



Health, Ambulance and Social Services Committee

Minutes - June 10, 2008

GODERICH, ONTARIO



Goderich, Ontario
June 10, 2008

The HEALTH, AMBULANCE AND SOCIAL SERVICES COMMITTEE met in the Auditorium of the Health and Library Complex, Clinton at 9:00 a.m. with all members present except Councillor J. Grace. In the absence of the Chair, Vice Chair, B. Van Diepenbeek presided.

BOARD OF HEALTH

1. Minutes

Moved by B. MacLellan

Seconded by R. Rognvaldson

That the minutes of the Board of Health portion of the Health, Ambulance and Social Services Committee meeting of May 13 and the Special Board of Health meeting of May 20, 2008 be adopted as circulated.

CARRIED

2. Report of the Director and Medical Officer of Health

Dr. Henning announced that Sheela Basrur, the Provincial Medical Officer of Health, passed away. She noted one of her accomplishments as being the calming force behind managing of the SARS incident in Toronto. The Huron County Health Unit and the Board of Health are invited to send condolences to her family. It was mentioned that Huron County Council motioned to do the same at the June session.

Moved by D. Johnston

Seconded by K. Oke

That a letter of condolences be sent to Sheela Basrur's family from the County of Huron Board of Health.

CARRIED

Marlene Price, Acting Director of the Health Unit, and Dr. Beth Henning, Medical Officer of Health, presented the following reports for the information of committee and Council.

- a) Draft Protocols of the Draft Ontario Public Health Standards (Appendix A)

Moved by Warden J. Bezaire

Seconded by M. Scott

That the report be received.

CARRIED

- b) Influenza Program: 2007 Summary (Appendix B)

Moved by K. Oke

Seconded by M. Scott

That the report be received.

CARRIED

- c) List of Board of Health correspondence for the month of June 2008. (*Available upon request.*)

FOR INFORMATION

d) Organizational Review – Health Unit and County Administration

At the May 20, 2008 Special Board of Health meeting the Board reviewed the report dated May 7, 2008 from Hugh Thomas Consulting Limited entitled, “Huron County Board of Health re: Organizational Relationships between Board of Health and Huron County Administration”. There were amendments to the original recommendations endorsed as follows:

“The recommendations, as amended from Mr. Thomas’ report are:

1. That County personnel policy manual be completed and circulated with staff for comment prior to County Council approval.
2. That the development of corporate policies involve the user staff of the departments affected.
3. That managers and staff at all levels be provided with training on how to conduct constructive performance appraisals.
4. That a template be developed for performance appraisals.
5. That appraisals be undertaken on an annual basis with a copy retained in the personnel record of each employee.
6. That the Board of Health would appreciate being consulted prior to the hiring and termination of managers or the equivalent and above.
7. That service contracts be established with the Board of Health for the provision of Finance, HR, IT and Facilities services.

Moved by R. Rognvaldson

Seconded by M. Scott

That the Huron County Board of Health adopt the recommendations, as amended, from the Hugh Thomas Report entitled “Organizational Relationships Between Board of Health and Huron County Administration” and respectfully request County Council to adopt the same. CARRIED”

At the June 4, 2008 Session of County Council discussion took place regarding this resolution and it was announced that it would be forwarded to both the Board of Health and Committee of the Whole in June with a further report back to Council.

Dr. Beth Henning, Medical Officer of Health (MOH), requested permission to update the Board on Ministry communications; Human Resources issues; and the progresses the Health Unit has made to date. Councillor D. Johnston stated that there needs to be a dialogue and a willingness to listen between the Board and staff in order to continue to move forward.

The Acting Director of the Health Unit, M. Price, discussed measures that the Management Team has taken to deal with the shortage of two manager positions. She requested that the Board consider hiring a consultant on a short term basis to provide support and direction to staff in the absence of two management positions.

The MOH informed the Board that the Chief Medical Officer of Health has been updated regarding the Hugh Thomas report and the recommendations that the County has endorsed with amendments. The MOH has withdrawn her services for medical staff education for the time being until time allows and the staff shortage is addressed. London Middlesex remains ready to assist if managerial workload exceeds the Health Units capacity. They are actively trying to recruit a short term management consultant (Public Health Inspector or Public Health Nurse) with communicable disease and environmental health expertise. The on call schedule has been adjusted due to concerns regarding medical legal liability.

"IN CAMERA"

Moved by Warden J. Bezaire

Seconded by M. Scott

That the committee proceed "In Camera" at 11:28 a.m. for litigation purposes and that D. Carey, Dr. Henning, M. Price and A. Berry remain in attendance.

CARRIED

Alex Berry, Public Health Manager, left the auditorium at 11:40 a.m.

Moved by Warden J. Bezaire

Seconded by B. MacLellan

That the Board of Health rise from "In Camera" at 11:55 a.m.

CARRIED

A lengthy discussion ensued regarding the Hugh Thomas recommendations and the development of service contracts with Board Members sharing various opinions. There was a general consensus that recommendations 2-6 could be implemented internally now and that recommendation 7 would require expertise beyond the committees' ability. It was questioned if service contracts were needed or if County Policies were sufficient. Board Member R. Rognvaldson suggested that the Board acquire sample service agreements from other Boards of Health for consideration. The Acting Director of the Health Unit stated there are times when departments don't agree that they need something for dispute resolutions.

Moved by B. MacLellan

Seconded by D. Johnston

That an "Administrative Issues" item be added to all future Board of Health agenda's.

CARRIED

3. Safe Water Program

Bob Worsell, Public Health Inspector, presented the attached report (Appendix C) for the information of committee and Council.

Moved by M. Scott

Seconded by Warden J. Bezaire

That the report be received.

CARRIED

4. Continuous Quality Improvement Program

Shirley Chalmers, Public Health Nurse, presented the attached report (Appendix D) for the information of committee and Council.

Moved by B. MacLellan
Seconded by R. Rognvaldson
That the report be received.

CARRIED

5. Good Food Box Program

Janice Dunbar, Community Developer, presented the attached report (Appendix E) for the information of committee and Council.

Moved by K. Oke
Seconded by M. Scott
That the report be received.

CARRIED

6. Accounts and Financial Statements

Accounts for May 2008 were reviewed.

General Health Programs	\$222,095.79
Healthy Hearts	5,672.72
Huron Addiction Services	1,100.11

Financial statements for the period ending April 30, 2008 were reviewed.

HEALTH UNIT	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
General Programs	\$1,375,830	\$1,540,676	\$1,751,101	\$2,121,777	\$375,271	\$581,101
Heart Health	11,052		11,051		(1)	

Moved by K. Oke
Seconded by M. Scott
That the accounts and financial statements be received.

CARRIED

7. Adjournment

Moved by M. Scott
Seconded by B. MacLellan
That the Board of Health portion of the Health, Ambulance and Social Services Committee meeting adjourn at 12:23 p.m.

CARRIED

AMBULANCE AND SOCIAL SERVICES

8. Minutes

Moved by K. Oke

Seconded by Warden J. Bezaire

That the minutes of the Ambulance and Social Services portion of the Health, Ambulance and Social Services Committee meeting of May 13, 2008 be adopted as circulated.

CARRIED

9. Land Ambulance Services

David Lew, Manager of Land Ambulance Operations, presented the following reports.

- a) Administrative Update (Appendix F)

EMS Policies and Procedures were distributed under separate cover to members for their review as requested at the May meeting.

Moved by B. MacLellan

Seconded by M. Scott

That the EMS Policies and Procedures be received and brought back for further review at the August meeting.

CARRIED

Moved by Warden J. Bezaire

Seconded by B. MacLellan

That the report be received.

CARRIED

- b) Community Notification Service - PRISM 911 (Appendix G)

It is recommended that a presentation of PRISM 911 be conducted at the Committee of the Whole in September 2008 for review by the County Council as a viable system to assist in providing Huron County with an early warding mechanism.

Moved by Warden J. Bezaire

Seconded by M. Scott

That the recommendation be approved.

CARRIED

- c) Automatic External Defibrillator for Court House

At the May 13, 2008 Health, Ambulance and Social Services meeting it was: "Moved by D. Johnston, Seconded by K. Oke, That the one (1) surplus Automatic External Defibrillator (AED) be installed in the Goderich Court House. Carried". At the June 4, 2008 Session of County Council D. Lew, Manager, Ambulance Operations, spoke to Council and informed everyone that the Heart and Stroke Foundation of Ontario will not allow the surplus defibrillator to be used in the Court House as it was not part of the original request. It was: "Moved by Councillor D. Johnston, Seconded by

Councillor D. Kelly, That this item be referred back to the Health, Ambulance and Social Services Committee based on receipt of the new information. Carried”

David Lew, Manager, Emergency Medical Services, submitted the attached report dated June 4, 2008 for the information of committee and Council.

It is recommended that the Council approve the purchase of one (1) Automatic External Defibrillator (AED) and the associated training of the Court House personnel to provide a defibrillation for those staff and visitors to the Court House who would require this intervention.

Moved by B. MacLellan
Seconded by Warden J. Bezaire
That the recommendation be approved.

CARRIED

10. Accounts and Financial Statement

Emergency Medical Services accounts for May 2008 totalling \$72,859.89 were reviewed.

The financial statement for the period ending April 30, 2008 was reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Ambulance	\$1,236,528	\$1,341,048	\$2,331,398	\$2,693,238	\$1,094,870	\$1,352,190

Moved by K. Oke
Seconded by M. Scott
That the accounts and financial statement be received.

CARRIED

11. Reports of the Social Services Department

- a) Administrative Update

Dave Overboe, Social Services Administrator, presented the attached report (Appendix H) for the information of committee and Council.

Moved by D. Johnston
Seconded by K. Oke
That the report be received.

CARRIED

- b) Public Tender – Window and Door Replacement

Don Brisson, Manager of Housing Services, presented the attached report (Appendix I) for the information of committee and Council.

It is recommended that Public Tender (HC) 2008-04 be awarded to the low qualified bidder for the window and door replacement at 14 family units in Goderich.

Moved by B. MacLellan
Seconded by M. Scott
That the recommendation be approved.

CARRIED

c) Affordable Housing – Rental/Supportive Exeter

Don Brisson, Manager of Housing Services, submitted the attached report (Appendix E) for the information of committee and Council.

It is recommended that the Expression of Interest submitted by 1028094 Ontario Inc. of Exeter for an 11 unit apartment complex, consisting of 9 one bedroom and 2 two bedroom apartments, be approved for funding as follows and that County staff be authorized to work with the proponent and Ministry of Municipal Affairs and Housing staff to execute the necessary administrative agreements to allow this project to move forward:

- i. \$753,000.00 from the balance of the AHP Rental/Supportive funding
 - ii. \$ 4,520.00 from the DOORS funding
 - iii. \$ 12,480.00 from surplus AHP administrative funds
- Total Funding \$770,000.00

Moved by K. Oke
Seconded by B. MacLellan
That the recommendation be approved.

CARRIED

12. Accounts and Financial Statements

Social Housing accounts for May 2008 totalling \$206,202.42 were reviewed.

Financial statements for the period ending April 30, 2008 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Social Services	\$5,799,513	\$5,522,665	\$7,285,544	\$6,817,139	\$1,486,031	\$1,294,474
Social Housing	852,633	775,520	1,140,604	1,324,597	287,971	549,077

Moved by M. Scott
Seconded by Warden J. Bezaire
That the accounts and financial statements be received.

CARRIED

13. Correspondence Attached – For Information

- a) Ministry of Municipal Affairs and Housing, Janet Hope, Assistant Deputy Minister (Acting), received May 15, 2008 re: \$58,146 additional funding for the Government of Ontario's Provincial Rent Bank Program.

- b) Association of Municipal Emergency Medical Services of Ontario, Paul J. Charbonneau, President, received June 3, 2008.

FOR INFORMATION

14. Next Meeting

The next meeting of the Health, Ambulance and Social Services Committee is scheduled for Tuesday, August 5, 2008 at 9:00 a.m.

15. Adjournment

**Moved by M. Scott
Seconded by K. Oke
That the meeting adjourn at 12:24 p.m.**

CARRIED

.....
Chair