



Library Board

Minutes - March 23, 2011

GODERICH, ONTARIO



LIBRARY BOARD

Goderich, Ontario
March 23rd, 2011

The Huron County Library Board met in the Court House Council Chambers, in Goderich on March 23rd, 2011. All members of the Board were present except for Member P. Chisholm. Chair Barnim called the meeting to order at 9:02 a.m.

Declarations of Pecuniary Interest and the General Nature Thereof:

There were no declarations of pecuniary conflict of interest.

MOTION:

Moved by: Member M. Deichert and Seconded by: Member A. Versteeg:

THAT:

The minutes of the Library Board meeting of February 23rd, 2011; be adopted as circulated.

CARRIED

Board Member's Issues:

There were no issues brought forth.

There was some discussion regarding the 45 minutes allotted for the Library Board to do their business.

A suggestion to continue with holding the Library Board meetings at 9:00 a.m. unless the Chair feels it would be in the Library Board's best interest to start at 8:30 a.m. due to a heavy Agenda.

There was a show of hands that all agreed with this suggestion.

CAO Adams pointed out that if the Library Board were to proceed with a Strategic Plan meeting, it should be on a separate day from the Library Board meeting.

5. Report of the County Librarian:

Beth Ross, County Librarian presented the following reports; for the information of the Board.

5.1 Library Report for Information/Updating Purposes for January 2011:

5.2 Book Expenditure Report:

The Book Expenditure and Outstanding Book Order Report for the period ending February 28th, 2011 which showed total purchases to date of \$79,240, with outstanding orders totalling \$94,202, leaving the approximate amount in the uncommitted book budget of \$221,506.

MOTION:

Moved by: Member B. Siemon and Seconded by: Member P. Gowing:

THAT:

The Reports by the County Librarian entitled Library Reports for Information/Updating Purposes January 2011 and the Book Expenditure Report; be received.

CARRIED

6. LEADERSHIP DEVELOPMENT TOOLKIT:

Beth Ross, County Librarian, reported on the knowledge gap survey completed by Board Members, since the last meeting.

MOTION:

Moved by: Member A. Versteeg and Seconded by: Member T. Hessel:

THAT:

The County Librarian, Beth Ross be directed to bring a Report to an upcoming Library Board meeting commenting on the items in the Leadership by Design – Leadership Development Toolkit that scored a 3 or less.

CARRIED

7. "NETWORKING WITH OUR PEERS" WORKSHOP:

OLBA, OLS-North and SOLS are holding a "Networking with Our Peers" workshop on May 7th at the London Public Library. The "Networking with Our Peers" module of OLBA's Leadership by Design is a training opportunity for

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Board Chairs and their CEOs. Registration by other Board Members will be accepted depending on the size of the venue and the number of registrants.

Critical to the success of the library in the community is strong leadership by the Board and the CEO, as partners. Pivotal to achieving this important partnership is the vital relationship between Board Chair and CEO's to build a supportive network of peer library leaders in your immediate locale and contribute to securing a sound future for public libraries province-wide.

The workshop runs for six hours including lunch. Originally scheduled for last June, but cancelled because of low registration, the London workshop has been scheduled on a Saturday for the convenience of volunteer Board members.

This project is funded by the Ontario Ministry of Culture's \$15 million investment in public library through SOLS in collaboration with OLS-North. The complete workshop schedule and registration information will become available in the coming months.

MOTION:

Moved by: Member B. Siemon and Seconded by: Member P. Gandon:

THAT:

The Library Board; agree to participate in the "Networking with Our Peers" Workshop;

AND FURTHER THAT:

The following Board members be appointed to attend;

1) Chair B. Barnim

2) J. McDonnell

AND FURTHER THAT:

Deputy County Librarian S. Cox has confirmed she is able to attend the Workshop.

CARRIED

8. CEO RECRUITMENT:

Darcy Michaud, Director of Human Resources presented a draft job description for the Director of Cultural Services/County Librarian position, and outlined the next steps for the recruitment process.

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MOTION:

Moved by: Member T. Hessel and Seconded by: Member P. Menzies:

THAT:

The Library Board; receive the Job Description for the Full-Time Director of Cultural Services/County Librarian.

CARRIED

MOTION:

Moved by: Member P. Gowing and Seconded by: Member M. Deichert:

THAT:

The Library Board; approve the Job Description for the Full-Time Director of Cultural Services/County Librarian;

AND FURTHER THAT:

The Human Resources Department; be authorized to commence the hiring process.

CARRIED

Chair Barnim called for nominations to the CEO Recruitment Committee.

Member Siemon nominated Member Riach. Member Riach thanked Member Siemon for the nomination and declined the nomination to be on the CEO Recruitment Committee.

Member Vincent nominated Member Menzies.

Member Menzies nominated Member Hessel.

Chair Barnim nominated Member Gandon.

Chair Barnim called a second time and third time for nominations to the CEO Recruitment Committee. With no further nominations coming forward Chair Barnim declared the nominations closed.

MOTION:

Moved by: Member B. Siemon and Seconded by: Member A. Versteeg:

THAT:

Motion Con't. on Page 5.

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Motion Con't. from Page 4.

The Library Board; agree to appoint the following members to the CEO Recruitment Committee:

- 1) Warden Vincent
- 2) Chair Barnim
- 3) Vice-Chair Siemon
- 4) Member Menzies
- 5) Member Hessel
- 6) Member Gandon
- 7) CAO Adams
- 8) Director of Human Resources Michaud

CARRIED

It was confirmed that County Librarian Beth Ross will assist with providing resources; however she will not sit in on the interviews.

9. ACCOUNTS AND FINANCIAL STATEMENT:

Accounts up to and including February 25th, 2011 totaling \$34,272.96; were reviewed.

MOTION:

Moved by: Member P. Gowing and Seconded by: Member D. Riach:

THAT:

The accounts up to and including February 25th, 2011; be received.

CARRIED

Next Meeting:

The next meeting of the Library Board will be Wednesday April 20th, 2011 at 9:00 a.m. in the Court House, Council Chambers, Goderich.

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Adjournment:

MOTION:

Moved by: Member T. Hessel and Seconded by: Member J. McDonnell:

THAT:

The Library Board meeting adjourn at 9:49 a.m.

CARRIED

Chair Brian Barnim