



# Accessibility Advisory Committee

Minutes - March 21, 2011

GODERICH, ONTARIO



**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE  
(HCAAC)**

Goderich, Ontario  
March 21<sup>st</sup>, 2011

The Huron County Accessibility Advisory Committee (HCAAC) met in the Court House Council Chambers, in Goderich on the 21<sup>st</sup> of March, 2011. Chair D. Frayne called the meeting to order at 9:41 a.m. Chair Frayne welcomed the members to the meeting. The members of the Committee introduced themselves. All members of the Board were present except for members Charlene O'Reilly and Kevin Dickins. Member Glen McLachlan arrived at 9:46 a.m.

Staff members present were, CAO Larry C. Adams, CBO Kirk Livingston, ODA Working Group Representative Lynda Rotteau, Social Services representative Robyn de Weerd, Accessibility Coordinator Sandra Thompson and Clerk Barb Wilson. Regrets were received from Claire Dodds and in her absence Sally McMullen was present.

Barbara Hicks, a caregiver, who resides in Huron County was in attendance. Barbara Hicks is interested in possibly becoming a member of the Huron County Accessibility Advisory Committee.

**Declaration of Pecuniary Conflict of Interest and the General Nature Thereof:**

There were no pecuniary conflicts of interest stated by members of the Committee.

**4. Minutes:**

MOTION:

Moved by: Member G. McLachlan and Seconded by: Member B. Fisher:

THAT:

The minutes of the January 17<sup>th</sup>, 2011 Huron County Accessibility Advisory Committee; be approved.

CARRIED

**5. EMS Presentation on the PRISM911 System:**

A presentation on PRISM911 was delivered by Gary Wood, CEMC for Huron County and Ian Siertsema, 911 Specialist.

The Committee members were given an opportunity to ask questions. There was some good discussion.

**6. Review Draft 2011 Accessibility Plan:**

There was discussion on the draft 2011 Accessibility Plan. Comments and input from the members should be sent to Sandra Thompson, Accessibility Co-ordinator for Huron County by April 13<sup>th</sup>, 2011.

MOTION:

Moved by: Member L. Falconer and Seconded by: Member E. Bezaire:

THAT:

The 2011 Accessibility Plan be approved; in principle;

AND FURTHER THAT:

A presentation of the 2011 Accessibility Plan (with the Committee members input) will be presented to County Council at the May 4<sup>th</sup>, County Council meeting.

CARRIED

**7. Draft In-Vehicle Gas Station Signage:**

Robyn De Weerd presented a verbal report on the in-vehicle gas station signage. Robyn De Weerd also had examples of the signage for the members to review. There was discussion about the definition of full service. The signage should reflect what exactly full service means at a gas station.

There was discussion regarding the size of the Huron County wording on the signage. The Huron County wording must meet the specifications of the branding requirements.

Accessibility Coordinator Sandra Thompson advised she has forwarded correspondence to the gas stations in Huron County asking for clarification on how to accommodate payment with chip cards if they are stating they are a fully accessible gas station. She has not heard from anyone and will follow up with phone calls.

The Committee requested Robyn De Weerd to bring back some drafts of more signage to the June meeting. The Huron County Accessibility Advisory Committee should be on the sign in small letters.

The criteria for the signage should be reviewed. Some members of the Committee advised the signage criteria was completed in the Committee's first or second year. The criteria needs to be revised to include the new technology such as the chip card readers.

### **8. Huron County Accessibility Advisory Committee Follow-Up Items:**

Chair Frayne asked Barbara Hicks if she was interested in becoming a member of the Huron County Accessibility Committee. Barbara Hicks advised she would like to be appointed as a member of HCAAC in the capacity as caregiver.

MOTION:

Moved by: Member E. Bezaire and Seconded by: Member B. Fisher:

THAT:

The Huron County Accessibility Advisory Committee; recommend to County Council that Barbara Hicks be appointed to the Huron County Accessibility Advisory Committee; as a member who is a caregiver; be approved.

CARRIED

### **9. Accessibility Coordinator's Update:**

Accessibility Coordinator Sandra Thompson updated the Committee on the following items:

#### **a) The Event Invitation:**

This is to promote Access Awareness Week Celebration. There were reports that were included with the Agenda package.

Accessibility Coordinator Thompson reported she has been working on a radio station to take up a challenge for the morning show host/hosts to be disabled for a day or two. They could broadcast their experience on air. An example would be to take on blindness for a day and ask them to actually video tape their experiences. With the assistance of a family member Accessibility Coordinator Thompson would like to possibly make a mini-movie of it.

There was discussion about contacting the Directorate of Ontario to present the Standards (ODA) to groups in Huron County. There was no direction that came from this discussion.

**b) HCAAC Building Plan Review, Site Plan & Physical Architectural Assessment Sub-Committee meeting with North Huron regarding Revitalization Plans:**

These minutes were included with the Agenda package.

**c) Update on TYY:**

Accessibility Coordinator Thompson has had communication with the Hearing Society and Huron County IT Manager Kim Reid. It looks like TYY will be going forward.

**d) Partnership and Fundraising Efforts:**

Member M. McCauley reported that it may be worthwhile contacting a group such as the Goderich Rotary Club to partner with them to have a high profile speaker who would be of interest for fundraising efforts. The Sub-Committee will discuss this idea further at their next meeting.

**e) The Agenda packages:**

Accessibility Coordinator Thompson has requested confirmation with the members of the Committee with the exception of Members Fisher and Austin that she will send out the Agenda Package electronically a week before the meeting. Hard copies of this information will be provided at the meeting. Sandra is working on a better method for Members Fisher and Austin to access their Agenda Package.

**Accounts:**

MOTION:

Moved by: Member L. Falconer and Seconded by: Member M. McCauley:

THAT:

The accounts up to and including February 25<sup>th</sup>, 2011 be received.

CARRIED

**10. Next Meeting June 20<sup>th</sup>, 2011:**

**11. Possible Future Agenda Items:**

Member McCauley reported that this Committee could be a valuable tool for PRISM911 in communicating the message to those with disabilities about this service. She asked if there was a role for the Committee to get the message to the lower tiers?

CAO Adams advised it may be prudent to take this suggestion back to the Working Group.

Member McCauley raised the issue of the Heritage Gaol house entrance not being accessible.

CAO Adams advised the funding application for retrofit for the Heritage Gaol was made with the federal government. Due to the fact the Gaol is a Canadian Heritage building; it must not be changed due to its Heritage designation.

Chair Frayne requested that a Report for the Director of Cultural Services; be forwarded to Accessibility Coordinator Thompson for the next meeting.

Member Fisher reminded everyone about the Brochure Swap in Seaforth on April 28<sup>th</sup>, 2011.

**12. Adjournment:**

MOTION:

Moved by: Member B. Fisher and Seconded: Member E. Bezaire:

THAT:

The meeting; do now adjourn at 11:52 a.m.

CARRIED

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Chair, David Frayne