



**County
of Huron**

Cultural Services and Seniors Committee



Minutes - August 9, 2007

GODERICH, ONTARIO

Goderich, Ontario
August 9, 2007

The CULTURAL SERVICES AND SENIORS COMMITTEE met in the Auditorium of the Health and Library Complex, Clinton at 9:00 a.m. with all members present except Councillor G. Robertson, Library Board Members B. Austin, C. Heath and M. Menzies.

SENIORS AND MUSEUM

1. Minutes

Moved by J. Fergusson

Seconded by N. Vincent

That the minutes of the Seniors and Museum portion of the Cultural Services and Seniors Committee meeting of June 14, 2007 be adopted as circulated.

CARRIED

2. Report from the Homes for the Aged

Barb Springall, Homes Administrator, presented the attached report (Appendix A) for the information of committee and Council.

Moved by J. Fergusson

Seconded by Warden D. Shewfelt

That the report be received.

CARRIED

3. Huronview and Huronlea Roof Repair - Homes Reserve Request

Nancy Kalbfleisch, Operations Manager, submitted the attached report entitled, "Homes Reserves Request, Huronview Huronlea Roof Repair", for the information of committee and Council.

It is recommended to approve the roof repairs for Huronview and Huronlea from the Homes' Reserve at Morgan Corporation's (A division of Morgan's Roofing) quoted price of \$54,649 plus GST of \$3,278.94 for a grand total of \$57,927.94.

Moved by N. Vincent

Seconded by Warden D. Shewfelt

That the recommendation be approved.

CARRIED

4. Compliance Review, Huronview

The Homes Administrator, along with Ruth Craig, and Joanne Riehl, Directors of Care, reviewed with committee the presentation prepared for Huronview staff following the 2007 compliance review by the Ministry of Health and Long Term Care compliance advisor, completed in July. A compliance plan will be forwarded to the Ministry by August 12, 2007 to address standard M3.23, to continue to improve staff performance through education and training around infection control practices at Huronview. No new unmet standards were found as a result of the review.

Moved by Warden D. Shewfelt

Seconded by M. Demaray

That the report be received.

CARRIED

5. Accounts and Financial Statements Homes for the Aged

Accounts for June 2007 in the amount of \$ 147,733.91 were reviewed.

Financial statements for the period ending June 30, 2007 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Homes for the Aged	\$6,680,018	\$6,689,759	\$6,925,527	\$7,234,461	\$245,509	\$544,702

Moved by J. Fergusson

Seconded by N. Vincent

That the accounts and financial statements be received.

CARRIED

IN CAMERA

Moved by N. Vincent

Seconded by J. Fergusson

That the committee proceed "In Camera" at 9:50 a.m. to discuss legal matters and that B. Springall, R. Craig, J. Riehl, and D. Carey remain in attendance.

CARRIED

Moved by T. Collyer

Seconded by J. Fergusson

That the committee rise from "In Camera" at 10:05 a.m. with no report.

CARRIED

6. Report of the Museum Curator

Pat Hamilton, Curator, presented the attached report (Appendix B) which includes statistics for the May and June reporting period for the information of committee and Council.

Moved by M. Demaray

Seconded by N. Vincent

That the report be received.

CARRIED

7. Museum Student Reports

Elizabeth French, Assistant Curator, introduced three of the ten summer students, who reported on their responsibilities and activities with the Huron County Museum this summer:

- * Michelle Hunter, Assistant Conservator
- * Krista Jones, Programming Assistant
- * Carling Marshall, Museum Intern (Masters of Public History, U.W.O.)

**Moved by Warden D. Shewfelt
Seconded by N. Vincent
That the reports be received.**

CARRIED

8. Accounts and Financial Statements for the Huron County Museum and Historic Gaol

Accounts for June 2007 in the amount of \$10,154.06 were reviewed.

Financial statements for the period ending June 30, 2007 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Museum/Gaol	\$44,146	\$62,222	\$468,868	\$496,336	\$424,722	\$434,114

**Moved by J. Fergusson
Seconded by T. Collyer
That the accounts and financial statements be received.**

CARRIED

LIBRARY BOARD

9. Minutes

**Moved by N. Fairles
Seconded by N. Vincent
That the minutes of the Library Board portion of the Cultural Services and Seniors Committee meeting of June 14, 2007 be adopted as circulated.**

CARRIED

10. Library Student Reports

Sharon Cox, Deputy County Librarian, introduced the library summer students, who reported on their responsibilities and activities:

- * Natalie Vander Burgt, Family Literacy Coordinator;
- * Amy McConnell and Elisabeth Knap, Summer Reading Program Coordinators.

Shannon Kammerer, Information Services Coordinator, also introduced one of the five CAP Youth Interns, Brent Coleman (Central Team), who reported on his responsibilities and activities.

**Moved by M. Demaray
Seconded by T. Collyer
That the reports be received.**

CARRIED

11. Library

- a) Reports for Information/Updating Purposes

Beth Ross, County Librarian, and Sharon Cox, Deputy County Librarian, presented the attached report (Appendix C), which includes statistics for the relevant month.

- b) Book Expenditure Report

Sharon Cox, Deputy County Librarian presented the Book Expenditure and Outstanding Book Order Report for the period ending July 31, 2007 which showed total purchases to date of \$285,359, with outstanding orders totalling \$69,099, leaving the approximate amount in the uncommitted book budget of \$150,368.

**Moved by N. Fairles
Seconded by T. Collyer
That the foregoing reports be received.**

CARRIED

12. Accounts and Financial Statement

Accounts for June 2007 totalling \$48,293.83 were reviewed.

The financial statement for the period ending June 30, 2007 was reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Library	\$116,570	\$251,918	\$1,178,317	\$1,245,672	\$1,061,747	\$993,755

**Moved by N. Vincent
Seconded by E. Nichols
That the accounts and financial statement be received.**

CARRIED

13. Next Meeting

The next meeting of the Social and Cultural Services Committee will be held on Thursday, September 13, 2007 and will consist of a full-day tour of library branches, and include lunch and the meeting at Huronlea as part of the tour. Please meet at the Health and Library Complex at 9 a.m. to get on the bus.

14. Adjournment

**Moved by N. Vincent
Seconded by M. Demaray
That the meeting adjourn at 11:35 a.m.**

CARRIED

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Chair