



Board of Health

Minutes - December 3, 2015

CLINTON, ONTARIO

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BOARD OF HEALTH

Clinton, Ontario
December 3, 2015

The Board of Health met in Seminar Room 2 at the Health and Library Complex south of Clinton on the 3rd day of December 2015. Members of the Board present: Warden Gowing, T. Hessel, D. Jewitt, R. Rognvaldson, J. Steffler, B. Van Diepenbeek, and A. Versteeg. Staff present: Senior Manager of Human Resources Jane Anderson, County Clerk Susan Cronin, Acting Medical Officer of Health Dr. Janice Owen, Health Unit Public Health Managers – Barb Leavitt and Jean-Guy Albert and Acting Chief Financial Officer Nancy Rennick. Staff absent: Christina Taylor, Tanya Sangster.

- 1. Warden Paul Gowing called the meeting to order at 9:00 a.m.**
- 2. Election of the Chair and Vice-Chair for the Board of Health for 2016:**

Warden Gowing requested a Motion to nominate a Chair for the Board of Health for 2016.

MOTION:

Moved by: Member Van Diepenbeek and Seconded by: Member Rognvaldson

THAT:

Tyler Hessel be nominated as the Chair of the Board of Health for 2016.

CARRIED

Warden Gowing turned the Board of Health meeting over to the newly elected Chair Hessel.

Chair Hessel requested a Motion to nominate a Vice-Chair for the Board of Health for 2016.

MOTION:

Moved by: Member Steffler and Seconded by: Member Jewitt

THAT:

Ben Van Diepenbeek be nominated as the Vice-Chair for the Board of Health for 2016.

CARRIED

- 3. Approval of Agenda:**

MOTION:

Moved by: Warden Gowing and Seconded by: Member Steffler

THAT:

The Board of Health Agenda for December 3, 2015 be accepted and all reports included in the Agenda be received as presented.

CARRIED

- 4. Declaration of Pecuniary Interest and the General Nature Thereof: None.**

- 5. Minutes of Previous Session:**

MOTION:

Moved by: Member Versteeg and Seconded by: Member Van Diepenbeek

THAT:

The minutes of the Board of Health meeting of November 5, 2015 be adopted as circulated.

CARRIED

6. Closed to the Public Session:

MOTION:

Moved by: Member Jewitt and Seconded by: Member Versteeg

THAT:

The Board of Health do now go into a "Closed to the Public Session" at 9:06 a.m. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item/items that relates to:

- Labour relations or employee negotiations - CUPE

AND FURTHER THAT:

Clerk Susan Cronin, Senior Manager of Human Resources Jane Anderson and Acting Medical Officer of Health Dr. Janice Owen remain in attendance.

CARRIED

MOTION:

Moved by: Warden Gowing and Seconded by: Member Van Diepenbeek

THAT:

The Board of Health rise from "Closed to the Public Session" at 9:16 a.m.

CARRIED

MOTION:

Moved by: Member Van Diepenbeek and Seconded by: Member Versteeg

THAT:

The Board of Health direct staff to proceed as per direction given in "Closed to the Public Session" of December 3, 2015.

CARRIED

7. Board Member Issues:

Warden Gowing presented the following Notice of Motion for consideration at the next meeting:

THAT:

The Public Health Manager, Environmental Health be directed to develop customer service standards and training for all Public Health Inspectors and to incorporate customer service accountability assessments into the performance review process for all Inspectors;

AND FURTHER THAT:

The Medical Officer of Health be directed to include the leadership of a customer service strategy (including uniform implementation across the County) into the performance assessment for the Public Health Manager, Environmental Health.

7.1 Update from Amalgamation Steering Group – Huron County Health Unit and Perth District Health Unit: (presented by Chair Hessel)

MOTION:

Moved by: Member Rognvaldson and Seconded by: Member Van Diepenbeek

THAT:

The Huron County Board of Health defer the Huron-Perth Health Unit amalgamation discussion until the funding model is received from the province and further information is received from Chief Medical Officer of Health Dr. David Williams.

CARRIED

MOTION:

Moved by: Warden Gowing and Seconded by: Member Steffler

THAT:

The Huron and Perth Boards of Health proceed with a delegation request with the Minister of Health at the ROMA/OGRA Conference in February 2016.

CARRIED

8. Administrative Issues: None.

- 9. Environmental Health Related Activities under the Ontario Public Health Standards – October 2015:** (presented by Jean-Guy Albert). The Campaign for e-cigarette legislation, effective January 1, 2016, will begin December 15, 2015. An information report will be presented to the Board in 2016.

MOTION:

Moved by: Member Jewitt and Seconded by: Member Versteeg

THAT:

The Board of Health accept the report of Public Health Manager, Environmental Health, Jean-Guy Albert dated December 3, 2015, entitled “Environmental Health Related Activities under the Ontario Public Health Standards – October 2015”, as presented for information.

CARRIED

10. Nutritious Food Basket 2015 Report: (presented by Janice Dunbar)

MOTION:

Moved by: Member Rognvaldson and Seconded by: Member Steffler

THAT:

The Board of Health accept the report of Community Developer, Community Health, Janice Dunbar dated December 3, 2015, entitled “Nutritious Food Basket 2015 Report”, as presented for information;

AND FURTHER THAT:

The Board endorse the Position Statement on Responses to Food Insecurity by the Ontario Society of Nutrition Professionals in Public Health (OSNPPH).

CARRIED

11. 2014 NutriSTEP® Screening Results: (presented by Scholastica Madu)

MOTION:

Moved by: Warden Gowing and Seconded by: Member Steffler

THAT:

The Board of Health accept the report of Public Health Dietitian, Scholastica Madu, Public Health Dietitian, Community Health, dated December 3, 2015, entitled “2014 NutriSTEP® Screening Results”, as presented for information.

CARRIED

- 12. Report of the Acting Medical Officer of Health/CEO:** (presented by Dr. Janice Owen). Dr. Owen invited all members of the Board to the Christmas All Staff Day on December 14, 2015.

MOTION:

Moved by: Member Rognvaldson and Seconded by: Member Jewitt

THAT:

The Board of Health accept the report of Acting Medical Officer of Health/CEO, Dr. Janice Owen dated December 3, 2015, entitled "Acting Medical Officer of Health Update", as presented for information.

CARRIED

13. Third Quarter Review: (presented by Nancy Rennick)

MOTION:

Moved by: Member Rognvaldson and Seconded by: Member Van Diepenbeek

THAT:

The Board of Health accept the report of Acting Financial Officer, Nancy Rennick, dated December 2015, entitled "Third Quarter Review", as presented for information.

CARRIED

14. 2016 Budget: (presented by Nancy Rennick)

MOTION:

Moved by: Member Van Diepenbeek and Seconded by: Member Steffler

THAT:

The Board of Health accept the report of Nancy Rennick, Acting Chief Financial Officer, dated December 2015, entitled "2016 Budget", as presented for information.

CARRIED

15. Correspondence:

- 15.1 Perth District Health Unit letter to The Honourable Kathleen Wynne, Premier of Ontario Re: Northern Ontario Evacuations of First Nations Communities – dated October 26, 2015.
- 15.2 Algoma Public Health Unit letter to The Honourable Kathleen Wynne, Premier of Ontario Re: Northern Ontario Evacuations of First Nations Communities – dated October 28, 2015.
- 15.3 Northwestern Health Unit Resolution No. 88-2015 Re: Smoke Free Housing – dated October 23, 2015.
- 15.4 Letter to the Honourable Kathleen Wynne, Premier of Ontario and the Honourable Eric Hoskins, Minister of Health and Long-Term Care Re: Request for Ontario Overdose Coordinator and Action Plan – dated November 2, 2015.
- 15.5 Elgin St. Thomas Public Health Unit letter to The Honourable Eric Hoskins, Minister of Health Re: Public Health Funding – dated November 2, 2015.
- 15.6 aPHa letter to The Honourable Eric Hoskins, Minister of Health and Long-Term Care Re: Public Health Funding Model – dated November 3, 2015.
- 15.7 Peterborough Health Unit letter to Lorne Coe, President, aPHa Re: Electronic Participation at Board of Health meetings – dated November 6, 2015.
- 15.8 Peterborough Health Unit letter to The Honourable Tracy MacCharles, Ministry of Children and Youth Services Re: Results of 2015 Nutritious Food Basket for Peterborough County-City Health Unit – dated November 6, 2015.

- 15.9 Peterborough Public Health Unit letter to Evelyn Vaccari, Chair, Ontario Society of Nutrition Professionals in Public Health (OSNPPH) Re: Limited Incomes: A Recipe for Hunger report – dated November 6, 2015.
- 15.10 Peterborough Public Health Unit letter to The Honourable Helena Jaczek, Ministry of Community and Social Services Re: Food Security and the Transformation of Social Assistance in Ontario – dated November 6, 2015.
- 15.11 Huron County Health Unit letter to The Honourable Dr. Eric Hoskins, Ministry of Health and Long-Term Care Re: Public Health Funding – dated November 9, 2015.
- 15.12 Wellington-Dufferin-Guelph Public Health letter to the Honourable Deborah Matthews, Deputy Premier Re: Results of 2015 Nutritious Food Basket for Wellington-Dufferin-Guelph Public Health – dated November 4, 2015.
- 15.13 Wellington-Dufferin-Guelph Public Health letter to The Honourable Tracy MacCharles, Minister of Children and Youth Services Re: Healthy Babies Healthy Children Program Funding – dated November 4, 2015.
- 15.14 Ministry of Health and Long-Term Care memorandum Re: Syrian Refugee Crisis to health workers, health sector employers and other health system partners – dated November 12, 2015.
- 15.15 Ministry of Health and Long-Term Care letter to Board of Health Chairs and Medical Officers of Health Re: OPHS modernization – dated November 16, 2015.
- 15.16 Ministry of Health and Long-Term Care memorandum Re: Update of Public Health Funding – dated November 6, 2015.
- 15.17 Haliburton, Kawartha, Pine Ridge District Health Unit letter to The Honourable Eric Hoskins, Minister of Health and Long-Term Care Re: Association of Local Public Health Agencies’ (aLPHa) Resolution: Public Health Funding Formula – dated November 19, 2015.

MOTION:

Moved by: Member Steffler and Seconded by: Member Versteeg

THAT:

The Board of Health accept correspondence not specifically dealt with, for information.

CARRIED

16. Accounts and Financial Statements:

Accounts up to and including November 22, 2015 totaling \$73,531.85.16 were reviewed.

DEPARTMENT PROGRAM	ACCOUNT
General Health Programs	73,531.85

Financial statements for the period ending October 31, 2015 were reviewed.

HEALTH UNIT	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated

HEALTH UNIT	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
General Programs	4,488,008	4,564,800	5,165,064	6,106,234	677,056	1,541,434
Heart/Health	56,337	-	55,759	-	(578)	-

MOTION:

Moved By: Member Versteeg and Seconded By: Member Van Diepenbeek

THAT:

The accounts up to and including November 22, 2015 and the financial statements as of October 31, 2015, be received as presented.

CARRIED

17. Next Meeting:

The next regular meeting of the Board of Health will be on Thursday, January 7, 2016 at 9:00 a.m. at the Health Unit in Clinton.

18. Adjournment:

MOTION:

Moved by: Warden Gowing and Seconded by: Member Jewitt

THAT:

The Board of Health meeting adjourn at 10:39 a.m.

CARRIED

Chair T. Hessel