



# Cultural Services and Seniors Committee

## Minutes - December 13, 2007

*GODERICH, ONTARIO*



Goderich, Ontario  
December 13, 2007

The CULTURAL SERVICES AND SENIORS COMMITTEE met in the Lounge of the Huron County Museum, Goderich at 9:00 a.m. with all members present except Library Board Member N. Fairles.

### **1. Appointment of the Cultural Services and Seniors Committee Chair**

Warden J. Bezaire called the meeting to order and called for a motion to appoint the Chair.

Councillor G. Robertson nominated Councillor J. Fergusson for the position of Chair. Councillor N. Vincent nominated Councillor D. Kelly for the position of Chair. Warden J. Bezaire then called upon each Councillor to vote.

**Moved by T. Collyer**

**Seconded by J. Seili**

**That Councillor J. Fergusson be appointed Chair of the Cultural Services and Seniors Committee effective December 13, 2007 to December 3, 2008.**

**CARRIED**

Warden J. Bezaire then turned the meeting over to the Chair.

### **SENIORS AND MUSEUM**

#### **2. Minutes**

**Moved by N. Vincent**

**Seconded by Warden J. Bezaire**

**That the minutes of the Seniors and Museum portion of the Cultural Services and Seniors Committee meeting of November 15, 2007 be adopted as circulated.**

**CARRIED**

#### **3. Report from the Homes for the Aged**

Barb Springall, Homes Administrator, presented the attached report (Appendix A) for the information of committee and Council.

**Moved by D. Kelly**

**Seconded by N. Vincent**

**That the report be received.**

**CARRIED**

#### **4. Request for Proposal, Pharmacy Services**

Ruth Craig, Huronview's Director of Care, and Joanne Riehl, Huronlea's Director of Care, attended the meeting to present their recommendation for a vendor to provide Pharmacy Services for the upcoming five year term, following the recent request for proposal process.

It is recommended that the homes enter into a contract with Medical Pharmacies Long Term Care Services, London, to provide Pharmaceutical Services to the Homes for the period of five years.

**Moved by J. Seili**  
**Seconded by D. Kelly**  
**That the recommendation be approved.**

**CARRIED**

#### **5. Accounts and Financial Statements Homes for the Aged**

Accounts for November 2007 in the amount of \$253,821.82 were reviewed.

Financial statements for the period ending October 31, 2007 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Homes for the Aged	11,401,023	11,140,004	12,112,604	12,293,727	711,581	1,153,723

**Moved by Warden J. Bezaire**  
**Seconded by T. Collyer**  
**That the accounts and financial statements be received.**

**CARRIED**

#### **6. Report of the Museum Curator**

Pat Hamilton, Curator, submitted the attached report (Appendix B) which includes statistics for the October reporting period for the information of committee and Council.

Discussion ensued on the end of the Halloween event at the Historical Gaol organized by the Goderich Kinsmen. It was suggested that perhaps other service groups could be sought to reinstate this event. The committee was informed that the County offers the facilities free of charge and two staff members were available on site. It requires hundreds of volunteer hours to organize and run this event, above the County resources. Before the Kinsmen ran it for the past eleven years, the Gaol Board did, and should another service group or organization wish to take it on, Museum staff would cooperate and assist them as in the past. Also, the Heritage Cultural Partnership is in the developing stages of organizing a Doors Open Haunted Huron event on October 18/19, which might meet the interest of visitors, and may also include the Huron Historic Gaol.

**Moved by G. Robertson**  
**Seconded by D. Kelly**  
**That the report be received.**

**CARRIED**

Upon conclusion of the meeting committee, Patricia Hamilton provided a guided tour of the Museum, including behind the scenes.

**7. Accounts and Financial Statements for the Huron County Museum and Historic Gaol**

Accounts for November 2007 in the amount of \$23,867.18 were reviewed.

Financial statements for the period ending October 31, 2007 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Museum/Gaol	\$132,505	\$103,701	\$807,092	\$827,223	\$674,587	\$723,522
Heritage Fund	3,435		3,435			

**Moved by N. Vincent**

**Seconded by Warden J. Bezaire**

**That the accounts and financial statements be received.**

**CARRIED**

**LIBRARY BOARD**

**8. Board Confirmation of Chair**

**Moved by D. Kelly**

**Seconded by Warden J. Bezaire**

**That Councillor J. Fergusson be appointed as Chair of the Huron County Library Board effective December 13, 2007 to December 3, 2008.**

**CARRIED**

**9. Minutes**

**Moved by J. Seili**

**Seconded by C. Heath**

**That the minutes of the Library Board portion of the Cultural Services and Seniors Committee meeting of November 15, 2007 be adopted as circulated.**

**CARRIED**

**10. Library**

- a) Reports for Information/Updating Purposes

Beth Ross, County Librarian, and Sharon Cox, Deputy County Librarian, presented the attached report (Appendix C), which includes statistics for the relevant month.

It was noted that the Ontario Library Association 2008 Super Conference will be held January 30 to February 2, in Toronto at the Metro Convention Centre. The conference hotel is The Intercontinental. You may find all registration and Hotel information on the website at [www.accessola.com](http://www.accessola.com).

b) Book Expenditure Report

Sharon Cox, Deputy County Librarian presented the Book Expenditure and Outstanding Book Order Report for the period ending November 30, 2007 which showed total purchases to date of \$375,572, with outstanding orders totalling \$84,885, leaving the approximate amount in the uncommitted book budget of \$44,369.

c) Library Services Centre Board of Directors

The Library Services Centre (LSC) is a central purchasing and processing centre for Canadian libraries. It provides services to over 200 libraries across Canada. LSC is a Canadian, non-profit corporation owned by libraries. LSC is based in Kitchener, Ontario and was founded in 1967. The Huron County Library has been a member for many years, with representation from time to time on the Board of Directors by either a library board member or the County Librarian. Huron had not had a representative on the Board of Directors since 1993.

The Library Board nominated Eric Nichols at the November 17, 2007 meeting. Board Member Nichols has successfully been accepted to the LSC Board of Directors and will be reporting on his involvement as the need arises.

**Moved by P. Chisholm**  
**Seconded by N. Vincent**  
**That the foregoing reports be received.**

**CARRIED**

**11. 2008 Draft Budget**

At the November 15, 2007 meeting of the Library Board the draft 2008 budget was distributed and given a preliminary review and was forwarded to the Committee of the Whole for discussion in the consolidated budget. A second review was conducted with the Director of Cultural Services answering questions of the committee.

**Moved by M. Menzies**  
**Seconded by T. Collyer**  
**That the draft 2008 Library Budget be received.**

**CARRIED**

**12. Accounts and Financial Statement**

Accounts for November 2007 totalling \$58,959.21 were reviewed.

The financial statement for the period ending October 31, 2007 was reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Library	\$263,616	\$419,862	\$1,973,988	\$2,076,124	\$1,710,372	\$1,656,262

**Moved by D. Kelly**  
**Seconded by T. Collyer**  
**That the accounts and financial statement be received.**

**CARRIED**

**13. Next Meeting**

The next meeting of the Cultural Services and Seniors Committee will be held on Thursday, January 17, 2008 at **9:00 a.m.** in the Auditorium at the Health and Library Complex, Clinton. The Library Board portion will be held at **10:00 a.m.**

**14. Adjournment**

**Moved by N. Vincent**  
**Seconded by D. Kelly**  
**That the meeting adjourn at 10:40 a.m.**

**CARRIED**

.....  
Chair