



**County  
of Huron**

## **Cultural Services and Seniors Committee**



**Minutes - October 12, 2006**

*GODERICH, ONTARIO*

The CULTURAL SERVICES AND SENIORS COMMITTEE met in the Court House at 9:00 a.m. with all members present.

## **LIBRARY BOARD**

### **1. Minutes**

**Moved by B. MacLellan**

**Seconded by B. Dowson**

**That the minutes of the Library Board portion of the Cultural Services and Seniors Committee meeting of September 14, 2006 be adopted as circulated.**

**CARRIED**

### **Councillor / Board Member Issues**

Councillor D. Layton expressed how well the Blyth Library is doing and everyone seems pleased with the new facilities. Councillor B. MacLellan questioned how the book circulation is doing in Howick. Deputy County Librarian, Sharon Cox, informed the committee that circulation definitely has increased, doubled in fact from the combined circulation of the former Fordwich and Gorrie branches, and that it will continue to be monitored.

### **2. Library**

#### **a) Reports for Information/Updating Purposes**

Beth Ross, County Librarian, and Sharon Cox, Deputy County Librarian, presented the attached report (Appendix A). Statistics and Outstanding Book and Processing Expenditures report are also attached.

#### **b) Book Expenditure Report**

Sharon Cox, Deputy County Librarian presented the Book Expenditure and Outstanding Book Order Report for the period ending September 30, 2006 which showed total purchases to date of \$332,294, with outstanding orders totalling \$93,011, leaving the approximate amount in the uncommitted book budget of \$144,733.

#### **c) Report of the Southern Ontario Library Services Trustee Council Representative**

Board Member, P. Elgie, distributed the following material for the committee's review: Ontario Library Board Association, Leadership Development Program Project; Library Strategic Development Fund; and Ontario Public Library Week 2006. The last meeting is scheduled October 21, 2006, although Mr. Elgie will continue to sit on the Board until 2008 as a non-voting member.

#### **d) Ministry One-Time Funding Update**

The County Librarian distributed a report on the provincial one-time funding and proposed investment in library activities supporting family literacy and lifelong learning. It was emphasized that all expenditures or proposals are approximate. A brief history of the funding was given. The Ministry had found monies that were allocated to rural/remote areas, francophone and first nations libraries. The proposed activities and expenditures were developed with input from all library staff.

There was staff consensus that enhancing the internet access was a high priority and would serve all the community. A lengthy discussion ensued with the County Librarian outlining each initiative.

Board Member C. McDonnell wished to consider initiatives that would market to business and programs for seniors. Councillor B. MacLellan noted that the Early Literacy Stations seemed above regular costs for a single computer station. It was noted that these stations come with a variety of colours and are incredibly popular with children. The Librarian stated that the packages are easy to obtain and they do bring people into the library.

Board Member C. Heath noted that there was a great variety on the list and felt that the Microfilm Reader-Printer for Clinton would be much appreciated.

Also discussed was the possibility of adding CAP Students to the list and providing a LCD projector for rental/lending. The County Librarian informed the committee that it would be best to continue to use the Federal Funding for the student allocation and that renting/lending equipment such as a projector would be cumbersome and not a function that libraries want to provide.

**Moved by D. Kelly**  
**Seconded by D. Layton**  
**That the foregoing reports be received.**

**CARRIED**

### **3. Library Accounts and Financial Statement**

Accounts for September 2006 totalling \$107,968.81 were reviewed.

The financial statement for the period ending August 31, 2006 was reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Library	\$232,106	\$281,400	\$1,561,442	\$1,480,473	\$1,329,336	\$1,199,073

**Moved by R. Anderson**  
**Seconded by P. Elgie**  
**That the accounts and financial statement be received.**

**CARRIED**

### **4. Next Meeting**

The next meeting of the Library Board portion of the Cultural Services and Seniors Committee will be held on Thursday, November 9, 2006 at 9:00 a.m.

### **5. Adjournment**

**Moved by D. Kelly**  
**Seconded by B. MacLellan**  
**That the Library Board portion of the meeting adjourn at 10:05 a.m. and be declared a half day meeting.**

**CARRIED**

**MUSEUM AND SENIORS**

**6. Minutes**

**Moved by B. MacLellan**

**Seconded by D. Kelly**

**That the minutes of the Museum and Seniors portion of the Cultural Services and Seniors Committee meeting of September 14, 2006 be adopted as circulated.**

**CARRIED**

**7. Report of the Museum Curator**

Pat Hamilton, Curator, presented the attached report (Appendix B) for the information of committee and Council. September statistics were distributed at the meeting and are attached.

Councillor B. MacLellan inquired how the University of Western Ontario courses were going at the museum. The committee was informed that initially there have been some growing pains. There was a ribbon cutting ceremony with dignitaries from the university attending. The lighting is installed. The Sociology class was larger than expected with thirty-two students, so the class was moved into the theatre. The Biology class currently has six to eight students.

There was also a short discussion regarding the Flea Market and its vendors. It was a successful season. Every year the Curator conducts a coffee and donut appreciation with the vendors.

**Moved by B. Dowson**

**Seconded by D. Layton**

**That the report be received.**

**CARRIED**

**8. Museum\Gaol Accounts and Financial Statements**

Accounts for September 2006 totalling \$10,036.09 were reviewed.

Financial statements for the period ending August 31, 2006 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Museum/Gaol	\$87,720	\$90,762	\$527,193	\$552,632	\$439,473	\$461,870

**Moved by D. Kelly**

**Seconded by Warden R. Morley**

**That the accounts and financial statements be received.**

**CARRIED**

### **9. Report from the Homes for the Aged**

Barb Springall, Homes Administrator, presented the attached report (Appendix C), for the information of committee and Council.

There was a lengthy review with the administrator answering questions of the committee. Topics discussed included: staff issues, Medical Directors stipends, Ministry of Health Classification process, and the Ministry allocations for seniors. The committee discussed sending a letter to the M.P.P. regarding the provincial budget for long-term care homes. The Homes Administrator will contact the Ontario Association of Non-Profit Homes and Services for Seniors (O.A.N.H.S.S), collect some statistics and report back to the committee.

**Moved by D. Kelly**  
**Seconded by D. Layton**  
**That the report be received.**

**CARRIED**

### **10. Reassignment of Vendor for Ongoing Huronview Roofing Work**

Nancy Kalbfleisch, Operations Manager for the Homes, was in attendance to speak to the recommendation.

At Huronview, the roof replacement over part of the front lobby entrance was approved by County Council. Van Beek Construction's quoted price of \$7,486.80, plus GST of \$524.08 for a grand total of \$8,010.88 was recommended.

Unfortunately, Van Beek Construction did not show as scheduled on two occasions. In addition, multiple phone calls since July 2006 have not been returned. As a result, we are requesting that the approval for Van Beek Construction's quote be revoked and instead be awarded to the 2nd vendor Huron Renovations. Since Huron Renovations will be working on the 500 Wing at Huronview anyway, this work will just be added to the project. Note: We do not anticipate that any additional monies from the homes' capital reserves will be required.

It is therefore recommended that the approval for the specified portion of roofing for Van Beek Construction be revoked and the work approved to be done by Huron Renovations, and that these works not exceed the amount of \$8,010.88 as previously approved.

**Moved by D. Layton**  
**Seconded by B. MacLellan**  
**That the recommendation be approved.**

**CARRIED**

It was noted that all procedures have been followed according to the County's Procurement Policy. Staff was directed to proceed.

**11. Homes for the Aged Accounts and Financial Statements**

Accounts for September 2006 totalling \$365,555.78 were reviewed.

Financial statements for the period ending August 31, 2006 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Homes for the Aged	\$9,085,038	\$9,199,497	\$9,683,825	\$9,855,814	\$598,787	\$656,317

**Moved by B. Dowson**

**Seconded by D. Kelly**

**That the accounts and financial statements be received.**

**CARRIED**

**12. Next Meeting**

The next meeting of the Cultural Services and Seniors Committee will be held on Thursday, November 9, 2006 at 9:00 a.m.

**13. Adjournment**

**Moved by B. Dowson**

**Seconded by D. Kelly**

**That the meeting adjourn at 11:45 p.m. and be declared a full day meeting for those Councillors in attendance for more than two and half hours.**

**CARRIED**

.....  
Chair