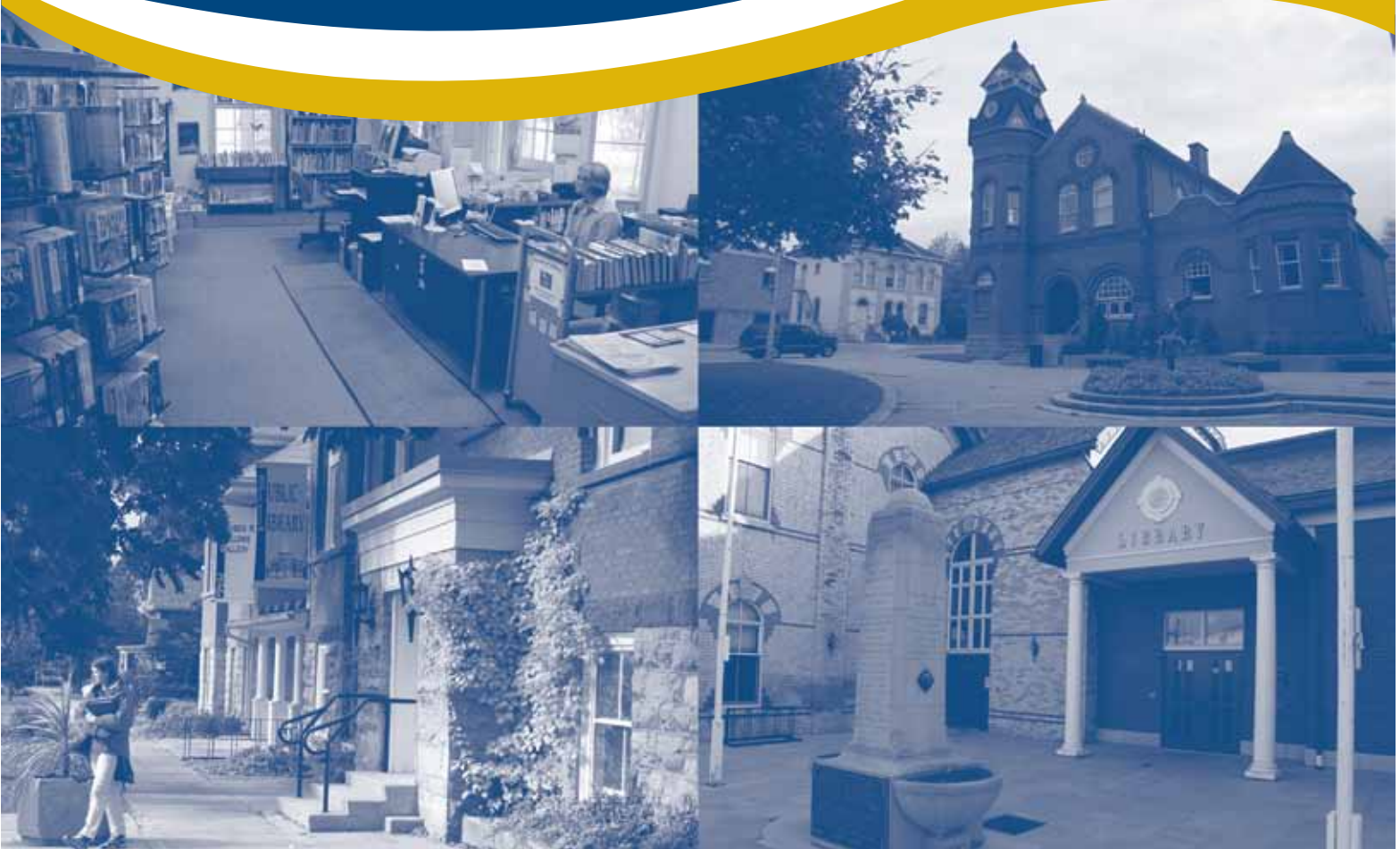




Library Board

Minutes - October 16, 2009

GODERICH, ONTARIO



LIBRARY BOARD

Goderich, Ontario
October 16th, 2009.

The Huron County Library Board met in the Court House Council Chambers, in Goderich. All members of the Board were present except for Members Phyllis Chisholm and Eric Nichols. Chair D. Kelly called the meeting to order at 9:00 a.m.

MOTION:

Moved by: Member G. Robertson and Seconded by: Member N. Fairles:

THAT:

The minutes of the Library Board meeting of September 15th, 2009 be adopted as circulated.

CARRIED

Declarations of Pecuniary Interest and the General Nature Thereof:
There were no declarations of pecuniary conflict of interest.

Staff Presentations:

a) Service Awards:

Chair Kelly, CAO Adams along with the County Librarian Beth Ross presented "long term service awards" to the following Huron County employees:

30 Year Pin -- Maxine Hyde
25 Year Pin -- Sharon Cox
25 Years Service -- Marion Feldskov

The following were recognized for their years of service but were unavailable to attend the meeting:

25 Years Service -- Anny Johnston
25 Years Service -- Susan Windle

The following received "long term service awards" at the September 2nd, County Council meeting:

20 Year Pin -- Paula Mackie

b) Excel Certificates

The Excel Certificate Program in Managing a Small Public Library is offered as a distance education program through the Southern Ontario Library Service, with candidates taking at least ten courses within five years. There are currently 21 Library employees who have completed the program, and five who have yet to complete it. The Excel certificate or equivalent is a requirement for the Branch Assistant or Branch Manager position at the Library.

Chair Kelly, CAO Adams and County Librarian Beth Ross presented the Excel Certificates to the following Library employees:

Anne Ball
Diane Lovie
Sally Van Doomick (unavailable to attend the meeting)

5. Library Policy Review:

County Librarian Ross gave the members of the Library Board an opportunity to review the Huron County Library Board *Draft* Policy Chart.

Administrative Policies:

The members of the Library Board were given an opportunity to ask questions about the policies that are currently in place.

County Librarian Ross reviewed the Library Board Vision, Mission Statement and Values.

The Internet Policy was questioned, in terms of liability. County Librarian Ross advised that there is an Agreement that is signed prior to anyone using a computer on site at any County Library. It includes County computers as well as anyone bringing their own computer on site. The Agreement states that nothing illegal will be done on the computer while in the County Library.

MOTION:

Moved by: Member B. Siemon and Seconded by: Member P. Menzies:
THAT:

The Library Board approve the following:

Vision:

To provide access to the world of information and ideas to all residents of Huron County through their local library.

Mission Statement:

The Library is committed to building strong communities in Huron County by ensuring universal access to information for cultural, economic, educational and recreational development.

Values:

- a) Equitable universal access
- b) Literacy and lifelong learning
- c) Intellectual freedom and protection of privacy
- d) Customer service
- e) Innovation and tradition
- f) Community focus
- g) Accountability, integrity and teamwork;

AND FURTHER THAT:

A copy of this Huron County Library Policy be attached to the minutes as Schedule A.

CARRIED

6. Board Member Issues:

A Board member asked if a municipality can choose not to offer library services. County Librarian Ross indicated that in order to close a library branch it needs a triple majority, Library Board, County Council and the municipality Council.

7. Report of the County Librarian:

Deputy County Librarian Sharon Cox presented her report for the information of the Board.

7.1 Report for Information/Updating Purposes:

A Board member questioned the use of audio books in terms of encouraging people to read books. Deputy County Librarian Cox indicated that there is

Library Board Minutes
October 16th, 2009.
Page 4 of 5

indeed a use for the audio books. They are a useful tool for those with sight challenges, as well as for anyone who prefers to listen to books rather than read them, such as drivers. The Library also has "readalong kits" for children consisting of books and matching CDs.

7.2 Book Expenditure Report:

The Book Expenditure and Outstanding Book Order Report for the period ending September 30th, 2009; showed total purchases to date of \$314,014, with outstanding orders totalling \$62,613, leaving the approximate amount in the uncommitted book budget of \$121,779.

7.3 Report of the Southern Ontario Library Services Trustee Council Representative:

No report this month.

MOTION:

Moved by: Member T. Collyer and Seconded by: Member K. Oke:

THAT:

The Report entitled Library Reports for Information/Updating purposes for 2009; the Book Expenditure Report and the Report of the Southern Ontario Library Services Trustee Council Representative be received.

CARRIED

8. Accounts and Financial Statements:

Accounts for September 2009 totaling \$18,013.08 were reviewed.

The financial statements for the period ending August 31st, 2009 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Library	\$157,181	\$189,680	\$1,719,350	\$1,724,710	\$1,562,169	\$1,535,030

MOTION:

Moved by: Member B. Siemon and Seconded by: Member P. Menzies:

THAT:

Library Board Minutes
October 16th, 2009.
Page 5 of 5

The accounts for the period ending September 30th, 2009 and financial statement for the period ending August 31st, 2009 be received.

CARRIED

Next Meeting:

The next meeting of the Library Board will be Tuesday November 17th, 2009 at 9:00 a.m. in the Court House, Council Chambers, Goderich.

Adjournment:

MOTION:

Moved by: Member G. Robertson and Seconded by: Member C. Heath:

THAT:

The Library Board meeting adjourn at 9: 38 a.m.

CARRIED

Chair D. Kelly