



# Board of Health

Minutes - November 1, 2012

CLINTON, ONTARIO

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## **BOARD OF HEALTH**

Clinton, Ontario  
Thursday, November 1st, 2012

The Board of Health met in Seminar Room 2 at the Health and Library Complex south of Clinton on the 1<sup>st</sup> of November, 2012. Chair G. Robertson called the meeting to order at 9:00 a.m. All members of the Board of Health were present except for Member Dowson. Also present were Medical Officer of Health/CEO, Dr. Nancy Cameron and Audrey King, Manager Administration.

### **MOTION:**

Moved by: Member J. Steffler and Seconded by: Warden B. MacLellan:

### **THAT:**

The minutes of Board of Health meeting of October 4th, 2012; be adopted as circulated.

CARRIED

### **Declarations of Pecuniary Conflict of Interest and the General Nature Thereof:**

There were no declarations of a pecuniary conflict of interest.

### **4. AGENDA AND REPORTS:**

#### **MOTION:**

Moved by: Member J. Steffler and Seconded by: Member D. Jewitt:

#### **THAT:**

The Board of Health Agenda for November 1st, 2012; be accepted and all reports included in the Agenda; be received.

CARRIED

### **5. Board Member's Issues:**

Member D. Jewitt inquired about when the Animal Control Officer receives notification of a dog bite.

Dr. Cameron explained that the Animal Control Officer is notified on the second occurrence or vicious dog bites.

Member D. Jewitt asked why the Animal Control Officer is not notified on the first occurrence.

Dr. Cameron stated that we do not notify the Animal Control Officer on the first occurrence for privacy reasons. She stated that in the Dog Owner's Liability Act it states that the Animal Control Officer *may* be notified. Our Manager checked with other neighbouring municipalities and they follow the same protocol. Our Manager has met with the Officer to discuss this and a letter was sent to the CEO's of the lower tier municipalities.

## **6. Administrative Issues:**

There were no Administrative Issues.

## **7. Information Session:**

### **7.1 Emergency Preparedness:**

Donna Parsons, Public Health Nurse and Erica Clark, Epidemiologist provided a presentation on Emergency Preparedness; for the information of the Board.

Warden B. MacLellan mentioned that when he was participating in the County EOC over the phone, communication was a problem. There was confusion because a lot of background noise could be heard and the person speaking could not be heard well. He suggested that the HU look into this problem and consider purchasing headsets.

Another concern mentioned by Warden B. MacLellan was that when people are calling into a conference call, they need to call in well ahead of time, not after the presentation has started as it interrupts the presentation.

Discussion ensued regarding Public Health Inspectors duty to ensure food safety in an emergency situation.

### **7.2 Nutritious Food Basket:**

Janice Dunbar, Community Developer – Community Health; presented a report entitled Nutritious Food Basket; for the information of the Board.

There were two (2) recommendations:

1. BOH write a letter to Ministry of Community and Social Services to ask them to consider the cost of the food basket when they consider the amounts given to Ontario Works and ODSP clients; and
2. This report and presentation go to County Council.

**MOTION:**

Moved by: Warden B. MacLellan and Seconded by: Member B. Van Diepenbeek:

THAT: The Board of Health send the recommended letter.

**CARRIED**

**8. Safe Water Program:**

A report from Jean-Guy Albert, Public Health Manager – Safe Water; entitled Safe Water Program was presented for the information of the Board.

Member R. Rognvaldson inquired as to the status of Fordwich United Church.

Dr. Cameron will report back to Member R. Rognvaldson.

**9. Report of the Medical Officer of Health/CEO:**

Dr. Nancy Cameron, Medical Officer of Health/CEO; presented a report entitled Medical Officer of Health Update; for the information of the Board.

**10. CUPE Flex Schedule Report:**

Dr. Nancy Cameron, Medical Officer of Health/CEO; presented a report entitled CUPE Flex Schedule Report; for the information of the Board.

**11. Correspondence:**

- 11.1. The Regional Municipality of Durham letter to The Honourable Dalton McGuinty, Premier re: Memorandum from Dr. R. Kyle, Commissioner & Medical Officer of Health, dated September 6, 2012 Re: Universal Influenza Immunization Program – File: P00-47 – dated September 21, 2012.

- 11.2. The Regional Municipality of Durham letter to The Honourable Dalton McGuinty, Premier re: Memorandum from Dr. R. Kyle, Commissioner & Medical Officer of Health, dated September 6, 2012 re: Chief Medical Officer of Health's Report on Oral Health – File: P00-47 – dated September 21, 2012.
- 11.3. North Bay Parry Sound District Health Unit letter to the Honourable Deb Matthews, Minister re: NBPSDHU Board of health Supports the Creation of a Capital Budget Line for Public Health which includes Multi-Year Cost-Shared Funding for Capital Projects – dated October 1, 2012.
- 11.4. Perth District Health Unit letter to The Honourable Dalton McGuinty, Premier of Ontario re: Information from Windsor-Essex County Board of Health regarding its position on the negative health outcomes associated food insecurity – dated October 1, 2012.
- 11.5. Toronto City Clerk's Office letter to The Honourable Deborah Matthews, Minister of health and Long-Term Care re: Cost of the Nutritious Food Basket – Toronto 2012, Toronto Board of Health HL 16.4 – dated September 24, 2012.
- 11.6. Peterborough Health Unit letter to the Honourable Dr. Eric Hoskins, Minister of Children and Youth Services, the Honourable Deb Matthews, Minister of Health and Long-Term Care, the Honourable John Milloy, Minister of Community and Social Services and the Honourable Kathleen Wynne, Minister of Municipal Affairs and Housing re: Cuts to Social Assistance Benefits: A Public Health Perspective – dated October 5, 2012.
- 11.7. Timiskaming Health Unit letter to The Honourable Dalton McGuinty, Premier of Ontario re: Bill 74, Skin Cancer Prevention Act – 2012 – dated October 3, 2012.
- 11.8. Porcupine Health Unit letter to The Honourable Dr. Eric Hoskins, Minister of Children and Youth Services re: resolution supporting Leeds, Grenville & Lanark District Health Units motion to support increased base funding for the Preschool Speech and Language Program – dated September 24, 2012.
- 11.9. Peterborough County Health Unit letter to The Honourable Deb Matthews, Minister of Health and Long-Term Care re PCCHU Board of

Health Supports the Creation of a Capital Budget Line for Public Health which includes Multi-Year Cost-Shared Funding for Capital Projects – dated October 17, 2012.

11.10. Association of Local Public Health Agencies letter to The Honourable Deb Matthews, Minister of Health and Long-Term Care re Reimbursements for Universal Influenza Immunization (UIIP) Campaign dated October 10, 2012.

**12. Accounts and Financial Statements:**

Accounts up to and including October 29, 2012; were reviewed.

General Health Programs	\$51,313.08
Healthy Hearts	-

Financial statements for the period ending September 30, 2012; were reviewed.

HEALTH UNIT	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
General Programs	3,970,417	4,177,490	4,883,002	5,770,098	912,585	1,592,608
Heart Health	11,810	-	14,866	-	3,056	-

MOTION:

Moved by: Member Member R. Rognvaldson and Seconded by: Member D. Jewitt:

THAT:

The accounts up to and including October 29, 2012 and the financial statement as of September 30th, 2012; be received.

CARRIED

**13. “Closed to the Public Session”:**

MOTION:

Moved by: Member B. Van Diepenbeek and Seconded by: Member J. Steffler:

THAT:

The Board of Health do now go into a "closed to the public session" at 10:14 a.m. under *Section 239 of the Municipal Act, 2001 as amended*; to discuss an item/items that relates to:

- Labour relations

AND FURTHER THAT:

Dr. Nancy Cameron and Audrey King, Manager – Administration, remain in attendance.

CARRIED

MOTION:

Moved by: Warden B. MacLellan and Seconded by: Member R. Rognvaldson:

THAT:

The Board of Health rise from "Closed to the Public Session" at 10:25 a.m.

CARRIED

#### **14. Last Meeting for 2012**

Warden B. MacLellan stated that this is the last Board of Health Meeting for this year. He thanked the Board and the Chair for all of their work this year. He also thanked Dr. Cameron and stated that he appreciates the way that Dr. Cameron manages the Health Unit and feels that the County of Huron is fortunate to have her and the skills she brings to the position.

Chair G. Robertson thanked the Board for their patience and support this year and thanked Dr. Cameron for all of her efforts and dedication.

Remaining Board Members also expressed their appreciation to the Board Chair, Dr. Cameron and the other members.

Dr Cameron thanked the Board for their interest and support this past year. She stated that it had been a pleasure working with them and hopes that many of them will return to the Board next term.

#### **Next Meeting:**

The next meeting of Board of Health will be on Thursday December 6<sup>th</sup>, 2012 at 9:00 a.m. in Seminar Room 2 at the Health & Library Complex, south of Clinton.

**Adjournment:**

MOTION:

Moved by: Member D. Jewitt and Seconded by: Member J. Steffler:

THAT:

The Board of Health meeting adjourn at 10:32 a.m.

CARRIED

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Chair G. Robertson