



**County  
of Huron**

## **Committee of the Whole**



**Minutes - October 16, 2007**

*GODERICH, ONTARIO*

Goderich, Ontario  
October 16, 2007

The COMMITTEE OF THE WHOLE met in the Court House at 9:00 a.m. with all members present except Councillor J. Seili.

## **1. Minutes**

**Moved by B. Dowson**

**Seconded by B. MacLellan**

**That the minutes of the Committee of the Whole meeting of September 18, 2007 be adopted as circulated.**

**CARRIED**

## **Councillor's Issues**

Councillor M. Demaray discussed the Wroxeter Bridge and stated that the cement pile he requested be removed has not been done and that there are visible hairline cracks that he would like looked at. The County Engineer informed the committee that the cement has been piled on the Howick road allowance and that the department is holding back \$125,000 until the clean-up is complete. He suspects that the cracks are at the construction joints and will investigate.

Councillor Dowson questioned a report that he heard on the radio, referring to the County as a partner with Ball's Bridge. The Warden clarified that the County is not a partner, it is "Friends of Ball's Bridge" and that groups various partners.

## **2. Presentation of Service Awards**

Jane Anderson of the Human Resources department was presented with a 10 Year Service award and congratulated by Warden D. J. (Deb) Shewfelt, Larry C. Adams, CAO, and the Human Resources Director, Darcy Michaud.

**FOR INFORMATION**

## **3. Geographical Information System**

At the September 12, 2007 Planning, Agriculture and Public Works Committee meeting Karri Sonke, GIS Specialist, presented a report entitled "Launch of WebGIS" and demonstrated what WebGIS will offer municipalities, residents and businesses. It was: "Moved by D. Kelly, Seconded by B. Van Diepenbeek, That the report be received and that a similar presentation be made at the October 16, 2007 Committee of the Whole. Carried." Krissy Nickle, GIS Technician, was in attendance to make the presentation.

**FOR INFORMATION**

## **4. Feasibility Study for a County-Owned Net Metering Wind Generator**

The Project Committee reviewed proposals submitted in response to a public Request for Proposals (RFP) and is recommending Conestoga-Rovers and Associates (CRA) to conduct the study. The study includes on-site wind testing for 12 months, an energy audit, a conservation strategy, and feasibility analysis. A report is attached (Appendix A).

This project is part of the County's sustainability planning initiative, which aims to enhance Huron communities' capacity to achieve long term well-being. This project is funded by the County of Huron and the Green Municipal Fund (GMF), a fund financed by the Government of Canada and administered by the Federation of Canadian Municipalities (FCM).

It is recommended that a contract be executed with Conestoga-Rovers and Associates for the County of Huron Net Metering Wind Generator Feasibility Study not exceeding \$75,000 plus GST.

**Moved by B. Siemon**  
**Seconded by J. Grace**  
**That the recommendation be approved.**

**CARRIED**

#### **5. Rural Connections (Broadband) Project**

The Request for Proposals (RFP) for this project closed on October 12, 2007. The attached report dated October 15, 2007 was distributed at the meeting listing the submissions and bids. However, the detailed review of proposals requires input from OMAFRA staff and possibly Perth County (to address cross-boundary submissions), and a recommendation on the preferred bidder will not be available until the County Council Session of November 7, 2007.

Huron County's application was approved for \$850,000. This program is a \$10 million, 1-year initiative to reduce deficiencies in high speed internet infrastructure in rural areas of southern Ontario. The province will pay for 1/3 of approved costs, and 2/3 would be funded by private industry and community partners (counties, etc.). The project must be completed by March 31, 2008. Carol Leeming, Planner and project lead, presented the report. Also in attendance was Brock Vodden, Consultant.

**Moved by B. Siemon**  
**Seconded by D. Kelly**  
**That the report be received and that the recommendation of the preferred vendor for the Huron Rural Connections Broadband Project be considered at the November 7, 2007 Session of County Council.**

**CARRIED**

#### **6. Economic Development**

The Warden's Economic Development Task Force met on September 28, 2007. The Director of Planning, Scott Tousaw, presented the attached report (Appendix B) including the recommendations of the task force. Gwen Deveraux was in attendance to make a presentation to committee on HealthKick Huron.

It is recommended that funding be granted for the continuation of HealthKick Huron totalling \$88,286 over 4 years (\$22,072 / year) from 2008-2011.

**Moved by B. MacLellan**  
**Seconded by D. Kelly**  
**That the recommendation be approved.**

**CARRIED**

A discussion ensued regarding the Alexandra Marine General Hospital (AMGH), CT Scanner campaign in conjunction with the Healthkick presentation: "A Skills for Healthcare Attraction and Retention Project" which stressed economic development and investment in local healthcare.

**Moved by B. Van Diepenbeek**

**Seconded by B. MacLellan**

**That representatives of the Alexandra Marine General Hospital be invited to update County Council on the CT Scanner campaign.**

**CARRIED**

## **7. Strategic Planning Day**

A Strategic Planning Day was held on September 18, 2007 at the Royal Canadian Legion in Seaforth following the regular meeting of Committee of the Whole. The meeting began at 10:20 a.m. Notes of the meeting are attached (Appendix C) for the information of committee and Council.

### **COURT SECURITY**

It is recommended that County Administration work with the lower tier administrations; Town of Goderich (Goderich Court), Municipality of North Huron (Wingham Court) ; and Municipality of South Huron (Exeter Court) and bring back a report with a breakdown of court costs, including possible costs to lower tiers for subsidizing court costs in 2008.

**Moved by J. Bezaire**

**Seconded by J. Grace**

**That the recommendation be approved.**

**CARRIED**

### **CAPITAL BUDGET**

It is recommended that the Senior Management Team be permitted to tender up to a maximum of 80% of the previous years Capital Budget in order to allow for an earlier tendering process; providing the opportunity for increased savings and earlier awards to contractors scheduling projects.

**Moved by J. Dietrich**

**Seconded by N. Rintoul**

**That the Senior Management Team be permitted to tender up to a maximum of 80% of the previous years Capital Budget that was funded through the 2007 levy.**

**CARRIED**

### **TAX LEVY**

It is recommended that staff be directed that the tax levy increase be no more than 5% for 2008.

**Moved by D. Kelly**

**Seconded by N. Rintoul**

**That the recommendation be approved.**

**CARRIED**

**Moved by B. Dykstra**

**Seconded by J. Bezaire**

**That the report from the September 18, 2007 Strategic Planning Day be received.**

**CARRIED**

**8. Auditor for 2007, 2008 and 2009**

Nancy Rennick, Deputy Treasurer, submitted the attached report (Appendix D) dated September 24, 2007. D. Carey, Treasurer, presented the report and answered questions of the committee.

It is recommended that Vodden, Bender and Seebach be appointed as Auditors for the 2007, 2008, 2009 year with an option for 2010 and 2011.

**Moved by D. Kelly**

**Seconded by B. Siemon**

**That the recommendation be approved.**

**CARRIED**

**9. Time-Off-in-Lieu**

David Carey, Treasurer, distributed the attached report detailing the total dollar amount by department accrued for non-union staff with comparisons to previous quarters, for the information of committee and Council.

**Moved by M. Scott**

**Seconded by K. Oke**

**That the report be received.**

**CARRIED**

**10. Warden's Task Force 2007 & Beyond**

The Warden's Task Force 2007 and Beyond met on October 3, 2007. The Chief Administrative Officer, Larry C. Adams, presented the attached report (Appendix E) including the recommendations of the task force.

It is recommended that the Facilities Manager be authorized to immediately garner an engineered solution to the current concerns of the Clinton Fire Department for an alternate emergency water supply at the Clinton complex; and further that this report considers both the immediate and long term well being of our complex in Clinton.

**Moved by J. Bezaire**

**Seconded by B. MacLellan**

**That the recommendation be approved.**

**CARRIED**

It is recommended that the Facilities Manager be authorized to prepare, tender and report back to the Warden's Task Force on the necessary roof replacements at the Court House provided that the full cost of the project can be covered by re-allocating approved funding from within the 2007 Facilities Budget.

**Moved by M. Scott**  
**Seconded by B. Van Diepenbeek**  
**That the recommendation be approved.**

**CARRIED**

**Moved by N. Vincent**  
**Seconded by J. Grace**  
**That the report be received.**

**CARRIED**

#### **11. Physical Services - Staffing Action**

The Chief Administrative Officer, Larry C. Adams, presented the attached report (Appendix F) dated October 1, 2007. This report was reviewed at Warden's Task Force 2007 and Beyond on October 3, 2007. There was a consensus that this report be forwarded to Council for further review and endorsement.

It is recommended that the Facility Services Supervisor and Tech staff be increased from a 35 hour work week to a 40 hour work week effective the pay period immediately following ratification of Council; and

It is further recommended that the Facility Services staff complement be comprised of a Facility Services Manager; a Facility Services Supervisor; two Tech 1's (1 in Clinton and 1 in Goderich); two Tech 2's (1 in Clinton and 1 in Goderich); four Tech 3's (2 in Clinton and 2 in Goderich); and 0.5 for an Administrative Assistant.

**Moved by J. Bezaire**  
**Seconded by B. Dykstra**  
**That the recommendations be approved.**

**CARRIED**

**Moved by B. Dowson**  
**Seconded by N. Vincent**  
**That the report be received.**

**CARRIED**

#### **12. Municipal Performance Measurement Program 2006**

Nancy Rennick, Deputy Treasurer, presented the attached report (Appendix G) dated October 19, 2007. The County of Huron is required to report certain Performance Measurements under Section 299 of the Municipal Act. These measurements will be published on the County website.

**Moved by J. Bezaire**  
**Seconded by B. MacLellan**  
**That the report be received.**

**CARRIED**

### **13. 2008 Capital Budgets**

At the October committee meetings the following Capital Budget requests were reviewed by their respective committees and forwarded to the October Committee of the Whole meeting to be included with discussions of the Capital Budgets and incorporated into the 2008 Budget deliberations.

- Housing Corporation, 2008 Capital Requests
- Planning and Development, Relocation to Assessment Office, 2<sup>nd</sup> Floor
- Highways Department, 2008 Capital Rehabilitation Projects
- Homes Capital Reserve 2008 Expenditures Plan
- Library Capital Reserves
- Museum Study
- Historic Gaol Wall Restoration

**Moved by M. Scott**

**Seconded by N. Vincent**

**That the capital budget requests be received and forwarded to the evaluation and budget process.**

**CARRIED**

IN CAMERA

**Moved by D. Kelly**

**Seconded by K. Oke**

**That the committee proceed "In Camera" at 11:10 a.m. to discuss personnel and legal matters and that L. C. Adams, D. Michaud, D. Carey, and D. Lew remain in attendance.**

**CARRIED**

**Moved by N. Vincent**

**Seconded by B. Siemon**

**That the committee rise from "In Camera" at 11:26 a.m.**

**CARRIED**

**Moved by B. MacLellan**

**Seconded by D. Kelly**

**That the Memorandum of Settlement between the County of Huron and CUPE Local 4513, Emergency Medical Services Union be ratified.**

**CARRIED**

The committee went into a 10 minute recess to ratify the EMS Memorandum of Settlement; the Consultant for Proposed Bridge/Culvert Rehabilitation; and the Consultant for Feasibility Study-Wind Generator.

**Moved by B. MacLellan**

**Seconded by D. Kelly**

**That committee move into a Special Session of County Council at 11:27 a.m.**

**CARRIED**

The committee resumed the meeting at 11:39 a.m.

#### 14. Correspondence Attached – For Information

- a) AMO – Member Communication – Alert, re: Key Campaign Promises 2007
- b) Workplace Safety & Insurance Board, Hon. Steven W. Mahoney, P.C., Chair, Community Workplace Health & Safety Charter, [www.prevent-it.ca](http://www.prevent-it.ca) .
- c) Municipality of Morris-Turnberry, Nancy Michie, received September 24, 2007 re: request that the County of Huron investigate the possibility of incineration with other counties and cities, to convert municipal solid waste into clean power and reusable products.
- d) Minister for Federal Economic Development Initiative for Northern Ontario, Tony Clement, response regarding County's request for additional funds to the Huron Business Development Corporation (HBDC).
- e) Resolutions
  - City of Cornwall re: request to Province of Ontario to re-assume 100% of the cost of all provincially mandated programs such as Social Assistance, ODSP, Ontario Drug benefits, child care services and facilities.
  - Town of Smith Falls re: request to re-vamp the property tax system in a fair and equitable manner.

**FOR INFORMATION**

#### 15. Accounts and Financial Statements

Accounts for September 2007 were reviewed.

Members of Council	\$13,408.46
Corporate	\$1,123,099.43

Financial statements for the period ending August 31, 2007 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Council	1,488		240,281	327,330	238,793	327,330
General Gov't	27,047,655	26,369,595	5,336,069	5,071,024	(21,711,586)	(21,298,571)

**Moved by M. Scott**

**Seconded by J. Dietrich**

**That the accounts and financial statements be received.**

**CARRIED**

IN CAMERA

**Moved by J. Bezaire**

**Seconded by B. Dykstra**

**That the committee proceed "In Camera" at 11:40 a.m. to discuss personnel and legal matters and that L. C. Adams, D. Michaud, and D. Carey remain in attendance.**

**CARRIED**

**Moved by B. MacLellan**

**Seconded by B. Siemon**

**That the committee rise from "In Camera" at 1:25 p.m.**

**CARRIED**

**Moved by J. Dietrich**

**Seconded by B. MacLellan**

**That staff are instructed to proceed as directed "In Camera".**

**CARRIED**

#### **16. Next Meeting**

The next meeting of the Committee of the Whole will be held on Tuesday, November 20, 2007 at 9:00 a.m.

#### **17. Adjournment**

**Moved by D. Kelly**

**Seconded by J. Fergusson**

**That the meeting adjourn at 1:28 p.m.**

**CARRIED**

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Chair