



# Board of Health

Minutes - January 16, 2014

CLINTON, ONTARIO

creating healthy communities

*together*

## **BOARD OF HEALTH**

Clinton, Ontario  
January 16, 2014

The Board of Health met in Seminar Room 2 at the Health and Library Complex south of Clinton on the 16<sup>th</sup> day of January 2014. Members of the Board present: Warden Steffler, G. Robertson, B. Van Diepenbeek, T. Hessel, R. Rognvaldson, B. Dowson and D. Jewitt. Member Jewitt departed at 10:49 a.m. Member Robertson departed at 10:58 a.m. Staff present: CAO Orchard, Senior Manager of Human Resources Jane Anderson, County Clerk Susan Cronin, Health Unit SMT – Jean-Guy Albert, Christina Taylor and Tanya Sangster.

### **1. Warden J. Steffler called the meeting to order at 9:01 a.m.**

### **2. Election of the Chair and Vice-Chair for the Board of Health for 2014:**

Warden Steffler requested a Motion to nominate a Chair for the Board of Health for 2014.

MOTION:

Moved by: Member Robertson and Seconded by: Member Van Diepenbeek

THAT:

Bill Dowson be nominated as the Chair of the Board of Health for 2014.

CARRIED

Warden Steffler to turn the Board of Health meeting over to the newly elected Chair.

Chair Dowson requested a Motion to nominate a Vice-Chair for the Board of Health for 2014. Member Van Diepenbeek accepted the nomination. Member Jewitt declined the nomination.

MOTION:

Moved by: Member Jewitt and Seconded by: Member Hessel

THAT:

Ben Van Diepenbeek be nominated as the Vice-Chair for the Board of Health for 2014.

CARRIED

### **3. Agenda and Reports:**

Clerk Cronin informed members that there was an addition to the agenda under Section 4. Closed to the Public Session:

- 1) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and CAO Orchard and Solicitor Greg Stewart will remain in attendance for this item.

MOTION:

Moved by: Member Hessel and Seconded by: Member Robertson

THAT:

The Board of Health Agenda for Thursday, January 16, 2014 be accepted as amended and all reports included in the Agenda be received as presented.

CARRIED

### **4. Closed to the Public Session:**

MOTION:

Moved by: Member Robertson and Seconded by: Warden Steffler

THAT:

**The Board of Health do now go into a "closed to the public session" at 9:06 a.m. under *Section 239 of the Municipal Act, 2001 as amended*; to discuss an item/items that relates to:**

- 1) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- 2) Labour relations or employee negotiations-CUPE negotiations

AND FURTHER THAT:

CAO Orchard (1 & 2), Solicitor Greg Stewart (1), Clerk Cronin (2), HR Manager Jane Anderson (2), Health Unit SMT – Jean-Guy Albert, Christina Taylor and Tanya Sangster (2) remain in attendance.

CARRIED

MOTION:

Moved by: Member Robertson and Seconded by: Member Hessel

THAT:

**The Board of Health rise from "Closed to the Public Session" at 10:22 a.m.**

CARRIED

MOTION:

Moved by: Member Rognvaldson and Seconded by: Warden Steffler

THAT:

The Board of Health recommend to the Council of Huron County that the Collective Agreement between the Corporation of County of Huron Health Unit and CUPE 1305 as negotiated on November 25, December 6 and 20, 2013 be ratified.

AND FURTHER THAT:

The Warden and Clerk be authorized to sign and execute the agreement on behalf of the County of Huron.

CARRIED

### **5. Minutes:**

MOTION:

Moved by: Member Robertson and Seconded by: Member Hessel

THAT:

The minutes of Board of Health meeting of November 29, 2013 be adopted as circulated.

CARRIED

### **6. Declarations of Pecuniary Interest and the General Nature Thereof:**

None.

### **7. Board Member Issues:**

Warden Steffler requested an update on plumbing and septic system inspections. Jean-Guy Albert stated that a report will be presented regarding plumbing and septic system inspections at an upcoming meeting.

Warden Steffler requested staff reach out to the Avon Maitland District School Board regarding services that the Health Unit can provide.

Member Hessel requested information regarding testing for E. coli in Bluewater. Dr. Erica Clark reviewed the process and will be available to answer any further questions of the ratepayer.

### **8. Administrative Issues:**

None.

## **9. Safe Water Program:**

Jean Guy-Albert, Public Health Manager – Environmental Health, presented a report entitled Safe Water Program, for the information of the Board.

MOTION:

Moved by Member Robertson and Seconded by Member Van Diepenbeek

THAT:

The Board of Health approve the report from Jean-Guy Albert, Public Health Manager, dated January 16, 2014, entitled Safe Water Program, as presented for information.

CARRIED

## **10. Reports From SMT:**

10.1 Board of Health Electronic Learning Module. A training section will be added to the next Board of Health Meeting.

The Senior Management Team– Huron County Health Unit, presented a report entitled Board of Health Electronic Learning Module, for the information of the Board.

MOTION:

Moved by: Member Hessel and Seconded by: Member Van Diepenbeek

THAT:

The Board of Health approve the report of the Senior Management Team– Huron County Health Unit dated January 16, 2014, entitled Board of Health Electronic Learning Module, as presented for information.

CARRIED

10.2 Temporary Appointment of Two Senior Public Health Nurses

MOTION:

Moved by: Warden Steffler and Seconded by: Member Jewitt

THAT:

The Board of Health authorizes the Senior Management Team – Health Unit to establish two temporary Senior Public Health Nurse positions from January to June 2014;

AND FURTHER THAT:

The process to fill these positions commence immediately.

CARRIED

**11. Request to become an official supporter of the Canadian Low-Risk Alcohol Drinking Guidelines:**

Christina Taylor, Public Health Manager – Infectious Disease, presented a report entitled Request to become an official supporter of the Canadian Low-Risk Alcohol Drinking Guidelines, for the consideration and decision of the Board.

MOTION:

Moved by Member Van Diepenbeek and Seconded by Member Robertson

THAT:

The Board of Health endorses a letter requesting the Huron County Health Unit and the Southwest Low-Risk Alcohol Drinking Guidelines (SW LRADG) Working Group to be recognized as official supporters of the Canadian LRADGs.

CARRIED

**12. Initiating Cancer Cluster Investigation in the Township of Ashfield-Colborne-Wawanosh:**

Dr. Erica Clark, Epidemiologist presented a report entitled Initiating Cancer Cluster Investigation in the Township of Ashfield-Colborne-Wawanosh, for the information of the Board.

MOTION:

Moved by: Member Hessel and Seconded by: Warden Steffler

THAT:

The Board of Health accept the report from Dr. Erica Clark, Epidemiologist dated January 16, 2014 entitled Initiating Cancer Cluster Investigation in the Township of Ashfield-Colborne-Wawanosh, as presented for information.

CARRIED

**13. CORRESPONDENCE:**

- 13.1 Grey Bruce Health Unit letter to Amanda Rayburn, Board of Health for Wellington-Dufferin-Guelph Public Health Re: MOHLTC Protocol for the Storage and Handling of Vaccines – dated November 20, 2013
- 13.2 Grey Bruce Health Unit letter to David Watton, Board of Health for Peterborough County-City Health Unit Re: International Code of Marketing of Breastmilk Substitute – Dated November 20, 2013

- 13.3 The Regional Municipality of Durham letter to The Honourable Kathleen Wynne, Premier Re: Memorandum from Dr. Robert Kyle, Commissioner & Medical Officer of Health, Dated October 31, 2013, Re: Healthy Smiles Ontario – Dated November 22, 2013
- 13.4 The Regional Municipality of Durham letter to The Honourable Kathleen Wynne, Premier Re: Memorandum from Dr. Robert Kyle, Commissioner & Medical Officer of Health, Dated October 31, 2013, Re: Cost of Nutritious Food Basket– Dated November 22, 2013
- 13.5 Middlesex-London Health Unit letter to Chair and Members of Board of Health Re: Menu Labelling: Improving the Food Environment, Report No. 120-13 – Dated November 21, 2013
- 13.6 Simcoe Muskoka District Health Unit letter to The Honourable Deb Matthews, Minister- **Minister's Office, Ministry of Health and Long-Term Care** Re: Oral Health Care for Low Income People – Dated November 20, 2013
- 13.7 The Regional Municipality of Durham letter to The Right Honourable Stephen Harper, Prime Minister Re: Memorandum from Dr. Robert Kyle, Commissioner & Medical Officer of Health, Dated November 21, 2013, Re: International Code of Marketing of Breastmilk Substitute – Dated December 13, 2013
- 13.8 Grey Bruce Health Unit letter to The Honourable Deb Matthews, Ministry of Health and Long-Term Care, Deputy Premier Re: Prohibiting All Commercial Advertising Targeted to Children Under 13 Years of Age- Dated December 13, 2013
- 13.9 Sudbury & District Health Unit letter to The Honourable Kathleen Wynne, Premier of Ontario Re: 2013 Nutritious Food Basket – Dated December 19, 2013
- 13.10 Ministry of Health and Long-Term Care letter to Joe Steffler, Chair Huron County Board of Health Re: One-time Funding for the 2013-14 funding year for the Healthy Communities Fund – Partnership Stream Program

MOTION:

Moved by: Member Rognvaldson and Seconded by: Member Van Diepenbeek  
THAT:

The Board of Health accept correspondence not specifically dealt with for information.

CARRIED

**14. Accounts and Financial Statements:**

14.1 Accounts up to and including November 21, 2013 totaling \$81,208.41 were reviewed.

Accounts up to and including December 19, 2013 totaling \$138,491.26 were reviewed.

Financial statements for the period ending November 30, 2013 were reviewed.

HEALTH UNIT	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
General Programs	5,117,805	5,082,053	6,078,377	6,973,480	960,572	1,891,427

MOTION:

Moved By: Warden Steffler and Seconded By: Member Rognvaldson

THAT:

The accounts up to and including November 21, 2013 and December 19, 2013 and the financial statements as of November 30, 2013, be received as presented.

CARRIED

**15. Next Meeting:**

The next regular meeting of the Board of Health will be on Thursday, February 6, 2014 at 9:00 a.m. at the Health Unit in Clinton.

**16. Adjournment:**

Tanya Sangster will contact the Drug and Alcohol Task Force and report to the Board regarding membership.



MOTION:

Moved by: Member Hessel and Seconded by: Member Rognvaldson

THAT:

The Board of Health meeting adjourn at 11:07 a.m.

CARRIED

---

Chair B. Dowson