



Board of Health

Minutes - March 5, 2015

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HURON COUNTY BOARD OF HEALTH

Clinton, Ontario
March 5, 2015

The Board of Health met in Seminar Room 2 at the Health and Library Complex south of Clinton on the 5th day of March. Members of the Board present: Warden P. Gowing, T. Hessel, D. Jewitt, R. Rognvaldson, B. Van Diepenbeek and A. Versteeg. Member J. Steffler was absent. Staff present: CAO Brenda Orchard, Senior Manager of Human Resources Jane Anderson, County Clerk Susan Cronin, Deputy Treasurer Nancy Rennick, Health Unit SMT – Jean-Guy Albert, Tanya Sangster and Christina Taylor and Acting Medical Officer of Health Graham Pollett.

1. Chair Hessel called the meeting to order at 9:00 a.m.

2. Approval of Agenda:

MOTION:

Moved by: Warden Gowing and Seconded by: Member Versteeg

THAT:

The Board of Health Agenda for March 5, 2015 be accepted as presented and all reports included in the Agenda be received as presented.

CARRIED

3. Declaration of Pecuniary Interest and the General Nature Thereof: None.

4. Minutes of Previous Session:

MOTION:

Moved by: Member Van Diepenbeek and Seconded by: Member Rognvaldson

THAT:

The minutes of Board of Health meeting of February 5, 2015 be adopted as circulated.

CARRIED

5. Closed to the Public Session:

MOTION:

Moved by: Member Versteeg and Seconded by: Member Jewitt

THAT:

The Board of Health do now go into a "closed to the public session" at 9:02 a.m. under *Section 239 of the Municipal Act, 2001 as amended*; to discuss an item/items that relates to:

- 1) Personal matters about an identifiable individual, including municipal or local Board employees – MOH position

AND FURTHER THAT:

CAO Orchard, Senior HR Manager Anderson and Clerk Cronin remain in attendance.

CARRIED

MOTION:

Moved by: Member Versteeg and Seconded by: Member Rognvaldson

THAT:

The Board of Health rise from "Closed to the Public Session" at 9:23 a.m.

CARRIED

- Reporting out

MOTION:

Moved by: Warden Gowing and Seconded by: Member Rognvaldson

THAT:

Staff be directed to proceed as per direction given in Closed to the Public Session of March 5, 2015.

CARRIED

6. Board Member Issues: none.

7. Administrative Issues:

Jean-Guy Albert informed members that the presentations from the Alpha Conference held in February are available. There is an upcoming conference in Ottawa in June 2015 for Board of Health members. Information on these topics will be circulated to members.

Jean-Guy Albert informed members that he will be presenting a beach report to the Town of Goderich in March with recommendations. This report will be presented to the Huron County Board of Health in April.

Christina Taylor informed members that there are 18 confirmed cases of measles in Ontario; there are two connections in Huron County to the confirmed measles cases. These two connections have been contacted, investigated and monitored. Neither connection was a confirmed case of measles. The Health Unit is on high alert and monitoring this issue.

8. Information Session:

8.1 Communications: (presented by Rita Marshall)

Rita Marshall, Communications Coordinator, presented a report entitled Communications, for the information of the Board.

MOTION:

Moved by: Member Versteeg and Seconded by: Member Van Diepenbeek

THAT:

The Board of Health accept the report of Rita Marshall, Communications Coordinator dated March 5, 2015, entitled Communications, as presented for information.

CARRIED

8.2 Tobacco Cessation Program: (presented by Julie Verch)

Julie Verch, Public Health Nurse – Tobacco Cessation Coordinator, presented a report entitled Update on Tobacco Cessation Program at the Huron County Health Unit, for the information of the Board.

MOTION:

Moved by: Member Jewitt and Seconded by: Member Rognvaldson

THAT:

The Board of Health accept the report of Julie Verch, Public Health Nurse – Tobacco Cessation Coordinator dated March 5, 2015, entitled Update on Tobacco Cessation Program at the Huron County Health Unit, as presented for information.

CARRIED

8.3 Ontario Public Health Standards Requirements Compliance 2014 Year-end Report: (presented by Kristin Beaton)

Kristin Beaton, Program Evaluator – Community Health, presented a report entitled Ontario Public Health Standards Requirements Compliance 2014 Year-end Report, for the information of the Board.

MOTION:

Moved by: Member Van Diepenbeek and Seconded by: Warden Gowing

THAT:

The Board of Health accept the report of Kristin Beaton, Program Evaluator – Community Health dated March 5, 2015, entitled Ontario Public Health Standards Requirements Compliance 2014 Year-end Report, as presented for information.

CARRIED

8.4 Financial Controls: (presented by Nancy Rennick)

Nancy Rennick, Deputy Treasurer, presented a report entitled Financial Controls for the information of the Board.

MOTION:

Moved by: Member Rognvaldson and Seconded by: Member Versteeg

THAT:

The Board of Health accept the report from Nancy Rennick, Deputy Treasurer dated March 5, 2015, entitled Financial Controls and approve the accompanying checklist to be included in the budget package to the Ministry of Health.

CARRIED

8.5 Strategic Planning: (presented by Barbara Leavitt)

Barbara Leavitt, Public Health Manager – Community Health, presented a report entitled Strategic Planning, asking for direction from the Board to start a Request for Proposal (RFP) to engage a consultant to develop a strategic plan for the Health Unit.

MOTION:

Moved by: Member Jewitt and Seconded by: Member Versteeg

THAT:

Staff will prepare a report for presentation to the Board of Health outlining the Request For Proposal for a Strategic Plan for the Huron County Health Unit.

CARRIED

9. Program Reports:

Jean-Guy Albert, Public Health Manager – Environmental Health, presented a report entitled Safe Water Program, for the information of the Board.

MOTION:

Moved by: Warden Gowing and Seconded by: Member Rognvaldson

THAT:

The Board of Health approve the report from Jean-Guy Albert, Public Health Manager dated March 5, 2015, entitled Safe Water Program, as presented for information.

CARRIED

10. Correspondence:

10.1 Durham Region letter to The Honourable Kathleen Wynne, Premier and Minister of Agriculture Re: Memorandum from Dr. Robert Kyle, Commissioner & Medical Officer of Health dated January 6, 2015 re: 2014 Nutritious Food Basket (File No. P00) – dated January 22, 2015.

10.2 Durham Region letter to The Honourable Kathleen Wynne, Premier and Minister of Agriculture Re: Memorandum from Dr. Robert Kyle, Commissioner & Medical Officer of Health dated January 6, 2015 re: Continued Oral Health Access (File No. P00) – dated January 22, 2015.

10.3 Wellington-Dufferin-Guelph Public Health letter to the Ministry of Health and Long-Term Care, Office of the Minister Re: Energy Drinks – dated February 4, 2015.

MOTION:

Moved by: Member Versteeg and Seconded by: Member Van Diepenbeek

THAT:

The Board of Health accept correspondence not specifically dealt with, for information.

CARRIED

11. Accounts and Financial Statements:

Accounts up to and including February 19, 2015 were reviewed.

DEPARTMENT PROGRAM	ACCOUNT
General Health Programs	63,933.46

MOTION:

Moved By: Member Van Diepenbeek and Seconded By: Warden Gowing

THAT:

The accounts up to and including February 19, 2015 be received as presented.

CARRIED

12. Next Meeting:

The next regular meeting of the Board of Health will be on Thursday, April 2, 2015 at 9:00 a.m. at the Health Unit in Clinton.

13. Adjournment:

MOTION:

Moved by: Member Rognvaldson and Seconded by: Member Versteeg

THAT:

The Board of Health meeting adjourn at 10:26 a.m.

CARRIED

Chair T. Hessel