised from the table.

CARRIED

REALTAX Inc. presentation by Jeff Oberman and Sam Jones, on the differences between County staff providing tax sale services as opposed to a tax sale firm like REALTAX.

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MOTION:

Moved By: Councillor Klopp and Seconded By: Councillor Gowing

THAT:

The recommendation of John Cummings, Treasurer, that Council approves the discontinuation of tax sale services currently provided by the County to lower-tier municipalities in Huron, be approved.

CARRIED

16.3 Capital Purchase Request – Uninterruptible Power Supply - presented by Kim Reid.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Vincent

THAT:

The recommendation of Kim Reid, Information Technology Manager, that Council approve a 2013 capital purchase for an uninterruptible power supply (UPS) in the amount of \$1,239.44 from Advanced Technologies, be approved.

CARRIED

16.4 Strategic Plan Review - presented by Brenda Orchard. Health and safety and climate change were items listed to be included in the Strategic Plan.

MOTION:

Moved By: Councillor Steffler and Seconded By: Councillor Shewfelt

THAT:

The recommendation of Brenda Orchard, CAO, that Council reviews the draft Strategic Plan and identifies final revisions in order to approve the document at Council on November 27, 2013, be approved.

CARRIED

16.5 **“Not a Willing Host” Resolution Request** - presented by Brenda Orchard

Chair Ginn vacated the chair. Warden Robertson assumed the chair.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Shewfelt

THAT:

The report of Brenda Orchard, CAO, **entitled “Not a Willing Host” be received** and filed for information as presented.

CARRIED

Warden Robertson vacated the chair. Chair Ginn resumed the position of chair.

**16.6 Correspondence received from Ministry of Affairs and Housing “Ontario is Reviewing its Land Use Planning and Appeal System”**

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Gowing

THAT:

Staff be directed to attend the consultation session for “Ontario is Reviewing its Land Use Planning and Appeal System” held by Ministry of Affairs and Housing.

CARRIED

**17. Closed to the Public Session:** earlier in session.

**18. Next Meeting:**

The next meeting of Committee of the Whole Day 1 will be in Goderich on Monday, December 9, 2013 at 9:00 AM.

**19. Adjournment:**

MOTION:

Moved By: Councillor Dietrich and Seconded By: Councillor Hessel

THAT:

The meeting adjourn at 12:08 p.m.

CARRIED

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Chair Councillor J. Ginn

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Clerk Susan Cronin