



Health, Ambulance and Social Services Committee

Minutes - September 9, 2008

GODERICH, ONTARIO



Goderich, Ontario
September 9, 2008

The HEALTH, AMBULANCE AND SOCIAL SERVICES COMMITTEE met in the Auditorium of the Health and Library Complex, Clinton at 9:00 a.m. with all members present except Councillor J. Grace and Warden J. Bezaire.

1. Presentation of Service Awards

The following staff were presented with their awards and congratulated by the Vice Chair, B. Van Diepenbeek; Larry C. Adams, CAO; and their department head.

10 Years Service	Health Unit EMS	Roely Verburg Jason Dodds
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FOR INFORMATION

BOARD OF HEALTH

Administrative Issues

The Acting Medical Officer of Health, Dr. Graham Pollett from London-Middlesex, was introduced.

ORGANIZATION REVIEW – HEALTH UNIT AND ADMINISTRATION

In April of 2008 Hugh Thomas Consulting Limited was retained to provide a third party review of organizational relationships between the health unit and administration. The CAO submitted the invoice for services provided. It was noted that the initial terms were for an upset limit of \$7,500 plus expenses, including mileage, meals and overnight accommodation plus G.S.T.

Moved by M. Scott

Seconded by B. MacLellan

That the Board of Health authorize payment for the invoice of Hugh Thomas Consulting Limited totalling \$11, 227.11.

CARRIED

MEDICAL OFFICER OF HEALTH RECRUITMENT

A lengthy discussion ensued on the recruitment process for the Medical Officer of Health (MOH). It was noted that the Board of Health hires the MOH with the approval of the Minister. Board Members shared views on the following topics: advertising, recruiting companies, processing applicants, selection committee, and interviewing. There was a general consensus that staff with the expertise could select the candidates for interviewing. The interviewing committee would be composed of the Board Secretary, Human Resources Director, the Director of the Health Unit, Chair or Vice Chair, and members of the Board of Health. It was suggested that there could be two rounds of interviews with the Board of Health members only participating in the second interview. Councillor MacLellan suggested that Health Unit Managers could also attend the second round. Concern was expressed whether there would be enough candidates interested for a competition. Dr. Pollett mentioned that often there is the possibility that local physicians could be interested in career changes and opportunities. Recruiting companies would actively seek candidates and prepare the process.

Moved by B. MacLellan

Seconded by D. Johnston

That a Special Board of Health meeting be set for September 16, 2008 at noon in the Council Chambers in Goderich; and further that staff be directed to bring back a report on the optimum approach to the recruitment of the Medical Officer of Health.

CARRIED

2. Minutes

Moved by D. Johnston

Seconded by K. Oke

That the minutes of the Board of Health portion of the Health, Ambulance and Social Services Committee meeting of August 18, 2008 be adopted as circulated.

CARRIED

3. Report of the Director and Medical Officer of Health

Marlene Price, Acting Director of the Health Unit, presented the following reports for the information of committee and Council.

a) Administrative Update

The Acting Director gave a verbal update informing the Board that Middlesex London Health Unit through Drs Graham Pollett and Bryna Warshawsky have been providing Medical Officer of Health services for the Huron County Health Unit beginning at 4:30 p.m. on August 15th. Dr. Warshawsky has been providing consultation to staff dealing with the recall of meat products related to listeriosis. Dr. Pollett was introduced to the Board Members and welcomed.

A nurse practitioner has been hired to provide the sexual health clinical services; services which were previously provided by public health nurses under medical directives from Dr. Henning.

Interviews for the Director position are scheduled for September 10th and 11th.

Moved by B. MacLellan

Seconded by M. Scott

That the report be received.

CARRIED

b) List of Board of Health correspondence for the month of September 2008. *(Available upon request.)*

FOR INFORMATION

c) Mandatory Septic Maintenance Program Planning - Request for Approval to Hire a Temporary On-site Sewage System Inspector

Pam Scharfe, Public Health Manager, presented the attached report dated August 28, 2008 for the information of committee and Council.

It is recommended that the Health Unit hire a temporary, On-site Sewage System Inspector for a three month period (October to December 31, 2008), funded by the County Plumbing Performance Bond Account to assist with the necessary planning to implement a mandatory county-wide on-site sewage system maintenance program.

Moved by D. Johnston

Seconded by M. Scott

That the recommendation be approved and that the Board of Health forward this recommendation to Committee of the Whole for endorsement.

CARRIED

4. Safe Water Program

Pam Scharfe, Public Health Manager, presented the attached report (Appendix A) for the information of committee and Council.

Moved by R. Rognvaldson

Seconded by D. Johnston

That the report be received.

CARRIED

5. Health Link Infection Control Audit

Alex Berry, Public Health Manager, presented the attached report (Appendix B) for the information of committee and Council.

Moved by D. Johnston

Seconded by K. Oke

That the report be received.

CARRIED

6. Good Food Box Marketing

Janice Dunbar, Community Developer, presented the attached report, (Appendix C) for the information of committee and Council.

Moved by B. MacLellan

Seconded by K. Oke

That the report be received.

CARRIED

7. Listeria Outbreak

Pam Scharfe, Public Health Manager, presented the attached report, (Appendix D) for the information of committee and Council.

Moved by R. Rognvaldson

Seconded by M. Scott

That the report be received.

CARRIED

8. Epidemiology Program Update

Rachel Savage, Epidemiologist, presented the attached report, (Appendix E) for the information of committee and Council.

Moved by K. Oke
Seconded by M. Scott
That the report be received.

CARRIED

9. Accounts and Financial Statements

Accounts for July and August 2008 were reviewed.

	<u>July</u>	<u>August</u>
General Health Programs	\$74,303.88	\$66,643.92
Healthy Hearts	235.24	624.57
Huron Addiction Services	3,350.78	859.06

Financial statements for the period ending July 31, 2008 were reviewed.

HEALTH UNIT	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
General Programs	\$2,723,900	\$2,696,182	\$3,397,306	\$3,713,109	\$673,406	\$1,016,927
Heart Health	15,427		15,427			
Huron Addiction	486,063		488,421		2,358	

Moved by B. MacLellan
Seconded by D. Johnston
That the accounts and financial statements be received.

CARRIED

10. Adjournment

Moved by K. Oke
Seconded by M. Scott
That the Board of Health portion of the Health, Ambulance and Social Services Committee meeting adjourn at 12:16 p.m.

CARRIED

AMBULANCE AND SOCIAL SERVICES

11. Minutes

Moved by B. MacLellan
Seconded by K. Oke
That the minutes of the Ambulance and Social Services portion of the Health, Ambulance and Social Services Committee meeting of August 18, 2008 be adopted as circulated.

CARRIED

12. Land Ambulance Services

David Lew, Manager of Land Ambulance Operations, presented the following reports.

- a) Administrative Update (Appendix F)

Moved by M. Scott
Seconded by K. Oke
That the report be received.

CARRIED

- b) EMS 911 Program Policies and Procedures (Appendix G)

EMS Policies and Procedures were distributed under separate cover to members on June 10, 2008 for their review as requested at the May meeting. At the August 18, 2008 meeting the policies were forwarded to September for review. The EMS Manager requested input from the committee and noted that the policies have been distributed to the nine lower tiers to include their input.

Moved by B. MacLellan
Seconded by D. Johnston
That the EMS 911 Program Policies and Procedures be received.

CARRIED

13. Accounts and Financial Statement

Emergency Medical Services accounts for July 2008 in the amount of \$98,333.97 and August 2008 in the amount of \$36,954.21 were reviewed.

The financial statement for the period ending July 31, 2008 was reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Ambulance	\$2,206,991	\$2,346,835	\$4,475,575	\$4,713,159	\$2,268,584	\$2,366,324

Moved by K. Oke
Seconded by B. MacLellan
That the accounts and financial statement be received.

CARRIED

14. Reports of the Social Services Department

- a) Administrative Update

Dave Overboe, Social Services Administrator, presented the attached report (Appendix H) for the information of committee and Council.

The administrator updated the committee on expansion plans for Robertson School. As previously reported, funding in the amount of \$608,000 is committed for two classrooms that will include Best Start and basic hub activities. Staff have also been meeting with the Ministry, the Board and the Town of Goderich with a view to expanding the project to include Best Start, Full Hub activities and a full service Day Care. The project would also envision a Community use for part of the facility

with multi discipline use of the common areas. Although the full expansion is ambitious with a total cost of 2.7 million dollars it can be phased over the next few years. The challenge is to bring together funding partners from the public and private sector to meet current timelines. The Board is committed to completing phase one which includes our two classrooms in time for the 2009 school year.

Moved by M. Scott
Seconded by K. Oke
That the report be received.

CARRIED

b) Huron County Housing Services

Don Brisson, Manager of Housing Services, presented the attached report (Appendix I) for the information of committee and Council.

It is recommended that Public Tender (HC) 2008-05 be awarded to the single qualified bidder for the Commercial Laundry Equipment Replacement at 15 Multi-Use apartment buildings in Huron County, in accordance with County of Huron Procurement Policies FN.150.00.

Moved by B. MacLellan
Seconded by D. Johnston
That the recommendation be approved.

CARRIED

15. Accounts and Financial Statements

Social Housing accounts for July 2008 in the amount of \$699,057.73 and August 2008 in the amount of \$139,474.76 were reviewed.

Financial statements for the period ending July 31, 2008 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Social Services	\$9,924,895	\$9,664,663	\$12,578,174	\$11,929,989	\$2,653,279	\$2,265,326
Social Housing	1,454,921	1,357,160	2,055,787	2,280,543	600,866	923,383

Moved by K. Oke
Seconded by D. Johnston
That the accounts and financial statements be received.

CARRIED

16. Correspondence Attached – For Information

AMO Member Alert No. 08/035 re: New Local Land Ambulance Response Time Standards to be Established.

FOR INFORMATION

17. Next Meeting

The next meeting of the Health, Ambulance and Social Services Committee is scheduled for Tuesday, October 7, 2008 at 9:00 a.m.

18. Adjournment

Moved by K. Oke

Seconded by M. Scott

That the meeting adjourn at 12:17 p.m.

CARRIED

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Vice Chair