



# Day One: Committee of the Whole

## Minutes - February 13, 2013

GODERICH, ONTARIO



# **COMMITTEE OF THE WHOLE DAY 1 – MEETING MINUTES**

Goderich, Ontario  
February 13, 2013

The Committee of the Whole Day 1 met in the Court House Council Chambers in Goderich on the 13<sup>th</sup> day of February 2013.

## **1. Call to Order:**

All members of Council are present.

## **2. Declaration of Pecuniary Conflict of Interest:**

There are no declarations of pecuniary interest.

## **Closed to the Public Session:**

MOTION:

Moved By: Warden Robertson and Seconded By: Councillor Steffler

“THAT:

The Committee of the Whole do now go into a “Closed to the Public Session” at 9:02 a.m. under Section 239(1) of the Municipal Act, 2001 as amended; to discuss an item which relates to personal matters about an identifiable individual, including a municipal or local Board employees;

AND FURTHER THAT:

The CAO remain in attendance.”

CARRIED

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Dietrich

“THAT:

The Committee rise from the “Closed to the Public Session” at 9:07 a.m. and reconvene the regular meeting.”

CARRIED

## **3. Approval of the Agenda:**

MOTION:

Moved By: Warden Robertson and Seconded By: Councillor Van Diepenbeek

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“THAT:

The Committee of the Whole Day 1 Agenda for February 13<sup>th</sup>, 2013; be accepted and all reports included in the Agenda; be received.”

CARRIED

**4. Delegations:**

- 4.1 Mr. Rod LaFontaine, Secretary and Trail Co-ordinator, re: Menesetung Bridge Association.

Mr. LaFontaine is present to provide an overview on behalf of the Menesetung Bridge Association, who owns the Menesetung Bridge. The association is a volunteer group operating under federal charitable status.

There is some repair work needed on the bridge. The total cost is approximately \$89,128 and the group is requesting financial assistance from the County in the form of a \$10,000 grant.

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Van Diepenbeek

“THAT:

The Council support the request for funding from Mr. Rod LaFontaine, Secretary and Trail Co-ordinator, re: Menesetung Bridge Association, in principle and refer the request to the budget process.”

CARRIED

- 4.2 Mr. Paul VanderMolen, Director, re: Goderich to Guelph (G2G) Trail Advisory.

Mr. VanderMolen is present on behalf of the Goderich to Guelph Trail Advisory.

The following is highlighted:

Vision Statement

Core Values

Volunteer Board Organization Guide

Resources

Request for the County to pursue a lease of the rail bed in order for a trail to be developed and maintained by volunteers

Discussion included costs, leasing, passive and motorized uses, bridges, economic development benefits, liability and impact on agricultural uses.

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MOTION:

Moved By: Councillor Klopp and Seconded By: Councillor Gowing

"THAT:

The presentation from Mr. VanderMolen on behalf of the Goderich to Guelph Trail Advisory be received;

AND FURTHER THAT:

Staff prepare a report for Council regarding entering into a lease agreement on the rail bed land to enable a trail to be built and maintained by volunteers."

CARRIED

**5. Councillor's Issues:** None.

5.1 Warden's Task Force Committee.

Warden George Robertson requested volunteers from Council to sit on a task force to identify criteria for awards for emergency response personnel. Councillor Dowson and Councillor Vincent offered to sit on this committee.

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Klopp

"THAT:

Councillor Dowson and Councillor Vincent be appointed to the Warden's Task Force to identify criteria for awards for emergency response personnel."

CARRIED

5.2 Plumbing Inspections.

Councillor Gowing moved a Notice of Motion at the February 6, 2013 Council meeting and Seconded By: Councillor Versteeg

"THAT:

Staff investigate and prepare a report in regards to the feasibility and actions required to allow the lower tier municipalities of Huron County to carry out plumbing inspections, if they so choose, within their own Building Departments."

CARRIED

**6. Agriculture & Rural Economic Development Advisor, OMAFRA, re: Update on Agriculture and Economic Development Affairs:**

Daryl Ball introduced himself as the new representative from OMAFRA and asked the Committee what type of information they would like to receive

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from him in the future. The suggestions were year end statistics, WSIB changes, environmental farm plans, and new regulations (e.g., affecting abattoirs, etc.).

**7. Consent Agenda:**

Planning and Development

- 7.1 Report from Senga Smith, Land Division Secretary, re: Delegated Consents under the *Planning Act*.

The authority to grant undisputed consents is delegated to the Director of Planning and Development under By-law No. 5-2009. The report lists the applications which received provisional consent approval since the last report. County Council is notified for information and appeal purposes only.

ACTION:

THAT:

The recommendation of Senga Smith, Land Division Secretary, that no objections be lodged further to the Delegated Consents submitted with the Report of January 29, 2013 be approved.

- 7.2 Report from Scott Tousaw, Director of Planning and Development, re: Zoning By-laws.

Zoning By-laws and amendments are circulated to the County from local municipalities. These by-laws are reviewed for conformity with the County Official Plan and with the local Official Plan. The By-laws are listed in the attached report.

ACTION:

THAT:

The recommendation of Scott Tousaw, Director of Planning and Development, that no objections be lodged further to the Zoning By-laws submitted with the Report of January 31, 2013 be approved.

- 7.3 Report from Susanna Reid, Planner, re: 2012 Sentinel Well Results.

ACTION: Receive for information.

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7.4 Report from Dave Pullen, Forest Conservation Officer, re: Notices of Intent under the Tree By-law.

	Contractor	Property Owner	Acres	Location
1. ***	J.H. Keeso and Sons Ltd./Jim Eccles	John Haak	13	Lot 18/19, Con. 2, CH, Hullett Ward
2. ***	Double S Logging Inc./Harold Frost	Leona Johnston	12	Lot 18/19/20, Con. 1, HE, Grey Ward
3.	Kevin Shea	Uli Ryter	10	Lot 25, Con.5, MT, Morris Ward
4.	Eugene Savage	Bill DeVos	30	Lot 11, Con.7, MT, Turnberry Ward
5.	Kevin Winger	Janet Haverkamp	15	Lot 35, Con.7, HE, Grey Ward
6.	C & D Quality Logging	Henk & Dianne DeJong	22	Lot 23,24,25, Con.5, Howick
7. ***	J.H. Keeso and Sons Ltd./Jim Eccles	Jake Greydanus c/o Rick Kaptein	100	Lot 16, Con. Bayfield Bluewater, Stanley Ward
8.	J.H. Keeso and Sons Ltd./Jim Eccles	Rick Kaptein	100	Lot 15, Con. Bayfield, Bluewater, Stanley Ward
9. ***	J.H. Keeso and Sons	Koos Vermue	40	Lot 13/14, Con. Bayfield, Bluewater, Stanley Ward
10.	Martin's Cutting and Skidding	Allen Walker	18	Lot 37, Con.10, NH, E. Wawanosh Ward
11. ***	J.H. Keeso and Sons Ltd./Jim Eccles	Dennis Gingrich	18	Lot 18/19, Con. 2, Howick
12.	J.H. Keeso and Sons Ltd.	Eugene Johnston	12	Lot 8, Con. 9, ACW, Colborne Ward
13.	Bernie McGlynn Lumber Ltd.	Kris Ellison	65	Pt. Lot 31/32, Con. 4, Howick
14. ***	J.H. Keeso and Sons Ltd./Jim Eccles	Rick Dickert c/o Carl Stewart	10	Lot 30, Con.10, Howick
15. ***	Kitchener Forest Products Ltd. /Harold Frost	Dean Aldwinkle	30	Lot 25, Con.B.R.N., Bluewater, Stanley Ward
16. ***	Kitchener Forest Products Ltd. /Harold Frost	Paul Love /Jane Seeley	30	W.Pt.37/E.Pt.38, Con. 19, South Huron, Stephen Ward
17. ***	J.H. Keeso and Sons Ltd./Jim Eccles	Art Versteeg	25	Lot 19, Con. 3, Howick
18. ***	Bester Forest Products/Harold Frost	Dwight Porter	10	S. Pt. Lot 17, Con. 3, CH, Goderich Ward

\*\*\* Marked by and woodlot prescription prepared by a member or associate member of the Ontario Professional Foresters Association in accordance with "Good Forestry Practice"

**ACTION:** Receive for information.

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7.5 Accounts.

Accounts up to and including January 31, 2013 will be reviewed.

Highways	1,150,905.12
Fleet	56,021.78
Planning	121,420.48

ACTION:

THAT:

The accounts up to and including January 31, 2013 be received.

Consent Agenda:

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Steffler

"THAT:

Consent Agenda Items 7.1 through 7.5 be approved with the actions noted."

CARRIED

**8. Planning and Development:**

8.1 Planning and Development Consents under the *Planning Act* (9:15).

The authority to grant or refuse to grant consents is delegated to the Committee of the Whole under By-law 5-2009. Decisions become effective upon a carried motion of the Committee of the Whole. County Council is notified for information and appeal purposes only.

There are no consents requiring review or decision by the Committee this month.

8.2 Report from Denise Van Amersfoort, Planner, re: Change of Conditions for Registered Plan of Condominium No. 10-40CDM11001 Larry Otten Contracting Inc. (owner) – Part Lot 107 & 108, Maitland Concession, Town of Goderich.

Scott Tousaw presents the planning report advising that the purpose of this request is to relieve the condition for parcels to be registered in contiguous and continuous order. This request applies only to a portion of the Plan of Condominium. In particular, this change of condition applies only to Units 12-15 of the Plan of Condominium and all other parcels will be required to be registered in contiguous and continuous order.

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The Council of the Town of Goderich has reviewed the request and provided their support. This change requires County Council approval.

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Grace

“THAT:

The recommendation of Denise Van Amersfoort, Planner, to change the phasing condition of Plan of Condominium 40CDM11001 by Larry Otten Contracting Inc. to permit Units 16 & 17 (original plan) to be registered prior to Units 12-15 (original plan) be approved.”

CARRIED

- 8.3 Ontario Self Employment Benefit (SEB) Program Agreement between Ministry of Training, Colleges and Universities (MTCU) and the County of Huron for 2013-14.

Scott Tousaw advises that a Business Plan had been developed and approved by the Ministry and this will form a new agreement.

A by law will be brought back to Council once the agreement is ready.

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Jewitt

“THAT:

The recommendation of Carol Leeming, SEB Coordinator, to enter into an agreement with the Ministry of Training, Colleges and Universities for the 2013-14 Self Employment Benefit Program be approved;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and Clerk to sign the agreement.”

CARRIED

- 8.4 Report from Scott Tousaw, Director of Planning and Development, re: Meeting with Municipal CAOs on Planning Services.

Scott Tousaw presented the report and answered questions relating to the logistics of placing Planners full time at municipal offices, certain economic development work be done by other staff, the use of contract staff, the backlog of long-range planning work, and the need for planning coordinators at the municipal level.

MOTION:

Moved By: Councillor Klopp and Seconded By: Councillor Gowing



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“THAT:

The recommendation from the CAOs and Planning and Development Department, that planning service levels be improved by allocating additional resources as included in the 2013 draft consolidated budget be approved;

AND FURTHER THAT:

Other options for increasing service levels be studied in 2013 in time for recommendations to be considered in the 2014 municipal and county budgets. Logistics of options and the use of contract staff are to be considered in this study.”

CARRIED

- 8.5 Verbal Report from Scott Tousaw, Director of Planning and Development, re: SWEA (South West Economic Alliance) Conference Support.

Scott Tousaw advises that the Huron Economic Development Partnership is encouraging the County of Huron and the Town of Goderich to co-support the 2013 SWEA Annual Assembly being held in Goderich-Huron with a contribution of \$5,000 each.

MOTION:

Moved By: Councillor Grace and Seconded By: Councillor MacLellan

“THAT:

A \$5,000 contribution to the 2013 SWEA Annual Assembly being held in Goderich-Huron be approved.”

CARRIED

- 8.6 Report from Dave Pullen, Forest Conservation Officer, re: Forest Conservation Update.

Dave Pullen presents the report, noting that only minor changes are being proposed to the Forest Conservation By-law by the subcommittee of the MVCA Terrestrial Action Team. The importance of the Forest Conservation Bylaw is increasingly evident with the continuing pressure on the forest cover across Southern Ontario. A report with recommendations will be brought forward when the solicitor's comments have been incorporated.

Discussion included the need for financial incentives to encourage good forest practices, the importance of education and stewardship, and the need for more funding and staff.

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- 8.7 Report from Rebecca Rathwell, Project Manager, re: Municipal Information Online Program (MIIO).

Rebecca Rathwell presents the report and advises that attraction is a key component of the Huron Immigration Strategy adopted by County Council in April 2011.

MOTION:

Moved By: Councillor Maclellan and Seconded By: Councillor Hessel

“THAT:

A bylaw be passed authorizing the Warden and Clerk to sign an agreement with the Ontario Ministry of Citizenship and Immigration (MCI) to enhance and promote the Huron County Immigration Portal [www.makehuronhome.ca](http://www.makehuronhome.ca) and to accept funding in the amount of \$46,827 and \$14,520 to undertake this work be approved.”

CARRIED

**9. Public Works Department:**

- 9.1 Report from Mike Alcock, Engineering Technologist, re: Acquisition of Road Allowance from the Benmiller Church Property.

Mike Alcock advises that the Public Works Department was contacted regarding the rezoning of the Benmiller Church property at the corner of Londesborough Road (County Road 15) and Lucknow Line (County Road 1) in Benmiller to permit a residential use on the property where the Benmiller Church used to stand.

The former church building was located very close to Londesborough Road. As a result when the County of Huron widened Londesborough Road they did not purchase the road widening from the south side of the Church property. The County did purchase the road widening from the properties on both sides of the property.

The Board is willing to give up the road widening to the County in exchange for a similar amount of property adjacent to the west side of the former Church property.

The cost to obtain “at least one appraisal of fair market value of the land” as By-law No. 26-2011 states would be a large percentage of the total value of the land. The land is only of any value to the adjacent property, and the County will be receiving land in exchange of equal value.

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This transaction is a benefit to both the County of Huron as well as the Board of Trustees of the former Benmiller Church.

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Vincent

“THAT:

The recommendation of Mike Alcock, Engineering Technologist, that the County of Huron have a Legal Survey prepared for both the road widening to be acquired and the portion of road allowance to be released be approved;

AND FURTHER THAT:

The County of Huron declare the excess portion of Lucknow Line (County Road 1) road allowance surplus for the purpose of transferring the parcel to the adjacent landowners (Benmiller Church) and waive the requirement of an appraisal of the fair market value of the land;

AND FURTHER THAT:

All costs associated with the transfer of these properties, including land survey, legal and registration fees be borne by the County of Huron;

AND FURTHER THAT:

Following the advertising period, a By-law be prepared by the County Clerk to stop up and close this portion of road allowance and merge the parcel with the Benmiller Church property;

AND FURTHER THAT:

A By-law be prepared by the County Clerk to authorize the road widening of Londesborough Road and to acquire land for that purpose under authority of the Municipal Act, 2001.”

CARRIED

9.2 Report by Walter Johnston, Fleet Manager, re: One (1) Drum-Style Brush/Wood Chipper Tender Results.

Walter Johnston advises that tenders were received on January 23, 2013 with two submissions received and the low bidder going to Vermeer Canada Inc., Brampton.

The approved Budget is \$47,000.

MOTION:

Moved By: Councillor Steffler and Seconded By: Councillor Van Diepenbeek

“THAT:

The recommendation of Walter Johnston, Fleet Manager, that the Public Works Department accept the bid from Vermeer Canada Inc. of Brampton for one new Vermeer BC-1500XL Brush Chipper, at a total cost of \$41,584.00 including HST be approved.”

CARRIED

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9.3 Report by Walter Johnston, Fleet Manager, re: One (1) Front End Loader Quotation Results.

Walter Johnston advises that six quotations were received on January 23, 2013 with the lowest bid going to Nortrax Canada Inc.

The approved Budget is \$175,000.

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Dowson

“THAT:

The recommendation of Walter Johnston, Fleet Manager, that the quotation submitted by Nortrax Canada Inc. in the amount of \$191,250.24 (includes cost of HST) be accepted for one new John Deere 624K Tier 3 front end loader for use by Public Works in the Wroxeter yard be approved.”

CARRIED

9.4 Report by Walter Johnston, Fleet Manager, re: Four (4) Half-Ton Extended Cab Pickup Trucks with 6.5 ft. boxes (HC-2013-03).

Walter Johnston advises that tenders were received on January 29, 2013 with five submissions received and the low bidder going to Exeter Chrysler Ltd.

The approved Budget is \$120,000 for four vehicles.

Comments:

A number of Councillors noted their concern regarding the use of two wheel drive vehicles versus four wheel drive vehicles. Dave Laurie stated that staff are neutral on the issue.

MOTION:

Moved By: Councillor Dietrich and Seconded By: Councillor Versteeg

“THAT:

The recommendation of Walter Johnston, Fleet Manager, that the quotation submitted by Exeter Chrysler Ltd., in the amount of \$105,688.90 (includes cost of HST) be accepted for four new, two (2) wheel drive 2013 Ram SXT half ton pickups with 6.5 foot boxes for use by the Public Works Department be approved.”

A recorded vote was requested by Councillor Rintoul and taken as follows:

YEAS: Steffler, Robertson, Versteeg, Shewfelt, MacLellan, Hessel, Jewitt, Grace, Dietrich

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NAYS: Vincent, Rintoul, Dowson, Ginn, Gowing, Van Diepenbeek,  
Klopp

CARRIED

- 9.5 Report by Walter Johnston, Fleet Manager, re: Two (2) Half Ton Extended Cab Pickup Trucks with 8 ft. boxes (HC-2013-04).

Walter Johnston advises that tenders were received on January 29, 2013 with four submissions received and the low bidder going to McGee Motors Ltd.

The approved Budget is \$60,000 for two vehicles.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Steffler

“THAT:

The recommendation of Walter Johnston, Fleet Manager, that the quotation submitted by McGee Motors Ltd., in the amount of \$52,276.06 (includes cost of HST) be accepted for two new, two (2) wheel drive 2013 GMC half ton pickups with eight foot boxes for use by Public Works be approved.”

CARRIED

- 9.6 Verbal Report by Dave Laurie, Director of Public Works, re: Provincial downloading of MTO Connecting Link Program.

Dave Laurie provides an information update in regards to correspondence received from the Ministry of Transportation relating to the discontinuation of the MTO Connection Link Program.

The Connecting Link program is a provincial subsidy provided to municipalities to assist with road construction, maintenance and repairs.

Comments:

CAO Brenda Orchard gave an update on the lobbying efforts to date.

Warden Robertson noted that lobbying efforts would continue through WOWC at the ROMA/OGRA at the end of the month.

**10. Administration, Policies and Other Issues:**

- 10.1 Report by Scott Tousaw, Director of Planning and Development and Nancy Rennick, Deputy Treasurer, re: Septic System Loan Program.

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Scott Tousaw presents the report.

10.2 Report by Brenda Orchard, CAO, re: County Vehicles for SMT.

Brenda Orchard prepares a report recommending that the County vehicles that were assigned to Senior Management Team be discontinued and disposed in accordance with the County policy for the disposal of tangible assets.

Comments:

The vehicles will be safety inspected before disposal by auction with set reserve prices on the vehicles.

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Gowing

“THAT:

The recommendation of Brenda Orchard, CAO, that Council authorize staff to dispose of all of the SMT assigned vehicles in accordance with Policy FN 6.05 Disposal of Tangible Capital Assets with proceeds going to the Fleet Department Reserves be approved.”

CARRIED

10.3 Report by Brenda Orchard, CAO, re: Status Up-date on Cuff Report.

Brenda Orchard provides a status update on the Cuff Report. The recommendations and actions thereto are highlighted for Council review and consideration.

Comments:

CAO Orchard stated that the SMT will be prioritizing the HR policies on February 19<sup>th</sup> and each action will come before Council for endorsement. A report will be forthcoming including target dates for review.

10.4 Report by Brenda Orchard, CAO, re: Mandatory Septic System Re-inspection Program.

Brenda Orchard provides a review of the responses required to implement the Mandatory Septic System Re-inspection Program. To date, the required triple majority has not been received from the lower-tier municipalities.

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MOTION:

Moved By: Councillor Dietrich and Seconded By: Warden Robertson

“THAT:

The recommendation of Brenda Orchard, CAO, that Council acknowledge that the required support to implement this program has not been achieved be approved.”

CARRIED

**11. Closed to the Public Session**

There is no closed session to the public.

**12. Next Meeting:**

The next meeting of Committee of the Whole Day 1 will be in Goderich on Wednesday March 13, 2013 at 9:00 a.m.

**13. Adjournment:**

MOTION:

Moved by: Councillor Dietrich and Seconded by: Councillor Gowing

“THAT:

The Committee of the Whole Day 1 meeting of February 13<sup>th</sup>, 2013 adjourned at 11:26 a.m.”

CARRIED

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Chair Councillor J. Ginn

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Deputy Clerk Brenda Orchard