



**County  
of Huron**

## **Health, Ambulance and Social Services Committee**



**Minutes - February 13, 2007**

*GODERICH, ONTARIO*

Goderich, Ontario  
February 13, 2007

The HEALTH, AMBULANCE AND SOCIAL SERVICES COMMITTEE met in the Auditorium of the Health and Library Complex, Clinton at 9:00 a.m. with all members present except Councillor J. Bezaire.

The CAO called for a motion to nominate an Acting Chair.

**Moved by B. MacLellan**

**Seconded by D. Johnston**

**That Councillor K. Oke be appointed Acting Chair for the meeting.**

**CARRIED**

## **1. Minutes**

**Moved by B. MacLellan**

**Seconded by M. Scott**

**That the minutes of the Health, Ambulance and Social Services Committee meeting of January 9, 2007 be adopted as circulated.**

**CARRIED**

## **BOARD OF HEALTH**

### **2. Report of the Director and Medical Officer of Health**

Penny Nelligan, Director of the Health Unit, and Dr. Beth Henning, Medical Officer of Health, presented the following for the information of committee and Council.

The Director announced that they have received the draft outline for mandatory programs from the Ministry. The Health Unit and its Board are required to review the outline and submit comments. Submissions can be completed electronically and are due March 9. After discussion it was decided to have the Chair, Councillor J. Bezaire select members to form a working group to complete the submission. The comments submitted will be brought back to the March meeting for the committee's review.

Councillor contact information was requested from the Association of Local Public Health Agencies (alPHa). Members consented to submit the information to the Association.

#### **a) Board of Health Orientation**

The Board of Health manual was distributed at the December meeting. Sections of the manual are to be reviewed in portions over the next few months including; HCHU Board of Health Policy Manual; Health Protection and Promotion Act (HPPA); Mandatory Health Programs and Services Guidelines, 1997; Public Health Capacity Review; Orientation & Reference Manual for Board of Health Members, alPHa 2004; and Board of Health Liability.

Dr. Beth Henning, Medical Officer of Health, informed the committee that the Health Protection and Promotion Act (HPPA) have undergone extensive changes. The Act is long and complex and requires time to review. Dr. Henning would like the committee to consider inviting the County Solicitor, Greg Stewart, to assist in understanding the Act and its implications. There was consensus not to schedule a special meeting but to have staff gain the understanding and present to committee at regular scheduled meetings portions of the Act.

The Director presented the Health Unit Structure and Shared Leadership Model as part of the ongoing Board Orientation.

**FOR INFORMATION**

b) Draft Health Unit Budget

The preliminary budget was distributed and reviewed at the January meeting. Councillors were requested to examine the package and bring back any questions for continuing review and discussion. A second revision was distributed.

There was a lengthy discussion on the issue of Septic Tank Re-inspection programs. Three options were presented in a previous report. It was clarified that this program is not currently in the budget and should one be put forward it would be an additional to the budget with funding options to be determined. There was a consensus to discuss program possibilities with the Committee of the Whole.

**Moved by D. Johnston**

**Seconded by M. Scott**

**That the draft Health Unit Budget be received and forwarded to the Committee of the Whole for further discussion in the consolidated budget.**

**CARRIED**

**3. Safe Water Program**

Pam Scharfe, Public Health Manager, present the attached report, (Appendix A) for the information of committee and Council.

At the February 7, 2007 Session of County Council, Councillor B. MacLellan requested information regarding the tobacco regulation and a store owner alleging he was being targeted by the Health Unit with very late night compliance checks using a youth test shopper attempting to purchase cigarettes. The Public Health Manager investigated the incident and reported that the information was incorrect. As per provincial legislation, all tobacco retailers are to be checked twice a year using a youth test shopper (between the ages of 15-17 years of age). The checks are done during the retailer business hours which can include early evenings and on weekends. The latest a test shopping will occur may be up to 8:00 pm. The youth test shoppers are always accompanied by a Health Unit Tobacco Enforcement Officer, who remains outside the establishment to ensure the safety of the youth.

**Moved by B. MacLellan**

**Seconded by N. Rintoul**

**That the report be received.**

**CARRIED**

**4. Accounts**

Accounts for January 2007 were reviewed.

General Health Programs	\$191,683.85
Healthy Hearts	6,515.39
Huron Addiction Services	2,429.71

**Moved by M. Scott**  
**Seconded by D. Johnston**  
**That the accounts be received.**

**CARRIED**

## **AMBULANCE AND SOCIAL SERVICES**

### **5. Land Ambulance Services**

David Lew, Manager of Land Ambulance Operations, submitted the following reports. Todd Martin, Quality Assurance Manager, was in attendance to present and answer questions of the committee. Topics discussed at length included: the Wingham Base; Letter of Understanding with Toronto and the Advance Care Program; fuel acquisition for the ambulance fleet; and patient lifting.

- a) Administrative Update (Appendix B)

**Moved by Warden D. Shewfelt**  
**Seconded by N. Rintoul**  
**That the report be received.**

**CARRIED**

Staff were requested to bring back a report on the fuel for the EMS vehicles.

- b) Draft Budget

The preliminary budget was distributed and reviewed at the January meeting. Councillors were requested to examine the package and bring back any questions for continuing review and discussion.

There was discussion on the staff implement and the plan for discontinuing shift officers and replacing those positions with four base supervisors. It was reported that the budget will not be negatively affected. With the decision to take one vehicle off the road, it balances out.

There was a short update on the Wingham Base. The committee was informed that staff are settled in the new facilities and are pleased with the building. Councillor N. Rintoul suggested that it would be good for public relations to have a ribbon cutting ceremony.

**Moved by B. MacLellan**  
**Seconded by D. Johnston**  
**That the draft EMS budget be accepted and forwarded to the Committee of the Whole for further discussion in the consolidated budget.**

**CARRIED**

### **6. Accounts**

Emergency Medical Services accounts for January 2007 totalling \$55,327.10 were reviewed.

**Moved by D. Johnston**  
**Seconded by N. Rintoul**  
**That the accounts be received.**

**CARRIED**

## **7. Report from the Social Services Department**

Dave Overboe, Social Services Administrator, submitted the attached report (Appendix C) for the information of committee and Council.

Evy McDonagh, Children Services Manager, was present to speak to the child care services portion of the report and Don Brisson, Housing Manager, answered questions of the Housing Services Division.

The Housing Corporation included the following recommendation:

It is recommended that the annual bad debt as presented in the report for the period January 1, 2006 to December 31, 2006 be written off.

**Moved by B. MacLellan**  
**Seconded by D. Johnston**  
**That the recommendation be approved.**

**CARRIED**

**Moved by D. Johnston**  
**Seconded by N. Rintoul**  
**That the report be received.**

**CARRIED**

## **8. Draft Social Services Budget**

The preliminary budget was distributed and reviewed at the January meeting. Councillors were requested to examine the package and bring back any questions for continuing review and discussion.

**Moved by D. Shewfelt**  
**Seconded by B. MacLellan**  
**That the draft Social Services Budget be received and forwarded to the Committee of the Whole for further discussion in the consolidated budget.**

**CARRIED**

## **9. Accounts and Financial Statements**

Social Housing accounts for January 2007 in the amount of \$129,668.24 were reviewed.

**Moved by M. Scott**  
**Seconded by Warden D. Shewfelt**  
**That the accounts be received.**

**CARRIED**

## **10. Correspondence Attached – For Information**

- a) List of Board of Health correspondence for the month of August 2007. (*Available upon request.*)

- b) South West Local Health Integration Network, exchange, Volume 1, Issue 4, January 2007.
- c) Ministry of Health and Long-Term Care, received January 29, 2007 regarding an update from the Program Standards Technical Review Committee.

**FOR INFORMATION**

Warden D. Shewfelt left the auditorium at 11:15 a.m.

**11. Next Meeting**

The next meeting of the Health, Ambulance and Social Services Committee is scheduled for Tuesday, March 13, 2007 at 9:00 a.m.

**12. Adjournment**

**Moved by B. MacLellan**

**Seconded by N. Rintoul**

**That the meeting adjourn at 12:10 p.m.**

**CARRIED**

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Chair