



# Board of Health

Minutes - December 10, 2008

GODERICH, ONTARIO

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*together*

Goderich, Ontario  
December 10, 2008

The County of Huron BOARD OF HEALTH met in the Court House Council Chambers, Goderich at 9:00 a.m. with all members present.

### **1. Appointment of Board Chair and Vice Chair**

Warden K. Oke called the meeting to order and asked for a motion to appoint a Chair and Vice Chair.

Board Member J. Fergusson nominated Board Member B. MacLellan for the position of Chair.

**Moved by B. Dykstra**

**Seconded by R. Rognvaldson**

**That Board Member B. MacLellan be appointed Chair of the Board of Health effective December 10, 2008 to December 9, 2009.**

**CARRIED**

Warden K. Oke then turned the meeting over to the Chair.

Board Member J. Dietrich nominated Board Member D. Johnston for the position of Vice Chair.

**Moved by J. Fergusson**

**Seconded by Warden K. Oke**

**That Board Member D. Johnston be appointed Vice Chair of the Board of Health effective December 10, 2008 to December 9, 2009.**

**CARRIED**

### **2. Minutes**

**Moved by J. Dietrich**

**Seconded by Warden K. Oke**

**That the minutes of Board of Health meeting of November 10, 2008 be adopted as circulated.**

**CARRIED**

### **Councillor's Issues**

Board Member B. Dykstra inquired if the Board should consider appointing more Ministry Representatives to the Board and if it would be an advantage to have additional appointees or not. Board Member R. Rognvaldson expressed that having additional appointees can add a different perspective and broader thinking. Staff are to bring back information regarding the number of appointee's allowed.

### **3. Reports of the Director and Acting Medical Officer of Health**

The Director, Omid Pour-ahmadi, gave a verbal update on the recent events at the Health Unit.

The Board was informed that Marlene Price has decided to retire as a public health manager as of Dec. 31, 2008, after 33 years of service to our health unit. Marlene did not only achieve growth and solidarity with all staff at this health unit, but also brought comfort and joy to many of the staff

who worked with her. We will never forget the incredible accomplishments she has achieved in her field, both as a manager and acting director. The Board and staff of the Health Unit and County wish her well in all her future endeavors.

Staff interviewed several candidates for three manager's position vacancies. One of the successful candidates has accepted this position and will commence on Dec. 11, 2008. It is my great pleasure to welcome Sherri Bezaire as our new manager for the Health Unit. Sherri Bezaire has been employed by the Health Unit for several years in her role as a supervisor. Her experience in the public health field is vast and during her employment she has demonstrated great leadership. Currently, she is completing her master of public health degree and we are very happy to have her as part of our team. The other two manager positions are to be filled by approximately the first and third week of January 2009. The Health Unit is in the final process of hiring an epidemiologist, which we hope can commence their position by the end of January 2009.

The Director spoke to the Board in regards to communication. It was suggested to the Board that it is the Director's responsibility to report to the Board and he requested that any questions or concerns they have be directly communicated to him, and not through the staff. There was a consensus that this was the best communication practice.

The Board was queried on what items or issues they would like to see reported. The Director will be reporting and keep the Board up-to-date with ministry issues, budget, and urgent concerns in regards to the health unit or community, new guidelines, and goals that the Health Unit wishes to achieve during the fiscal year. The Director stated that he would not involve the Board or report on operational duties, which are the day to day concerns, hiring of new staff due to vacancies, etc., unless they are urgent and affect the budget. The Board was in agreement.

### 3.1. Update on Ministry Survey

The Ministry of Health and Long Term Care collected information from Boards of Health to be published in an upcoming public report on public health. The attached survey (Appendix A) was submitted by the Huron County Health Unit on November 14, 2008.

**Moved by N. Vincent**  
**Seconded by J. Dietrich**  
**That the report be received.**

**CARRIED**

### 3.2. Health Unit Budget

Preliminary reviews of the draft Health Unit Budget where conducted by the Board of Health on November 10, 2008 and by County Council at a Special Committee of the Whole meeting following the Board. A copy of the budget document was distributed to members.

**Moved by R. Rognvaldson**  
**Seconded by D. Johnston**  
**That the draft budget be received.**

**CARRIED**

3.3. Health Unit 2008 Budget Surplus

Omid Pour-ahmadi, Director of the Health Unit, presented the attached report (Appendix B) on unused 2008 surplus.

It is recommended that the Health Unit be allowed to carry forward unused 2008 Health Unit funds into 2009 to hire and/or extend key positions within the Health Unit.

**Moved by Warden K. Oke  
Seconded by J. Dietrich  
That the recommendation be approved.**

**CARRIED**

3.4. Medical Officer of Health Recruitment

Omid Pour-ahmadi, Director of the Health Unit, presented the attached report (Appendix C) to update the Board of Health members on the status of the MOH recruitment.

**Moved by J. Fergusson  
Seconded by N. Rintoul  
That the report be received.**

**CARRIED**

3.5. Acting Chief Medical Officer of Health 2007 Report (Appendix D)

**Moved by R. Rognvaldson  
Seconded by N. Vincent  
That the report be received.**

**CARRIED**

3.6. Board Orientation Report

Omid Pour-ahmadi, Director of the Health Unit, submitted the attached report (Appendix E) for the information of the Board and Council. Staff requested direction on the Boards wishes for the content of the orientation.

**Moved by Warden K. Oke  
Seconded by N. Vincent  
That a full day orientation session be set for January 23, 2009 from 10:00 a.m. to 3:00 p.m. at the Health Unit, Auditorium in Clinton.**

**CARRIED**

**4. Safe Water Program**

Pam Scharfe, Public Health Manager, presented the attached report (Appendix F) for the information of the Board and Council.

**Moved by B. Dykstra  
Seconded by N. Vincent  
That the report be received.**

**CARRIED**

## 5. Coalition for Huron Injury Prevention (CHIP)

Sherri Bezaire, Public Health Supervisor, presented the attached PowerPoint presentation to update the Board on the programming that addresses injury prevention and road safety.

**Moved by J. Fergusson**  
**Seconded by J. Dietrich**  
**That the report be received.**

**CARRIED**

## 6. Public Health Standards

The 2008 Public Health Standards was distributed to Board Members under separate cover. Time restraints prevented the standards from being reviewed. Staff will include the standards as part of the Boards orientation in January.

**FOR INFORMATION**

## 7. Correspondence

- 7.1. List of Board of Health correspondence for the month of December 2008. *(Available upon request.)*
- 7.2. News Release dated November 20, 2008 re: New Report Says Significant Improvements Have Been Made To Ontario's Public Health System Since 2004.
- 7.3. Ministry of Health Promotion, Minister, Margaret R. Best, re: Children in Need of Treatment (CINOT ) program will provide dental care.
- 7.4. The College of Physicians and Surgeons of Ontario, Kavita Sharma, Project Coordinator, re: request for feedback on draft "Changing Scope of Practice Application Form for Medical Officers of Health".

**FOR INFORMATION**

## 8. Accounts and Financial Statements

Accounts for November 2008 were reviewed.

General Health Programs	\$80,491.39
Healthy Hearts	15,984.76
Huron Addiction Services	3,126.56

Financial statements for the period ending October 31, 2008 were reviewed.

HEALTH UNIT	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
General Programs	\$3,923,237	\$3,851,689	\$4,959,576	\$5,304,442	\$1,036,339	\$1,452,753
Heart Health	16,359		17,793		1,434	
Huron Addiction	213,422		217,308		3,886	

**Moved by D. Johnston**  
**Seconded by N. Rintoul**  
**That the accounts and financial statements be received.**

**CARRIED**

**9. Next Meeting**

The next meeting of Board of Health will be on Wednesday, January 14, 2009 at 9:00 a.m. in the Court House Council Chambers in Goderich.

**10. Adjournment**

**Moved by J. Dietrich**  
**Seconded by J. Fergusson**  
**That the Board of Health meeting adjourn at 10:45 a.m.**

**CARRIED**

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Chair