



Cultural Services and Seniors Committee

Minutes - November 13, 2008

GODERICH, ONTARIO



Goderich, Ontario
November 13, 2008

The CULTURAL SERVICES AND SENIORS COMMITTEE met in the Auditorium of the Health and Library Complex, Clinton at 9:00 a.m. with all members present except Warden J. Bezaire.

SENIORS AND MUSEUM

1. Minutes

Moved by G. Robertson

Seconded by D. Kelly

That the minutes of the Seniors and Museum portion of the Cultural Services and Seniors Committee meeting of October 9, 2008 be adopted as circulated.

CARRIED

Councillor Issues

Councillor T. Collyer inquired if the Homes had received the portion of insurance outstanding from the flood issue. The Homes Administrator informed the committee that the portion in question will not be resolved until the Ministry of Health and Long Term Care performs the reconciliation for the year in question, which usually follows the year end by several years. Until that time the County will not know with certainty if there are any provincial funding losses that should be covered by the insurance claim.

2. Report from the Homes for the Aged

Barb Springall, Homes Administrator, presented the following for the information of committee and Council.

- a) Administrative Update (Appendix A)

Ruth Craig, and Joanne Hickey, Directors of Care, provided the attached PowerPoint presentation on Nurse Leadership at the Homes.

Moved by D. Kelly

Seconded by T. Collyer

That the report be received.

CARRIED

Connie Townsend, Nutrition Care Manager, presented the following for the information of committee and Council.

- b) Proposal for Milk

It is recommended to approve the selection of Fairholme Dairy in Clinton to supply milk products to Huronview.

Moved by N. Vincent

Seconded by D. Kelly

That the recommendation be approved.

CARRIED

It is recommended to approve the selection of Horton's Dairy in Wingham to supply milk products to Huronlea.

Moved by G. Robertson
Seconded by T. Collyer
That the recommendation be approved.

CARRIED

c) Proposal for Meat

It is recommended to approve the selection of Tuckers Meat Shop in Seaforth for the provision of meat products for Huronview in Clinton and Huronlea in Brussels.

Moved by J. Seili
Seconded by G. Robertson
That the recommendation be approved.

CARRIED

d) Correspondence

- i. "Registered Practical Nurse Funding for Long Term Care Homes – Second Installment", South West LHIN (July 17, 2008).
- ii. "Universal Influenza Immunization Program", Ministry of Health and Long Term Care (October 1, 2008).
- iii. "Compliance Advisor Assignment Change", Ministry of Health and Long Term Care, (October 14, 2008).
- iv. "Inspection of Sanitary Sewage Pumping Station at Huronview Home for the Aged Report", BM Ross, (July 17, 2008).

FOR INFORMATION

3. 2008 Budget Surplus to Homes Reserve Fund

In previous years, Council has agreed that any surplus in the Homes' financial position at year end up to the maximum of the Structural Compliance Premium (\$201,480) will be transferred to the Homes Reserve Fund.

Barb Springall, Homes Administrator, is recommending that should there be a surplus at the 2008 year end, that the surplus will be transferred to the Homes Reserve Fund before funds are returned to general operations of the County or transferred to any other County reserve funds, up to the maximum of the Structural Compliance Premium for 2008.

Moved by N. Rintoul
Seconded by G. Robertson
That the recommendation be approved.

CARRIED

4. Accounts and Financial Statements Homes for the Aged

Accounts for October 2008 in the amount of \$225,332.23 were reviewed.

Financial statements for the period ending September 30, 2008 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Homes for the Aged	10,317,198	10,387,535	11,063,526	11,736,965	746,328	1,349,430

Moved by D. Kelly

Seconded by T. Collyer

That the accounts and financial statements be received.

CARRIED

"IN CAMERA"

Moved by G. Robertson

Seconded by D. Kelly

That the committee proceed "In Camera" at 10:25 a.m. to discuss a legal matter regarding an outstanding account and that Larry C. Adams, B. Springall, Ruth Craig and Joanne Hickey remain in attendance.

CARRIED

Moved by D. Kelly

Seconded by N. Vincent

That the committee rise from "In Camera" at 10:35 a.m. with no report.

CARRIED

Moved by J. Seili

Seconded by N. Vincent

That the actions taken by staff are hereby acknowledged and endorsed.

CARRIED

5. Report of the Museum Curator

Pat Hamilton, Curator, presented the attached report (Appendix B) which includes statistics for the September reporting period for the information of committee and Council.

Moved by N. Vincent

Seconded by D. Kelly

That the report be received.

CARRIED

6. Museum Fees and Charges

The Director of Cultural Services presented the attached report (Appendix C) which includes the revised schedules for museum admissions and rental fees. Revisions include some slight increases in group charges, the addition (instead of inclusion) of the GST, and the implementation of fees for archival services. Clarification of rental fees is also included.

It is recommended that the Museum Fees and Charges be revised as presented and the County of Huron make the appropriate by-law revisions in accordance with its authority under Part XII of the Municipal Act 2001, S.O. 2001, c. 25.

Moved by N. Vincent

Seconded by T. Collyer

That the recommendation be approved and the by-law be revised.

CARRIED

7. Huron County Cultural Plan Update

The Director of Cultural Services distributed the attached PowerPoint presentation "Huron County Cultural Plan Update: Fall of 2008" and updated the committee on the activities emerging from the investment of \$18,000 funding from the Huron Economic Development Matters program and highlighted the economic benefits which had an approximate direct benefit of \$29,822+.

Moved by D. Kelly

Seconded by T. Collyer

That the report be received.

CARRIED

8. Accounts and Financial Statements for the Huron County Museum and Historic Gaol

Accounts for October 2008 in the amount of \$10,218.01 were reviewed.

Financial statements for the period ending September 30, 2008 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Museum/Gaol	\$126,822	\$143,944	\$797,507	\$881,079	\$670,685	\$737,135
Heritage Fund	5,000		7,458	15,000	2,458	15,000

Moved by N. Vincent

Seconded by J. Seili

That the accounts and financial statements be received.

CARRIED

LIBRARY BOARD

9. Minutes

Moved by M. Menzies

Seconded by N. Fairles

That the minutes of the Library Board portion of the Cultural Services and Seniors Committee meeting of October 9, 2008 be adopted as circulated.

CARRIED

10. Library

a) Reports for Information/Updating Purposes

Beth Ross, County Librarian, and Sharon Cox, Deputy County Librarian, presented the attached report (Appendix D), which includes statistics for the relevant month.

b) Book Expenditure Report

Sharon Cox, Deputy County Librarian presented the Book Expenditure and Outstanding Book Order Report for the period ending October 31, 2008 which showed total purchases to date of \$344,011 with outstanding orders totalling \$72,259 leaving the approximate amount in the uncommitted book budget of \$71,292.

Moved by D. Kelly

Seconded by P. Chisholm

That the foregoing reports be received.

CARRIED

11. Branch Library Hours Review

The Branch Services Librarian, Meighan Wark, distributed the attached report and reviewed the findings and recommendations from the Branch Library Hours Review conducted this fall. As the County budget process has started already, recommendations from the Branch Library Hours Review will be identified in the budget documents as well.

It is recommended that the branch hours be extended as follows:

Branch	Change	Priority	Cost/yr
Bayfield	Extend Monday hours year round 1-5 p.m.	High	\$ 5295
Blyth	No change		
Brussels	No change – wait to see impact of new library		
Clinton	Add Wednesday hours 10 a.m. – 2 p.m.	High	\$ 8195
Exeter	Extend Wed & Sat hours 10 a.m. – 5 p.m.	High	\$ 13,112
Goderich	No change		
Hensall	No change		
Howick	Change Friday from 1-5 to 10 a.m. – 2 p.m.	High	\$ 0
Kirkton	No change		
Seaforth	Add Wednesday hours 10 a.m. – 2 p.m.	Medium	\$ 8195
Wingham	Add hours Wed & Thurs for morning service	Medium	\$ 8195
Zurich	Add Monday hours	High	\$ 6556
TOTAL			\$ 49,548

Moved by C. Heath

Seconded by P. Menzies

That the recommendation for the extended hours as reported be approved.

CARRIED

12. 2009 Library Budget

The Huron County Library budget was presented to County Council on November 10, 2008. The County Librarian distributed and reviewed the budget thoroughly with Library Board.

Moved by E. Nichols
Seconded by T. Collyer
That the draft Library budget be received.

CARRIED

13. Accounts and Financial Statement

Accounts for October 2008 totalling \$39,550.78 were reviewed.

The financial statement for the period ending September 30, 2008 was reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Library	\$194,517	\$302,488	\$1,844,080	\$1,908,874	\$1,649,563	\$1,606,386

Moved by N. Fairles
Seconded by C. Heath
That the accounts and financial statement be received.

CARRIED

14. Adjournment

Moved by N. Vincent
Seconded by G. Robertson
That the Library Board portion of the meeting adjourn at 11:45 a.m.

CARRIED

Moved by N. Vincent
Seconded by G. Robertson
That the meeting adjourn at 12:40 p.m.

CARRIED

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Chair