



BY-LAW NO. 11, 2006

A BY-LAW OF THE CORPORATION OF THE COUNTY OF HURON TO ESTABLISH USER FEES AND CHARGES FOR ADMINISTRATION SERVICES PROVIDED BY THE COUNTY OF HURON

WHEREAS pursuant to Section 391 (a) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may pass by-laws imposing fees and charges on any class of persons for services or activities provided or done by or on behalf of it;

AND WHEREAS pursuant to Section 391 (b) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may pass by-laws imposing fees and charges for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board;

AND WHEREAS the County provides administrative services to the public, the area municipalities and various government and outside agencies;

AND WHEREAS the Council of the County wishes to establish user fees and charges to recover the costs of certain of the administrative services provided by the County;

AND WHEREAS the County has given the notice of its intention to pass this by-law, as required by the regulations.

NOW THEREFORE the Council of the Corporation of the County of Huron hereby enacts as follows:

1. The user fees and charges as set out in the attached Schedules A - H to this By-law, which Schedules are made part hereof, shall on or after July 1, 2006 be charged by the County for those services provided by the County as outlined in the Schedules as changed from time to time.
2. This By-law shall come into force on July 1, 2006.

Read a first time July 6, 2006
Read a second time July 6, 2006
Read a third time July 6, 2006

BARBARA A. LEAMEN, County Clerk

ROBERT MORLEY, Warden

**COUNTY OF HURON BY-LAW NO. 11-2006
SCHEDULE "A"
ADMINISTRATION, HUMAN RESOURCES, TREASURY,
INFORMATION TECHNOLOGY, PROVINCIAL OFFENCES,
EMERGENCY MEDICAL SERVICES**

| | |
|-------------------------|--|
| Commissioner of Oaths | \$25 + HST |
| Photocopies | \$0.25 per copy + HST |
| Provincial Offenses | As per <i>Provincial Offenses Act and Municipal Act, 2001</i> \$20 administrative fee; plus collection fee for defaulted POA fines sent to collections |
| NSF & Returned Cheques | \$35 no HST |
| Auctioneer's Licence | \$25 + HST |
| County Maps | \$5 + HST |
| IT Training Room Rental | Full day \$200 + HST Half day \$100 + HST |
| Late Payment Penalty | 2% per month |

Municipal Freedom of Information and Protection to Privacy Act (MFIPPA)

| | |
|---------------------------|---|
| MFIPPA Fee | \$5.00 (accompanies request) |
| record search/preparation | \$7.50/15 minutes and \$0.20 per page for photo copies (If request results in anticipated fee of \$100 or more; then 50% of a reasonable estimate be paid prior to the record search being completed) |

Emergency Medical Services

| | |
|---|--|
| Hiring off-duty paramedics and vehicle | Full cost recovery plus 15% administration charge plus HST – amount will vary depending on cost of fuel, paramedics wages and benefits, etc. |
|---|--|

***Committee of the Whole - November 20, 2007 – Amended
Adopted by County Council – November 28, 2007
Committee of the Whole – November 10th, 2010 – Amended
Adopted by County Council – November 24th, 2010
Effective January 1, 2012 – Approved by County Council November 30, 2011***

**HURON COUNTY BY-LAW NO. 11-2006
SCHEDULE "B"
PLANNING AND DEVELOPMENT
(Effective March 1st 2012)**

| Types of Applications | 2012 Fees (effective March 1/12) | | |
|---|--|--|---|
| | Municipal | County | Total |
| Official Plan Amendment (OPA) - County OPA, local OPA | \$860 | \$2,240 | \$3,100 |
| Zoning By-law Amendment (ZBLA) | \$520 | \$1,040 | \$1,560 |
| Minor Variance - 1 or 2 variances | \$480 | \$600 | \$1,080 |
| - 3 or more variances | \$580 | \$740 | \$1,320 |
| Consent | \$420 | \$1,260 | \$1,680 |
| Plan of Subdivision/Condominium -1 to 10 lots/blocks/units | \$1,520 | \$2,880 | \$4,400 |
| - 11 or more lots/blocks/units | \$1,520 | \$2,880 | \$4,400 |
| | + \$40 per lot, unit or block over 10 | + \$70 per lot, unit or block over 10 | +\$110 per lot, unit or block over 10 to a max. of \$6,600 |
| Draft Approval Extension | \$110 | \$230 | \$340 |
| Phasing Final Approval | \$60 | \$140 | \$200 For phases over 2 |
| Changes following Draft Approval - to Plan | \$30 | \$70 | \$100 |
| - to Conditions | \$30 | \$70 | \$100 |

| Combined Applications | 2012 Fees (effective March 1/12) | | |
|------------------------------|---|---------------|----------------|
| | Municipal | County | Total |
| Local OPA & ZBL | \$1,110 | \$2,770 | \$3,880 |
| County OPA & local OPA | \$1,030 | \$4,130 | \$5,160 |
| County OPA, local OPA & ZBLA | \$1,300 | \$4,650 | \$5,950 |

| Other Types of Applications | 2012 Fees (effective March 1/12) | | |
|---|---|---------------|----------------|
| | Municipal | County | Total |
| Removal of Holding (H) Symbol - where combined with or following a related planning application, or when the H was imposed by the municipality | \$150 | \$150 | \$300 |
| Renewal of Temporary Use Zoning By- law | \$0 | \$0 | \$0 |
| By-law to Deem Lots not in a Plan of Subdivision, or the repeal of such By- law* | \$390 | \$780 | \$1,170 |
| - where combined with any other planning application | \$200 | \$200 | \$400 |

| | | | |
|---|-------|-------|----------------|
| <i>(*in both cases, applicants cover all legal costs & by-law prep)</i> | \$20 | \$20 | \$40 |
| Part Lot Control Exemption* - following a related planning application <i>(*applicants cover all legal costs & by-law prep)</i> | \$840 | \$840 | \$1,680 |
| Agreements: site plan control, subdivision, condominium, development, lot grading & drainage <i>(Planning costs to be reimbursed like legal and engineering costs)</i> | \$420 | \$420 | \$840 |

Cost recovery for legal, engineering and planning costs. Application fee determined by local municipality.

Approved by County Council January 4, 2012 – Effective March 1, 2012.

**HURON COUNTY BY-LAW NO. 11-2006
SCHEDULE "C"
HEALTH UNIT**

| ON-SITE SEWAGE SYSTEM PROGRAM | Fee | HST |
|--|------------|------------|
| Certificates of Approval | | |
| Class 2 | 247.00 | 0.00 |
| Class 4 (<10,000L/day, standard septic system) | 533.00 | 0.00 |
| Class 5 | 624.00 | 0.00 |
| Lot Assessment Site Visit | 273.00 | 0.00 |
| Copy of Use Permit | 52.00 | + HST |
| Addition/ Renovation | 260.00 | 0.00 |

| Land Development Activities | | HST |
|--|--------|------------|
| Severances (1-2 lots) | 230.00 | 0.00 |
| Severances (>2 lots) | 437.00 | 0.00 |
| Plans of subdivisions (>5 lots) | 908.50 | 0.00 |
| Minor Variances | 109.25 | 0.00 |
| Rezoning | 109.25 | 0.00 |
| Official Amendments (Property Enquiries) | 155.25 | 0.00 |
| Property Enquiries- file search | 155.25 | HST |
| Property Enquiries- site visit | 322.00 | HST |

| PLUMBING PROGRAM | Fee | HST |
|-----------------------------|------------|------------|
| Basic Plumbing Permit | 175.50 | 0.00 |
| Fixture Unit Rate @ \$10.13 | | |
| Sewer Inspections | 108.00 | 0.00 |
| Water Connections | 117.45 | 0.00 |
| Prefab Home Inspections | 241.65 | 0.00 |
| Repeat Inspections | 108.00 | 0.00 |

Approved by County Council November 30th, 2011 – Effective January 1st, 2012

**HURON COUNTY BY-LAW NO. 11-2006
SCHEDULE "D"
SOCIAL SERVICES AND HOUSING**

**HURON COUNTY BY-LAW NO. 11-2006
SCHEDULE "E"
HIGHWAYS**

| DESCRIPTION OF SERVICE | | FEES |
|------------------------|---|---|
| 1. | CONTRACT TENDER DOCUMENTS | Various (+ HST) |
| 2. | MOVING PERMITS | |
| a) | Single Trip Oversize Load / Weight Permit | |
| | For Loads and Vehicles from 2.61 m. (8.6 ft.) to 4.99 m. (16.4 ft.) in width. | \$25.00 for over-dimensional loads |
| | For Loads and Vehicles up to 120,000 kg. G.V.W. (pre-inspection of structures may be required) | \$100.00 for overweight loads |
| b) | Single Trip Oversize Load / Weight Permit | |
| | For Loads and Vehicles 5 metres (16.4 ft.) and greater in width. | \$100.00 for over-dimensional loads plus refundable deposit of \$500.00 may apply |
| | For Loads and Vehicles over 120,000 kg. G.V.W. (pre-inspection of structures may be required) | \$500.00 for overweight loads plus refundable deposit of \$5000.00 may apply |
| c) | Annual Trip Permit | |
| | For Loads and Vehicles less than 5 metres in total width. | \$150.00 for the initial vehicle in a fleet with a \$15.00 fee for each additional vehicle. |
| 3. | ENTRANCE PERMITS (new entrances or modifications to existing entrance) | |
| a) | Residential | \$250.00 plus refundable deposit of \$1000.00 |
| b) | Commercial/Industrial | \$500.00 plus refundable deposit of \$1000.00 |
| 4. | TEMPORARY ROAD CLOSURE FOR MOTOR VEHICLE ACCIDENTS | Full Cost Recovery (+ HST) |
| 5. | INFRASTRUCTURE DAMAGE | Full Cost Recovery (+ HST) |
| 6. | 911 SIGNS (to Lower Tier Municipalities) | |
| | Intersection Blades, Property Blades, Post Cap/Cross for Intersection Blades and Intersection Posts | Full Cost Recovery |
| 7. | AREA WEED INSPECTOR SERVICE (to Lower Tier Municipalities) | Full Cost Recovery (\$400.00 minimum) |
| 8. | GENERAL ENQUIRIES AND REQUESTS FOR INFORMATION | Full Cost Recovery (+ HST) |

Approved by County Council November 30th, 2011 – Effective January 1st, 2012

**HURON COUNTY BY-LAW NO. 11-2006
SCHEDULE "F"
MUSEUM AND HISTORIC GAOL ADMISSION FEES**

| Museum | Definition | Fee + HST |
|-------------------------|-------------------------------|-----------|
| Adult – Single Site | | \$5.00 |
| Adult - Joint | | \$7.50 |
| Senior - Single Site | 65 yrs. + | \$4.50 |
| Senior - Joint | | \$6.50 |
| Student - Single Site | 11 yrs. + and still in school | \$4.00 |
| Student - Joint | | \$5.50 |
| Child - Single Site | 6 - 10 yrs. | \$3.50 |
| Child - Joint | | \$4.00 |
| Family - Single Site | Living in same residence | \$18.00 |
| Family - Joint | Living in same residence | \$25.00 |
| Preschool | 5 and under | Free |
| Membership - Individual | | \$25.00 |
| Membership - Family | | \$50.00 |

| | | |
|--|----------------------------|-----------------------|
| Education Programme Adult – Single Site | | \$3.50 (min. \$50) |
| Education Programme Adult – Joint | | \$5.00 (min. \$75) |
| Education Programme Youth – Single Site | * 14 and under HST exempt | \$3.50 (min. \$50) * |
| Education Programme Youth – Joint | | \$5.00 (min. \$75) * |
| Education Programme teaching staff / facilitators | | Free |
| Education Programme accompanying volunteers assisting with the programme | One volunteer per 5 youths | Free |
| Refreshments | | Priced to cover costs |

| | | |
|--|---|-----------------------|
| Group Adult Discount Rate – Single Site | Pre-booked | \$3.25 |
| Group Adult Discount Rate - Joint | | \$4.75 |
| Group Youth Discount Rate – Single Site | Min. of 15 person, during regular hours of operation. | \$3.00 |
| Group Youth Discount Rate - Joint | | \$4.50 |
| Group facilitator, drivers, accompanying volunteers assisting with the programme | Min. 20 persons outside regular hours of operation | Free |
| Refreshments | | Priced to cover costs |

| | | |
|----------------------|-----------------------------------|---------------------|
| Marine Museum | (Free with any regular admission) | |
| Individual | | \$1.00 includes HST |
| Family | | \$4.00 includes HST |

| | | |
|----------------------------|-----------|--------------------|
| Sky Harbour Gallery | | |
| Individual | unstaffed | Voluntary donation |

| | | |
|--|--|---|
| Huron County Museum & Historic Gaol Rental Fees | | |
| County of Huron | | |
| Lounge, Theatre or Boardroom | | free |
| Outside regular Museum hours of operation | | free if Museum staff participating in the meeting or function, or \$25/hour |

| | | |
|--|--|---|
| Community Heritage Partner (providing heritage programming to the general public at no cost) | | |
| Lounge or Theatre | | free |
| Outside regular Museum hours of operation | | free if Museum staff participating in the meeting, programme or event, or \$25/hour |

| | | |
|---|--|-------------|
| Not-For-Profit Organizations | | |
| Lounge or Theatre | | \$10 / hour |
| Outside regular Museum hours of operation | | \$35 / hour |

| | | |
|---|--|--|
| Others | | |
| Lounge or Theatre | | \$15 / hour |
| Outside regular Museum hours of operation | | \$40 / hour |
| Use of Site as a photographic venue | | \$40 / hour |
| Cancellation fees | | 7 days notice – no charge, 1 – 6 days – 50% Under 24 hours – full cost |

| | | |
|--|--|---|
| Rental Services | | |
| Coffee – during regular hours of operation and Subject to staff availability | | \$10 -12 cup, \$20 - 30 cup, \$35 - 50 cup |
| Set-up | | \$25/hour |
| Tablecloth rental | | \$ 5 each |
| Overhead Projector | | \$10 |
| Slide Projector | | \$10 |
| VCR / DVD / LCD Projector & Laptop | | \$40 |
| Photocopies | | \$.50 / page |
| Photo Reproduction | | \$10 handling fee, 2 nd + same order \$5 |
| Digital Copies | | \$10 handling fee, 2 nd + same order \$5 |

The Theatre and Lounge are available to rent for activities that are compatible with operation of the Huron County Museum. Additional room rentals do not require staffing hourly charge. Rentals are normally available between 8 am and 10 pm, subject to staff availability. All rates are subject to HST.

Archival Services (Reading Room)

By appointment and subject to staff availability for retrieval of documents

| | |
|------------------------------|---|
| Day Pass for Reading Room | \$5.00 per person |
| Annual Pass for Reading Room | \$25.00 person |
| Research Services | \$30.00 per hour (subject to staff availability) |

Cultural Services and Seniors – November 13, 2008 – amended

Adopted by County Council – November 26, 2008

Approved by County Council – November 30th, 2011 – Effective January 1st, 2012

HURON COUNTY BY-LAW NO. 11-2006
SCHEDULE "G"
Library

Fines for Overdue Materials

| | |
|--------------------|--|
| Most items | \$.20 per day |
| Videos & DVDs | \$1.00 per day |
| Interlibrary Loan | \$1.00 per day |
| Maximum (per item) | \$10.00 for adult membership \$5.00 for children's membership |

Replacement Fees

| | |
|------------------------------|---------------|
| Lost or Damaged Materials | Retail price. |
| Lost or Damaged Library Card | \$2.00 |

Copies

| | |
|-----------------------------------|--------|
| Photocopies | \$.25 |
| Computer Printouts, Black & white | \$.25 |
| Computer Printouts, Colour | \$1.00 |
| Microfilm copies | \$.50 |

Non-Resident Membership

\$70.00 per household per year

HST included in the above.

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**HURON COUNTY BY-LAW NO. 11-2006
SCHEDULE "H"
HOMES FOR THE AGED**

| | |
|---------------------|---------|
| Fitness Room Rental | \$25.00 |
| Guest Suite Rental | \$30.00 |
| Photocopies | \$ 0.25 |
| Facsimile | \$ 1.00 |

Meals

| | |
|--|---------|
| Long Term Care Guests (Includes HST) | |
| Lunch – Adult | \$ 6.00 |
| Dinner – Adult | \$ 8.00 |
| Apartment Guests/Tenant additional meals | |
| Dinner Only | \$ 8.00 |

Contact the Homes Business Office for current rates for:

Apartment Rentals

Long Term Care Residency

Beauty Shop Services

Homes Van Transport Services

Approved by County Council November 30th, 2011 – Effective January 1st, 2012