



# Board of Health

Minutes - September 3, 2015

CLINTON, ONTARIO

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## HURON COUNTY BOARD OF HEALTH

Clinton, Ontario  
September 3, 2015

The Board of Health met in Seminar Room 2 at the Health and Library Complex south of Clinton on the 3<sup>rd</sup> day of September. Members of the Board present: Warden P. Gowing, T. Hessel, D. Jewitt, R. Rognvaldson, J. Steffler, B. Van Diepenbeek and A. Versteeg. Staff present: County Clerk Susan Cronin, Health Unit Public Health Managers – Tanya Sangster, Jean-Guy Albert and Barb Leavitt, Acting Chief Financial Officer Nancy Rennick, Acting Medical Officer of Health Janice Owen.

**1. Chair Hessel called the meeting to order at 9:00 a.m.**

**2. Approval of Agenda:**

Chair Hessel informed members that a “Closed to the Public Session” would be considered at agenda # 5 (as per notification of September 2, 2015) and agenda item # 10 would be considered after # 6.1(a).

**MOTION:**

Moved by: Member Rognvaldson and Seconded by: Member Versteeg

**THAT:**

The Board of Health Agenda for September 3, 2015 be accepted and all reports included in the Agenda be received as amended.

CARRIED

**3. Declaration of Pecuniary Interest and the General Nature Thereof: None.**

**4. Minutes of Previous Session:**

**MOTION:**

Moved by: Member Steffler and Seconded by: Member Van Diepenbeek

**THAT:**

The minutes of the Board of Health meeting of August 6, 2015 be adopted as presented.

CARRIED

**5. Closed to the Public Session:**

**MOTION:**

Moved by: Member Jewitt and Seconded by: Member Rognvaldson

**THAT:**

The Board of Health do now go into a “Closed to the Public Session” at 9:01 a.m. under *Section 239 of the Municipal Act, 2001 as amended*; to discuss an item/items that relates to:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local Board;

**AND FURTHER THAT:**

Clerk Susan Cronin and Solicitor Greg Stewart remain in attendance.

CARRIED

**MOTION:**

Moved by: Warden Gowing and Seconded by: Member Rognvaldson

**THAT:**

The Board of Health rise from "Closed to the Public Session" at 9:17 a.m.

CARRIED

- Reporting out

MOTION:

Moved by: Member Jewitt and Seconded by: Member Rognvaldson

THAT:

The Board of Health proceed as per direction given in the "Closed to the Public Session" of September 3, 2015.

CARRIED

**6. Board Member Issues:**

Agenda # 10 was considered:

- 10. Living Wage Report:** (presented by Janice Dunbar and Ryan Erb from the Social Research Planning Council)

MOTION:

Moved by: Member Van Diepenbeek and Seconded by: Member Rognvaldson

THAT:

The Board of Health accept the report of Janice Dunbar, Community Developer and Ryan Erb from the Social Research Planning Council, dated September 3, 2015, entitled "Living Wage Report", as presented for information.

CARRIED

- 6.1 Update from Amalgamation Steering Group – Huron County Health Unit and Perth District Health Unit: (presented by Chair Hessel)

Chair Hessel informed members that a letter of intent will be sent requesting funds for the consideration of amalgamation to the Chief Medical Officer of Health Dr. David Williams. The Terms of Reference, Principles of Amalgamation and the Communications Strategy were reviewed by the Board.

MOTION:

Moved by: Member Steffler and Seconded by: Warden Gowing

THAT:

The Board of Health accept the report dated September 3, 2015, entitled "Amalgamation Steering Group HCHU and PDHU Update";

AND FURTHER THAT:

The Terms of Reference, Principles of Amalgamation and Communications Strategy, be approved as presented.

CARRIED

- 7. Administrative Issues:** None.

- 8. Project Management Support:** (presented by the Management Team)

MOTION:

Moved by: Member Van Diepenbeek and Seconded by: Member Jewitt

THAT:

The Board of Health approve the use of existing gapping dollars to meet the short-term project management needs of the Health Unit;

AND FURTHER THAT:

Staff be directed to proceed with recruitment of this position.

CARRIED

**9. School Health Team Report:** (presented by the School and Sexual Health Team)

MOTION:

Moved by: Member Rognvaldson and Seconded by: Member Jewitt

THAT:

The Board of Health accept the report from the School and Sexual Health Team dated September 3, 2015, entitled "Summary for School Year 2014-2015", as presented for information.

CARRIED

**10. Living Wage Report:** (considered at agenda # 6.1)

**11. Environmental Health related activities under the Ontario Public Health Standards-July 2015:** (presented by Jean-Guy Albert)

MOTION:

Moved by: Warden Gowing and Seconded by: Member Van Diepenbeek

THAT:

The Board of Health accept the report from Jean-Guy Albert, Public Health Manager, Environmental Health, dated September 3, 2015, entitled "Environmental Health related activities under the Ontario Public Health Standards – July 2015", as presented for information.

CARRIED

**12. Report of the Acting Medical Officer of Health/CEO:** (presented by Dr. Janice Owen)

MOTION:

Moved by: Member Versteeg and Seconded by: Member Van Diepenbeek

THAT:

The Board of Health accept the report of Dr. Janice Owen, Acting Medical Officer of Health/CEO, dated September 3, 2015, entitled "Acting Medical Officer of Health Update", as presented for information.

CARRIED

**13. 6 Month Review:** (presented by Nancy Rennick, Acting Chief Financial Officer)

MOTION:

Moved by: Member Jewitt and Seconded by: Member Steffler

THAT:

The Board of Health accept the report of Nancy Rennick, Acting Chief Financial Officer, dated August 2015, entitled "6 Month Review", as presented for information.

CARRIED

**14. Orientation continuation:** For the information of the Board.

Orientation continued with information provided on Section 4, an overview of the Ontario Public Health Standards (OPHS), of the Board of Health Module. Section 4 of the Module can be accessed under the table of contents at:

<https://www.ehealthontario.ca/portal/server.pt?open=512&objID=3241&PageID=0&mode=2>

**15. Correspondence:**

MOTION:

Moved by: Member Van Diepenbeek and Seconded by: Member Versteeg

THAT:

The Board of Health accept correspondence not specifically dealt with, for information.  
 CARRIED

**16. Accounts and Financial Statements:**

Accounts up to and including August 20, 2015 were reviewed.

DEPARTMENT PROGRAM	ACCOUNT
General Health Programs	83,893.42

Financial statements for the period ending July 31, 2015 were reviewed.

HEALTH UNIT	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
General Programs	2,790,454	2,704,289	3,443,137	3,635,164	652,683	930,875
HB / HC	369,805	361,851	369,805	360,602	-	(1,249)
County Programs	130,519	112,581	138,522	150,821	8,003	38,240

MOTION:

Moved By: Member Versteeg and Seconded By: Member Jewitt

THAT:

The accounts up to and including August 20, 2015 and the financial statements as of July 31, 2015, be received as presented.

CARRIED

**17. Next Meeting:**

The next regular meeting of the Board of Health will be on Thursday, October 1, 2015 at 9:00 a.m. at the Health Unit in Clinton.

**18. Adjournment:**

MOTION:

Moved by: Warden Gowing and Seconded by: Member Rognvaldson

THAT:

The Board of Health meeting adjourn at 10:31 a.m.

CARRIED

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Chair T. Hessel