



Board of Health

Minutes - January 7, 2016

CLINTON, ONTARIO

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HURON COUNTY BOARD OF HEALTH

Clinton, Ontario
January 7, 2016

The Board of Health met in Seminar Room 2 at the Health and Library Complex south of Clinton on the 7th day of January. Members of the Board present: Warden P. Gowing, T. Hessel, D. Jewitt, R. Rognvaldson, J. Steffler, B. Van Diepenbeek and A. Versteeg. Staff present: Senior Manager of Human Resources Jane Anderson, County Clerk Susan Cronin, Health Unit Public Health Managers – Barb Leavitt and Jean-Guy Albert, Acting Chief Financial Officer Nancy Rennick and Acting Medical Officer of Health Dr. Janice Owen.

1. Chair Hessel called the meeting to order at 9:00 a.m.

2. Approval of Agenda:

Chair Hessel informed members that agenda item # 12 would be considered at the next Board of Health meeting.

MOTION:

Moved by: Member Van Diepenbeek and Seconded by: Member Rognvaldson

THAT:

The Board of Health agenda for January 7, 2016 be accepted and all reports included in the agenda be received as amended.

CARRIED

3. Declaration of Pecuniary Interest and the General Nature Thereof: None.

4. Minutes of Previous Session:

MOTION:

Moved by: Member Versteeg and Seconded by: Warden Gowing

THAT:

The minutes of the Board of Health meeting of December 3, 2015 be adopted as presented.

CARRIED

5. Closed to the Public Session:

MOTION:

Moved by: Member Rognvaldson and Seconded by: Member Jewitt

THAT:

The Board of Health do now go into a “closed to the public session” at 9:02 a.m. under *Section 239 of the Municipal Act, 2001 as amended*; to discuss an item/items that relates to:

- Labour relations or employee negotiations-CUPE

AND FURTHER THAT:

Senior Manager of Human Resources Jane Anderson, Clerk Susan Cronin, Acting Chief Financial Officer Nancy Rennick and Acting Medical Officer of Health Dr. Janice Owen remain in attendance.

CARRIED

MOTION:

Moved by: Member Rognvaldson and Seconded by: Member Versteeg

THAT:

The Board of Health rise from the "Closed to the Public Session" at 9:38 a.m.
CARRIED

- Reporting Out

MOTION:

Moved by: Member Jewitt and Seconded by: Member Rognvaldson

THAT:

The Board of Health recommend to the Council of Huron County that the Collective Agreement between the Corporation of the County of Huron Health Unit and CUPE 1305 as negotiated on December 9 and 15, 2015 be ratified.

CARRIED

6. Board Member Issues:

6.1 Notice of Motion from December 3, 2015 meeting presented by Warden Gowing:

The Public Health Manager, Environmental Health be directed to develop customer service standards and training for all Public Health Inspectors and to incorporate customer service accountability assessments into the performance review process for all Inspectors;

AND FURTHER THAT:

The Medical Officer of Health be directed to include the leadership of a customer service strategy (including uniform implementation across the County) into the performance assessment for the Public Health Manager, Environmental Health.

Moved by: Warden Gowing and Seconded by: Member Steffler

THAT:

The Public Health Manager, Environmental Health be directed to develop customer service standards and training for all Public Health Inspectors and to incorporate customer service accountability assessments into the performance review process for all Inspectors;

AND FURTHER THAT:

The Medical Officer of Health be directed to include the leadership of a customer service strategy (including uniform implementation across the County) into the performance assessment for the Public Health Manager, Environmental Health;

AND FURTHER THAT:

An annual report be presented to the Board of Health to review any concerns.

CARRIED

6.2 Update from Amalgamation Steering Group – Huron County Health Unit and Perth District Health Unit: (presented by Chair Hessel)

Chair Hessel informed members that the amalgamation talks are at a stand still pending the requested delegation with the Ministry of Health by Huron and Perth Health Units at the ROMA/OGRA Conference in February. Dr. Klassen is organizing a meeting with the Huron and Perth Board Chairs and Medical Officers of Health and the Chief Medical Officer of Health Dr. David Williams.

7. Administrative Issues: None.

8. Program Reports:

8.1 Environmental Health related activities under the Ontario Public Health Standards- November 2015: (presented by Jean-Guy Albert)

MOTION:

Moved by: Warden Gowing and Seconded by: Member Van Diepenbeek

THAT:

The Board of Health accept the report of Public Health Manager, Environmental Health, Jean-Guy Albert dated January 7, 2016, entitled “Environmental Health Related Activities under the Ontario Public Health Standards – November 2015”, as presented for information.

CARRIED

8.2 Report of the Acting Medical Officer of Health/CEO: (presented by Dr. Janice Owen)

MOTION:

Moved by: Member Steffler and Seconded by: Member Rognvaldson

THAT:

The Board of Health accept the report of Acting Medical Officer of Health/CEO, Dr. Janice Owen dated January 7, 2016, entitled “Acting Medical Officer of Health Update”, as presented for information.

CARRIED

9. Health Unit 2016 Budget: (presented by Nancy Rennick)

MOTION:

Moved by: Member Van Diepenbeek and Seconded by: Member Jewitt

THAT:

The Board of Health approve the Health Unit 2016 Budget, as presented.

CARRIED

10. Correspondence:

MOTION:

Moved by: Warden Gowing and Seconded by: Member Steffler

THAT:

The Board of Health accept correspondence not specifically dealt with, for information.

CARRIED

11. Accounts and Financial Statements:

Accounts up to and including December 20, 2015 were reviewed.

DEPARTMENT PROGRAM	ACCOUNT
General Health Programs	71,480.91

Financial statements for the period ending November 30, 2015 were reviewed.

HEALTH UNIT	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
General Programs	4,464,052	4,485,360	5,583,398	5,842,035	1,119,346	1,356,675
HB / HC	557,504	568,623	557,504	554,794	-	(13,829)
County Programs	198,069	176,913	212,274	232,521	14,205	55,608

MOTION:

Moved By: Member Steffler and Seconded By: Member Versteeg

THAT:

The accounts up to and including December 20, 2015 and the financial statements as of November 30, 2015, be received as presented.

CARRIED

12. Next Meeting:

The next meeting of the Board of Health will be on Thursday, February 4, 2016 at 9:00 a.m. in Seminar Room 2 at the Health & Library Complex, south of Clinton.

13. Adjournment:

MOTION:

Moved by: Member Van Diepenbeek and Seconded by: Member Rognvaldson

THAT:

The Board of Health meeting adjourn at 10:29 a.m.

CARRIED

Chair T. Hessel